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PART—I

Notifications, Orders and Declarations by Haryana Government

HARYANA GOVERNMENT

INDUSTRIES & COMMERCE DEPARTMENT

Notification

The 29th August, 2016

G.O. No. 2/2/2016-4I BII.—

Subject: Revision of financial powers of various Purchase Committees/ authorities as contained in State Government Order No.2/1/2004-4I B-II dated 06.05.2005, Order No. 2/2/2010-4I B-II dated 04.09.2015 and Order No.2/7/2006-4I B-II dated 30.06.2011 issued by Department of Industries & Commerce.

The matter regarding revision of financial powers of various Committees/ authorities as contained in Industries & Commerce Department Haryana Order No.2/1/2004-4I B-II dated 06.05.2005, Order No. 2/2/2010-4I B-II dated 04.09.2015 and Order No.2/7/2006-4I B-II dated 30.06.2011 was under consideration of the State Government for some time.

Having considered the relevant matter, the Government has decided that the revised financial powers of various committees/ authorities as contained in the Government Orders referred above shall be as under:-

a. To finalize the purchase of such Stores for which Indents are received by Directorate of Supplies & Disposals, Haryana:-

Sr. No.	Competent Authority with whom power vested	Value of purchase case as per Government Instructions of dated 06.05.2005	Revised value of purchase case
1	Standing Purchase Committee (Lower) at the level of HOD, Supplies & Disposals, Haryana	All purchases of Stores valuing below Rs. 10 lacs	All purchases of Stores valuing below Rs. 35 lacs
2	Standing Purchase Committee (Higher) at the level of Administrative Secretary to Government Haryana, Industries & Commerce Department.	All purchases of Stores valuing between Rs. 10 lacs to Rs.30 lacs	All purchases of Stores valuing between Rs. 35 lacs to Rs. 1 crore
3	High Powered Purchase Committee	All purchases of Stores valuing above Rs. 30 lacs	All purchases of Stores valuing above Rs. 1 crore

b. To finalize purchase cases of Stores/ Goods of Boards/ Corporations/ Federations which are processed by the concerned Board/ Corporation/Federations:-

Sr. No.	Competent Authority with whom power vested	Value of purchase case as per Government Instructions of dated 06.05.2005	Revised value of purchase case
1	Boards/ Corporations/ Federations at their own level	Purchase cases valuing up to Rs. 50 lacs	Purchase cases valuing up to Rs. 1 crore
2	High Powered Purchase Committee	Purchase cases valuing more than Rs.50 lacs	Purchase cases valuing more than Rs.1 crore

c. To finalize the purchase cases of Stores/ Turnkey Projects of Power Utilities which are processed by them at their own level:-

Sr. No.	Competent Authority with whom power vested	Value of purchase case as per Government Instructions of dated 30.06.2011	Revised value of purchase case
1	Power Utilities at their own level	a. Purchase cases valuing up to Rs. 10 Crores b. Turnkey Projects valuing upto Rs.50 Crores	No change
2	High Powered Purchase Committee	a. Purchase cases valuing above Rs. 10 Crores b. Turnkey Projects valuing above Rs.50 Crores	No change

d. To finalize the purchase of such items required by Government Departments which are not Store items of Directorate of Supplies & Disposals, Haryana:-

Sr. No.	Competent Authority with whom power vested	Value of purchase case as per Government Instructions of dated 06.05.2005	Revised value of purchase case
1	Standing Purchase Committee (Lower) at the level of HOD of the concerned department	Purchase cases valuing up to Rs. 10 lacs	All purchases of Stores valuing below Rs. 35 lacs
2	Standing Purchase Committee (Higher) at the level of Administrative Secretary to Government Haryana of the concerned department	Purchase cases valuing between Rs.10 lacs to Rs.30 lacs	All purchases of Stores valuing between Rs. 35 lacs to Rs.1 crore

3	High Powered Purchase Committee	Purchase cases valuing above Rs. 30 lacs	All purchases of Stores valuing above Rs. 1 crore
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e. Repeat Supply Orders in respect of Supply Orders placed by the Director, Supplies & Disposals, Haryana. The repeat Supply Order will be sanctioned by the authorities as under:-

Sr. No.	Competent Authority with whom power vested	Value of repeat order as per Government Instructions of dated 06.05.2005	Revised value of repeat order
1	Director, Supplies & Disposals, Haryana	Purchase cases valuing up to Rs. 10 lacs	All purchases of Stores valuing below Rs. 35 lacs
2	Administrative Secretary to Government Haryana, Industries & Commerce Department.	Purchase cases valuing between Rs.10 lacs to Rs.30 lacs	All purchases of Stores valuing between Rs. 35 lacs to Rs.1 crore
3	Chairman of High Powered Purchase Committee	Purchase cases valuing above Rs. 30 lacs	All purchases of Stores valuing above Rs. 1 crore

f. Purchases of Stores from Approved Sources and the rate contracts issued by Director General, Supplies & Disposals, Government of India:-

Sr. No.	Competent Authority with whom power vested	Value of purchase case as per Government Instructions of dated 06.05.2005	Revised value of purchase case
1	Head of concerned Department	Purchase cases valuing up to Rs. 10 lacs	All purchases of Stores valuing below Rs. 35 lacs
2	Administrative Secretary to Govt. Haryana, Industries & Commerce Department.	Purchase cases valuing between Rs.10 lacs to Rs.30 lacs	All purchases of Stores valuing between Rs. 35 lacs to Rs.1 crore
3	High Powered Purchase Committee	Purchase cases valuing above Rs. 30 lacs	All purchases of Stores valuing above Rs. 1 crore

g. Disposals of Stores by Condemnation Board at the level of Deputy Commissioner:-

Sr. No.	Competent Authority with whom power vested	Book value of Store as per Government Instructions of dated 06.05.2005	Revised book value of Store
1	Condemnation Board under the Chairmanship of Deputy Commissioner	Less than or equal to Rs. 2,00,000/-	Less than or equal to Rs. 10,00,000/-

h. Power of various Purchase Committee for deciding the cases of rate contracts :-

Sr. No.	Indenting Department/ Organization	Estimated maximum financial value of Stores on Rate Contract basis as per G.O. No. 2/2/2010-4-4-IBII of dated 04.09.2015	Revised estimated maximum financial value of Stores on Rate Contract basis
1	All Government Departments	1. Below Rs. 10.00 Lakh by Standing Purchase Committee (Lower)	1. Below Rs. 35.00 Lakh by Standing Purchase Committee (Lower)
		2. From Rs. 10.00 Lakh to 30.00 Lakh by Standing Purchase Committee (Higher)	2. From Rs. 35.00 Lakh to 1 crore by Standing Purchase Committee (Higher)
		3. Above Rs. 30.00 Lakh by High Powered Purchase Committee	3. Above Rs. 1 crore by High Powered Purchase Committee
2	All Boards/ Corporations/ federations	Above Rs. 50.00 Lakh by High Powered Purchase Committee	Above Rs. 1 crore by High Powered Purchase Committee

3	Rate Contract cases of Power Utilities	Above Rs.10.00 crores by High Powered Purchase Committee	No change
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The instructions contained in State Government in Industries & Commerce Department Haryana Order No.2/1/2004-4I B-II of dated 06.05.2005 and Government Order No. 2/2/2010-4I B-II of dated 04.09.2015 shall be deemed to have been amended to the above extent.

This issues with the concurrence of Finance Department conveyed *vide* their U.O. No. 1/38/2016-4FD III/23529 of dated 16.08.2016.

Chandigarh:
The 29th August, 2016.

DEVENDER SINGH,
Principal Secretary to Government Haryana,
Industries & Commerce Department.

हरियाणा सरकार

श्रम विभाग

अधिसूचना

दिनांक 10 अगस्त, 2016

संख्या 11/38/2016-4श्रम.— हरियाणा राज्य के राज्यपाल सहर्ष “तृतीय पक्ष प्रमाणीकरण/ ऑडिट योजना” को प्रतिपादित करते हैं जो औद्योगिक संस्थानों, दुकानों एवं वाणिज्य संस्थानों में श्रम कानून प्रक्रिया को सुलभ एवं सुचारु रूप से लागू कर सकें। इस योजना को, वाणिज्य एवं उद्योग मन्त्रालय, भारत सरकार के औद्योगिक नीति एवं संवर्धन विभाग की “व्यापार सुधार योजना 2016—सुगम्य व्यापार” की अनुपालना में प्रतिपादित किया गया है। यह योजना निम्नलिखित प्रावधानों को सम्मिलित करती है:—

भाग—‘क’

तृतीय पक्ष प्रमाणीकरण/ऑडिट योजना कारखाना अधिनियम 1948, एवं उसके अन्तर्गत निर्धारित नियम के तहत

तृतीय पक्ष प्रमाणीकरण/ऑडिट योजना का मुख्य उद्देश्य व्यापार—नियामन का सरलीकरण, व्यवसायों की सुविधा के लिए कारखाना अधिनियम, 1948 तथा उसके अन्तर्गत निर्धारित किये गये नियमों की अनुपालना तथा अधिकारियों द्वारा अनावश्यक निरीक्षण को कम करना है:—

- यह योजना ऐच्छिक है तथा निम्न कारखानों पर लागू होगी।
 - जहां पर विनिर्माण प्रक्रिया में विशाक्त या अति ज्वलनशील या विस्फोटक या जोखिम पूर्ण रसायनों का उपयोग, भण्डारण, रखरखाव या संचालन या जहां पर इस प्रकार के विषाक्त या अति ज्वलनशील या विस्फोटक तत्व उत्पादित अथवा निपटान किये जा सकते हैं।
 - कारखाना अधिनियम 1948 की धारा 2 (सी.बी) के प्रथम सूची में निर्दिष्ट खतरनाक प्रक्रिया से संबन्धित
 - जहां 250 या उससे अधिक श्रमिक कार्यरत हैं।
- इस योजना में यदि विषयवस्तु का अन्य अर्थ नहीं है तो:—
 - “तृतीय पक्ष प्रमाणीकरण/ऑडिट” का तात्पर्य कारखाने में व्यवसायगत सुरक्षा, स्वास्थ्य तथा कल्याण प्रावधानों एवं कार्य पद्धतियों के एक व्यवस्थित, उद्देश्य पूर्ण एवं संलेखित निरूपण से है।
 - “तृतीय पक्ष आडिटर” से तात्पर्य, मुख्य कारखाना निरीक्षक, हरियाणा से प्रमाणित, कारखाना अधिनियम 1948 एवं तथागत प्रतिपादित नियमों के अनुरूप सुरक्षा आडिट करने वाले व्यक्ति से है तथा इसमें पैरा 4 के उप पैरा (iii) में वर्णित आडिटर सम्मिलित हैं।
 - “संलग्नक” से अभिप्राय इस योजना के साथ संलग्न, संलग्नक से है।
 - “संस्थान” से तात्पर्य फर्म, संघ, कम्पनी निकाय, वर्तमान समय में प्रचलित कानूनों के अन्तर्गत पंजीकृत संस्था से है, जो मुख्यतः कारखानों में कार्यरत कर्मचारियों की सुरक्षा एवं स्वास्थ्य सुनिश्चित करने के उद्देश्य से कार्य कर रही है।

- (v) यहां प्रयुक्त शब्द एवं अभिव्यक्ति, जिनको यहाँ परिभाषित नहीं किया गया है, उनका अर्थ कारखाना अधिनियम, 1948 एवं तत्प्राप्त प्रतिपादित नियमों में निर्दिष्ट सम्बन्धित अर्थ से लिया जाये।
3. सुरक्षा ऑडिट, कारखाना अधिनियम, 1948 एवं तत्प्राप्त प्रतिपादित नियमों तथा भारतीय मानक संहिता की व्यवसायिक, स्वास्थ्य और सुरक्षा ऑडिट कार्य प्रणाली पर आधारित IS14489:1998 तथा अन्य मानकों, जो सुरक्षा ऑडिट के अनुसार नवीनतम हो तथा किसी इकाई के केस में मानकों के अनुसार, संबंधित व्यक्ति या कर्मचारी जो संलग्नक-1 के अनुसार शिक्षा, अनुभव व अन्य योग्यताएं रखता हो, के द्वारा किया जायेगा।
4. (i) इस योजना के तहत सुरक्षा ऑडिट करने हेतु संलग्नक-क में वर्णित योग्यता, अनुभव तथा अन्य आवश्यकताओं को पूर्ण करने वाले किसी भी व्यक्ति को सुरक्षा ऑडिटर के रूप में, मुख्य कारखाना निरीक्षक, हरियाणा द्वारा मान्यता दी जा सकती है।
- (ii) इस योजना के तहत मुख्य कारखाना निरीक्षक द्वारा मान्यता उस संस्थान को दी जा सकती है जहां कार्यरत कम से कम तीन व्यक्तियों की योग्यता, अनुभव तथा अन्य औपचारिकतायें संलग्नक-1 के अनुसार हों।
लेकिन उस प्रमाणिक संस्थान की जिसमें व्यक्तियों की संख्या जो कि संलग्नक-1 के अनुसार निर्धारित योग्यताएं पूर्ण करते हैं, तीन से कम हो जायेगी तो उस संस्था की मान्यता रद्द कर दी जायेगी। फिर भी यदि किसी संस्था को कम से कम पांच वर्ष का सेफ्टी ऑडिट करने का विशेष अनुभव है तो मुख्य कारखाना निरीक्षक लिखित टिप्पणी अंकित करके निर्धारित योग्यताओं में ढील दे सकता है।
- (iii) महानिदेशक कारखाना सलाह, सेवा एवं श्रम संस्थान (DGFASLI) सभी क्षेत्रीय श्रम संस्थान, (RLI), राष्ट्रीय सुरक्षा परिषद (NSC) और हरियाणा सुरक्षा परिषद (HSC) सुरक्षा ऑडिट करने के लिए मान्य संस्थान होंगे।
- (iv) मुख्य कारखाना निरीक्षक समय-समय पर राज्य में स्थापित कारखानों की संख्या को देखते हुये नियुक्त किये जाने वाले ऑडिटर्स की संख्या तथा आमंत्रित किये जाने वाले आवेदन प्रक्रिया को निर्धारित कर सकता है।
5. (1) सुरक्षा ऑडिटर के तौर पर सुरक्षा ऑडिट करने के लिये मान्यता प्रमाण पत्र हेतु आवेदन मुख्य कारखाना निरीक्षक को किसी व्यक्ति द्वारा फार्म-ए एवं संस्थान द्वारा फार्म-बी में दिया जाएगा।
- (ii) (A) इस योजना के तहत आवेदन की प्राप्ति पर मुख्य कारखाना निरीक्षक, आवेदक की योग्यताओं और मताओं को ध्यान में रखते हुये आवेदन को स्वीकृत या रद्द कर सकता है।
- (B) आवश्यकता अनुसार मुख्य कारखाना निरीक्षक किसी सुरक्षा ऑडिटर को मान्यता देने हेतु सलाहकार सदस्यों की समीति का गठन कर सकता है जिसके सदस्य उसकी राय में परामर्श दें सकें। समीति द्वारा आवेदन की समीक्षा तथा आवेदक के पास उपलब्ध क्षमताओं तथा सुविधाओं के आधार पर अपना अनुमोदन करके मुख्य कारखाना निरीक्षक को स्वीकृत करने हेतु सिफारिश की जायेगी अथवा रद्द करने की स्थिति में कारणों का उल्लेख करेगी।
- (C) कमेटी (यदि पैरा (ii) के अनुसार गठन किया गया है) की सिफारिश उपरान्त मुख्य कारखाना निरीक्षक सुरक्षा ऑडिटर हेतु दिये गये किसी भी आवेदन को स्वीकार कर सकता है या कारण स्पष्ट करते हुये रद्द कर सकता है।
- (D) आवेदक को सुरक्षा ऑडिटर के रूप में अनुमोदन देने के उपरान्त मुख्य कारखाना निरीक्षक फार्म-सी में निम्नलिखित शर्तों या अन्य किसी शर्त जोकि मुख्य कारखाना निरीक्षक द्वारा विशेषतः बताई गई हो, जारी करेगा—
- (a) सुरक्षा ऑडिटर एक रोजनामचा बनाए रखेगा जिसमें उसके द्वारा ऑडिट किए गए समीक्षाओं का पूरा ब्यौरा जैसे ऑडिट किए गए कारखाने का नाम, पता, संबंधित व्यक्ति जिसने कारखाने का सुरक्षा ऑडिट किया, का नाम, ऑडिट की तारीख तथा ऑडिट रिपोर्ट के मुख्य कारखाना निरीक्षक तथा नियोक्ता को भेजने की तिथि दर्ज की जायेगी।
- (b) सुरक्षा ऑडिटर उस कारखाने का सुरक्षा ऑडिट नहीं करेगा जहाँ वह ऑडिटर खुद कार्यरत है या उसका पदाधिकारी सहयोगी, मैनेजर या मालिक, कार्यवाहक, नियोजक, निर्देशक या उनके परिवार का नजदीकी सदस्य या रिश्तेदार या वृहत् पारिवारिक सदस्य जहाँ वह प्रत्यक्ष/परोक्ष रूप से कारखाने के मालिकों से निजी तौर से प्रभावित हो। कोई भी सुरक्षा ऑडिटर किसी ऐसे संस्थान/कारखाने में ऑडिट नहीं करेगा जहाँ उसने संयंत्र, मशीनरी, कच्चा माल, सुरक्षा उपकरण या कोई भी अन्य सामान व उपकरण मुहैया करवाया हो।

- (c) सुरक्षा ऑडिटर चाहे एक प्रमाणित ऑडिटर या किसी संस्थान से हटा हुआ ऑडिटर हो कभी भी व्यापारिक रहस्य या उत्पादन के तरीको के रहस्य या कोई अन्य महत्वपूर्ण गोपनीय जानकारी, जो उसे अपने कार्य के निर्वाह करते हुए उसके संज्ञान में आई हो, सार्वजनिक नहीं करेगा। यदि उस समय के प्रचलित नियमानुसार ऑडिटर ऐसा करता हुआ पाया गया तो वह खुद कानूनी प्रक्रिया के तहत दोषी होगा और उन पर समान्य तथा आपराधिक कानून के तहत कार्यवाही की जा सकती है।
- (iii) जो मान्यता पैरा-5 के उप पैरा (11) के अनुसार दी गई है वह मान्यता देने की तिथि से दो वर्ष के लिए मान्य होगी।
- (iv) मान्यता प्राप्त सुरक्षा ऑडिटर को कार्यकाल खत्म होने से 3 महीने पूर्व ही अपनी मान्यता/प्रमाण पत्र को पैरा-5 के उपपैरा (11) में वर्णित प्रक्रिया मान्यता के नवीनीकरण के केस में यथेचित परिवर्त्य (*mutual mutandis*) लागू होगी।
- (v) आवेदक निम्न दिए कारणों से अपने प्रमाणपत्र का नवीनीकरण नहीं करा पाएगा यदि:
- (A) मुख्य कारखाना निरीक्षक द्वारा उसकी मान्यता पिछले दो अवसरों पर रद्द कर दी गई है।
- (B) मान्यता प्राप्त ऑडिटर ने गत वर्ष में कम से कम 5 सुरक्षा ऑडिट ना किए हों।
- (vi) सुरक्षा ऑडिटर की सुनवाई उपरान्त मुख्य कारखाना निरीक्षक मान्यता प्रमाण पत्र को रद्द कर सकता है, अगर कारणवश विश्वास योग्य कारण हो कि:-
- (A) सुरक्षा ऑडिटर ने प्रमाण पत्र तथा नवीनीकरण पत्र में दी गई शर्तों का उल्लंघन किया हो, अथवा
- (B) सुरक्षा ऑडिटर ने नियमों का उल्लंघन किया हो या कभी जानबूझ कर उसने नियम/कानूनों को नजर अंदाज करते हुए अपने उत्तरदायित्व का निर्वाह न करते हुए कुछ नियम छोड़ दिए हो या नियम के अनुकूल कार्य न किया हो।
- (C) या अन्य कोई मिलता जुलता कारण।

6. कारखाने का मालिक एवं सुरक्षा ऑडिटर मुख्य कारखाना निरीक्षक को कारखाने की सुरक्षा ऑडिटिंग की सूचना 30 दिन पहले ही देंगे।

7. सुरक्षा ऑडिटर के ऑडिट कर लेने के उपरान्त वह एक सप्ताह के अन्दर इसकी जानकारी कारखाना मालिक एवं मुख्य, कारखाना निरीक्षक को अपने लैटर हैड पर संलग्नक-11 में व्यवसायिक सुरक्षा स्वास्थ्य एवं कल्याण से सम्बन्धित सुधार की सिफारिश सहित, अपनी रिपोर्ट देगा।

अगर सुरक्षा ऑडिट के दौरान सुरक्षा ऑडिटर को कोई अचानक घटित होने वाले किसी खतरे के बारे में पता चलता है जिससे श्रमिकों के जीवन को कोई खतरा हो तो वह तुरन्त कारखाना मालिक तथा मुख्य कारखाना निरीक्षक को लिखित में सूचित करेगा। ऐसी अवस्था में कारखाना मालिक तुरन्त उचित कदम उठाते हुये आवश्यक कार्यवाही करके मुख्य कारखाना निरीक्षक को 72 घंटे के अन्दर अन्दर अनुपालना रिपोर्ट प्रस्तुत करेगा।

8. संलग्नक-11 में जिस प्रारूप पर कारखाना मालिक को सुरक्षा ऑडिटर द्वारा रिपोर्ट दी गई उस पर कारखाना मालिक सुरक्षा ऑडिटर द्वारा दिए गए अनुरोधों पर 30 दिनों के भीतर कार्यवाही करके इसकी सूचना अनुपालन किए गए सबूतों के साथ 60 दिनों के भीतर मुख्य कारखाना निरीक्षक को सुरक्षा ऑडिटर की सिफारिशों परकी गई कार्यवाही की रिपोर्ट प्रस्तुत करेगा।

9. जो कमियाँ/खामियाँ सुरक्षा ऑडिट के दौरान पाई गई, उनका अवलोकन मुख्य कारखाना निरीक्षक के स्तर पर किया जायेगा। मुख्य कारखाना निरीक्षक,नियोक्ता को निजी सुनवाई के प्रचुर अवसर प्रदान कर सकता है ताकि नियोक्ता, सुरक्षा के लिए उठाए हुए कदम से अवगत कराते हुए मुख्य कारखाना निरीक्षक को संतुष्ट कर सके। यदि मुख्य कारखाना निरीक्षक नियोक्ता द्वारा उठाए गए कदमों से संतुष्ट नहीं है तो वह अपने स्तर पर जाँच एक महीने के भीतर करवा सकता है।

10. जो कारखाने इस 'स्वयं प्रमाणित योजना' को अपना रहे हैं,उनका विभाग द्वारा निरीक्षण नहीं किया जाएगा जब तक कि वे प्रतिवर्ष नियमित सुरक्षा ऑडिट करवाते रहेगें। (उन परिस्थितियों को छोड़कर जहाँ अन्य कोई वैधानिक निर्धारण हो)। मुख्य कारखाना निरीक्षक किसी कारखाने के विरुद्ध उचित शिकायत के आधार पर निरीक्षण के लिये निर्देश दे सकता है।

अगर कारखाने में निर्माण प्रक्रिया में कोई पूर्ण या आंशिक परिवर्तन होता है तो नियोक्ता एक महीने के भीतर सुरक्षा ऑडिटर से सुरक्षा आडिट करवायेगा।

11. ऑडिटर द्वारा अपनी सुरक्षा ऑडिट रिपोर्ट में दर्शाई गई खामियाँ/टिप्पणीयाँ/कानून उल्लंघनाओं इत्यादि के लिए नियोक्ता/मैनेजर के विरुद्ध कोई कानूनी कार्यवाही नहीं की जायेगी।

12. मुख्य कारखाना निरीक्षक यदि चाहे तो लिखित आदेश से किसी भी कारखाने या कारखानों की श्रेणी को अपने आदेश में दी गई शर्तों के साथ योजना में दिये गये प्रावधानों से छूट प्रदान कर सकता है।

भाग — ख

तृतीय पक्ष प्रमाणन/ऑडिट योजना

अंतर्गत

न्यूनतम वेतन अधिनियम, 1948, वेतन संदाय अधिनियम, 1936, ठेका श्रमिक (विनियमन एवं उत्सादन) अधिनियम, 1970, अधिलाभ संदाय अधिनियम, 1965, उपदान संदाय अधिनियम, 1972, प्रसुति प्रसुविधा अधिनियम, 1961, बाल श्रम (निषेध एवं उन्मूलन) अधिनियम, 1966, पंजाब दुकानातं एवं वाणिज्यिक संस्थान अधिनियम, 1958, समान पारिश्रमिक अधिनियम, 1976, मोटर परिवहन कर्मकार अधिनियम, 1961, पंजाब औद्योगिक संस्थान (राष्ट्रीय एवं उत्सव अवकाश व आकस्मिक एवं बीमारी छुट्टियाँ) अधिनियम, 1965

तृतीय पक्ष प्रमाणीकरण/ऑडिट योजना का उद्देश्य व्यावसायिक नियंत्रणों (व्यावसायिक करने की सुविधा) के लिये उद्यमियों को सुविधा देना है ताकि उनके विभिन्न श्रम अधिनियम और उनके अंतर्गत विनियमों की परिपालना करना आसान हो जाये तथा निरीक्षक अधिकारियों के अनावश्यक आवागमन पर रोक लगें। इस योजना के प्रावधान निम्नानुसार हैं:-

1. यह योजना स्वैच्छिक है और इसमें जिन अधिनियमों की परिपालना शामिल है, वे हैं न्यूनतम वेतन अधिनियम, 1948, वेतन संदाय अधिनियम, 1936, ठेका श्रमिक (विनियमन एवं उत्सादन) अधिनियम, 1970, अधिलाभ संदाय अधिनियम, 1965, उपदान संदाय अधिनियम, 1972, प्रसुति प्रसुविधा अधिनियम, 1961, बाल श्रम (निषेध एवं उन्मूलन) अधिनियम, 1966, पंजाब दुकानातं एवं वाणिज्यिक संस्थान अधिनियम, 1958, समान पारिश्रमिक अधिनियम, 1976, मोटर परिवहन कर्मकार अधिनियम, 1961, पंजाब औद्योगिक संस्थान (राष्ट्रीय एवं उत्सव अवकाश व आकस्मिक एवं बीमारी छुट्टियाँ) अधिनियम, 1965
2. इस योजना में यदि विषय वस्तु का अन्य अर्थ नहीं है तो
 - (i) 'तृतीय पक्ष प्रमाणन/लेखा परीक्षा' ऑडिट का अर्थ है उपरोक्त श्रम अधिनियमों की परिपालना का सुनियोजित, वस्तुनिष्ठ और आलेखित आंकलन।
 - (ii) 'परिपालना लेखा परिक्षक' एक परिशिक्षित व्यवसायिक कम्पनी सचिव जोकि कम्पनी सचिव अधिनियम, 1980 की धारा 3 के अंतर्गत गठित भारतीय कम्पनी सचिव संस्थान जोकि भारत सरकार द्वारा अनुमोदित का सदस्य हो तथा वह उस संस्था का कर्मचारी या नियमित नियोजन में ना रहा हो और ना ही वह कम्पनी का पिछले तीन साल तक सलाहकार रहा हो। जो इकाईयां तृतीय पक्ष प्रमाणन वार्षिक तौर पर नियमित रूप से देती है उनका औचक सूची द्वारा निरीक्षण नहीं किया जायेगा। इस प्रकार की इकाईयों का निरीक्षण केवल तब होगा जब उनके विरुद्ध गम्भीर शिकायत व अशांति इत्यादि हो।
 - (iii) 'संस्थान का अर्थ है एक प्रतिष्ठान, संग, मण्डल कम्पनी सचिवों का संगठन या वर्तमान लागू कानून अनुसार पंजीकृत संस्थान या व्यक्तिगत कम्पनी सचिव जोकि श्रम कानूनों सहित विभिन्न कानूनों की परिपालना की लेखा परीक्षा करता हो।
3. परिपालना लेखा परीक्षा उपरोक्त विभिन्न श्रम अधिनियमों के अंतर्गत निर्धारित मापदण्ड के अनुसार किया जायेगा।
 - (i) कम्पनी सचिव (तत्प चात परिपालना लेखा परीक्षक से वर्णित) एक अभिलेख पुस्तिका बनाये रखेगा जिसमें उस द्वारा किये गये लेखक परीक्षित स्थापना का नाम व पता वर्णित होगा, जिसने लेखा परीक्षा की गई उसका नाम, सम्पर्क के लिये व्यक्ति, लेखा परीक्षा की तिथि और लेखा परीक्षा की रिपोर्ट प्रस्तुत करने की तिथि को स्थापना के मुख्य व्यक्ति तथा श्रम आयुक्त को भेजेगा।
 - (ii) लेखा परीक्षक और अधिकृत व्यक्ति, ऐसी स्थापना की 'परिपालना लेखा परीक्षा' नहीं करेंगे जहां ऐसा लेखा परीक्षक या अधिकृत व्यक्ति नियोजित हो या अधिभोगी, हिस्सेदार, या निर्देशक या स्थापना का प्रबन्धक हो या किसी अन्य इकाई का मालिक, चालक, प्रबन्धन या नजदीकी परिवार के सदस्य द्वारा चलाया जाता हो, उनका रिश्तेदार या अग्रिम परिवार का सदस्य हो और जहां यह परिपालना लेखा परीक्षक हो और या ऐसा व्यक्ति जिसका संस्था में सीधा या किसी प्रकार का परोक्ष अभिरूचि हो। परिपालना लेखा परीक्षक या ऐसा व्यक्ति ऐसी स्थापना की परिपालना लेखा परीक्षा नहीं करेगा जिसमें वह लेखा परीक्षक या ऐसा व्यक्ति उसके कारोबार में पिछले तीन वर्ष में सहभागी रहा हो।
 - (iii) परिपालना लेखा परीक्षा करने के लिये अधिकृत व्यक्ति, लेखा परीक्षा समाप्त होने के बाद भी कोई वाणिज्यिक गोपनीयता, कार्यप्रणाली या गोपनीय सूचना, जो लेखा परीक्षा का दायित्व निभाते समय उसके संज्ञान में आई हो, किसी को नहीं बतायेगा। इस विषय पर कोई असफलता होने पर ऐसा लेखा परीक्षक और व्यक्ति, वर्तमान में प्रचलित कानून के अनुसार अपराधिक व नागरिक कार्यवाही के लिये भागी होगा।

- (iv) यदि लेखा परीक्षक ने अधिनियम व उसके अंतर्गत विनियम की उल्लंघना करते हुये लेखा परीक्षा करें या इस प्रकार से कार्यवाही करें जोकि अधिनियम और उसके अंतर्गत विनियम की भावना और परियोजन के विरुद्ध हो या अधिनियम और उसके अंतर्गत विनियम में वांछित कार्यवाही करने में छूट जाये या असफल हो तथा इस प्रकार किसी अन्य कारण से वह परिपालना लेखा परीक्षा के दायित्व में असफल रहें तो उसे परिपालना लेखा परीक्षा करने से निषिध किया जा सकता है।
4. परिपालना लेखा परीक्षक द्वारा लेखा परीक्षा पूर्ण करने की तिथि से एक सप्ताह के अन्दर लेखा परीक्षा रिपोर्ट स्थापना के प्रमुख को अपने परिपत्र पर श्रम अधिनियमों के अंतर्गत परिपालना बारे सिफारिशों के साथ भेजी जायेगी।
5. स्थापना का प्रमुख व परिपालना लेखा परीक्षक, स्थापना में परिपालना परीक्षा आरम्भ होने के 30 दिन से पूर्व श्रम आयुक्त को लिखित सूचना भेजेंगे।
6. स्थापना का प्रमुख निर्धारित प्रारूप में परिपालना लेखा परीक्षा रिपोर्ट प्राप्त होने के 30 दिन के अन्दर लेखा परीक्षक द्वारा लेखा परीक्षा रिपोर्ट में वर्णन की गई सिफारिशों पर कार्यवाही करेगा तथा परिपालना परीक्षा की सिफारिशों पर की गई कार्यवाही की रिपोर्ट सबूत सहित 60 दिन के अन्दर श्रम आयुक्त को प्रस्तुत करेगा।
7. लेखा परीक्षा में बताई गई कमियां और प्रेक्षण की परिपालना श्रम आयुक्त, हरियाणा के स्तर पर दृष्टिगत रहेगी। परिपालना के लिये उस द्वारा उठाये गये पग और उसकी अवस्था बारे अधिकारियों को सूचना उपलब्ध करवाने के लिये निजि सुनवाई के लिये पर्याप्त अवसर दिये जा सकते हैं।
- यदि श्रम आयुक्त स्थापना प्रमुख कि परिपालना रिपोर्ट से संतुष्ट नहीं हैं तो वह अपने स्तर पर इसकी जांच करवा सकता है।
8. इस योजना का चयन करने वाले स्थापना का विभाग द्वारा निरीक्षण नहीं किया जायेगा जब तक वह नियमित रूप में प्रतिवर्ष लेखा परीक्षा करवाते रहेंगे। फिर भी किसी वास्तविक शिकायत पर श्रम आयुक्त द्वारा ऐसी स्थापना के विरुद्ध निरीक्षण का निर्देश दिया जा सकता है।
9. लेखा परीक्षक द्वारा लेखा परीक्षा रिपोर्ट में अधिनियम/उसके अंतर्गत विनियम बारे कोई त्रुटिया/प्रेक्षण या उल्लंघना के लिये स्थापना के प्रमुख/प्रबन्धक के विरुद्ध कोई कानूनी कार्यवाही नहीं की जायेगी।

डॉ० महावीर सिंह,
प्रधान सचिव, हरियाणा सरकार,
श्रम विभाग।

संलग्नक-1

(पैरा 4 देखें)

आवेदक, जो सुरक्षा ऑडिटर के तौर पर मान्यता प्राप्त करना चाहता है उसके पास निम्न शैक्षणिक योग्यता एवं अनुभव होना आवश्यक है:-

1. शैक्षणिक योग्यता एवं अनुभव :

- (i) रसायन/मैकेनिकल/इलैक्ट्रिकल/उत्पादन इंजीनियरिंग के क्षेत्र में स्नातक (डिग्री) एवं किसी जाने माने संस्थान/कारखाना में उत्पादन प्रक्रिया, देखरेख, रूपरेखा योजना विन्यास परियोजना या सुरक्षा विभाग में निरीक्षक या उससे ऊपरी स्तर पर पाँच वर्ष का अनुभव।

या

रसायन या मैकेनिकल या इलैक्ट्रिकल या उत्पादन इंजीनियरिंग के क्षेत्र में डिप्लोमा एवं किसी जाने माने संस्थान/कारखाना में उत्पादन प्रक्रिया, देखरेख, रूपरेखा योजना विन्यास परियोजना या सुरक्षा विभाग में निरीक्षक या उससे ऊपरी स्तर पर आठ वर्ष का अनुभव।

या

भौतिकी या रसायन विज्ञान में मास्टर्स डिग्री के साथ उत्पादन प्रक्रिया या सुरक्षा विभाग का दस वर्षों का निरीक्षक या उससे ऊपरी स्तर पर अनुभव।

और

तकनीकी शिक्षा बोर्ड या अखिल भारतीय तकनीकी शिक्षा या मान्यता प्राप्त विश्वविद्यालय से औद्योगिक सुरक्षा में एक वर्ष का फुल टाइम डिप्लोमा।

या

- (ii) इंजीनियरिंग के किसी भी विषय में डिग्री/डिप्लोमा एवं कारखाना निदेशालय, औद्योगिक सुरक्षा एवं स्वास्थ्य अथवा महानिदेशक, कारखाना सलाह सेवा तथा श्रम संस्थान अथवा क्षेत्रीय श्रम संस्थान अथवा राष्ट्रीय सुरक्षा परिषद अथवा भारत सरकार के उपक्रम के घातक कारखानों में कार्य करने का 15 वर्षों का अनुभव।

2. आवेदक को परोक्ष/अपरोक्ष रूप से कारखाने के कार्य में, किसी प्रक्रिया या उसके व्यापारिक चलन या उनकी पेटेंट या मशीन से संबंध या दिलचस्पी नहीं होनी चाहिए जहाँ वह सुरक्षा ऑडिट करने जाएगा।

3. अगर आवेदक की आयु 65 वर्ष से अधिक है तो उसे अपना शारीरिक एवं स्वास्थ्य के ठीक होने का प्रमाण पत्र सिविल सर्जन या प्रमाणित करने वाले सर्जन से देना होगा कि वह कारखानों का सुरक्षा ऑडिट करने में सक्षम है; अपने आवेदन या उसके नवीनीकरण के साथ संलग्न करना आवश्यक है।

संलग्नक—II
(पैरा 7 व 8 के अनुसार)
सेफ्टी ऑडिट रिपोर्ट प्रारूप

1. कारखाने का नाम और पता:.....
ई-मेलदूरभाष नम्बर:.....
2. नियोक्ता का नाम:
3. कारखाना प्रबंधक का नाम:.....
4. ऑडिट की तारीख
5. अनिर्मित सामग्री की सूची तथा अधिकतम भण्डारण क्षमता
6. तैयार उत्पादकी सूची तथा अधिकतम भण्डारण क्षमता
7. उत्पादन प्रक्रिया का फलोचार्ट
8. संयंत्र का पी. आई रेखा चित्र (रसायनिक कारखानों के लिए).....
9. सुरक्षा ऑडिटर का नाम एवं प्रमाण पत्र संख्या तथा संस्थान की अवस्था में सुरक्षा ऑडिट करने वाले व्यक्ति का नाम
10. क्या संलग्न सुरक्षा ऑडिट रिपोर्ट, कारखाना अधिनियम, 1948 एवं उसके तहत नियम और IS:14489, और उसके बाद जारी वर्तमान मापदण्डों जो भी नवीनतम हैं, उसके अनुसार है

दिनांक:

हस्ताक्षर

सुरक्षा ऑडिटर/संस्थान सुरक्षा ऑडिट के
लिए नियुक्त अधिकृत/कार्मिक/व्यक्ति

मैं (नियोक्ता) सुरक्षा ऑडिट रिपोर्ट में दी गई अनुशंसाओं पर उचित कार्यवाही की रिपोर्ट
..... तारीख तक प्रस्तुत कर दूंगा।

दिनांक:

अभिधारक के हस्ताक्षर

फार्म-ए

(देखें पैरा 5 (i))

सेफ्टी ऑडिटर के तौर पर मान्यता/नवीनीकरण के लिये आवेदन पत्र
(एकल/व्यक्तिगत मान्यता के लिए दो प्रतियां प्रस्तुत करें)

1. नाम :
2. पिता/पति का नाम :
3. जन्म तिथी एवं आयु :
4. स्थायी पता :
5. पत्राचार हेतु पता:
दूरभाष नं०:
मोबाईल नं०:
फैक्स :
ई-मेल:

आवेदक की
नवीनतम फोटो
जिसे तिरछा
हस्ताक्षरित किया
गया है

6. शैक्षणिक योग्यता (प्रमाणित प्रतिलिपियां संलग्न करें)

क्रमांक	डिग्री / डिप्लोमा	कालेज/संस्थान / विश्वविद्यालय	पास करने का वर्ष

7. सुरक्षा संबंधित तकनीकी योग्यता (प्रमाणित प्रतिलिपियां संलग्न करें)

क्रमांक	डिग्री / डिप्लोमा	कालेज/संस्थान / युनिवर्सिटी	पास करने का वर्ष

8. कार्यकाल अनुभव (प्रमाणित प्रतिलिपियां संलग्न करें)

क्रमांक	रोजगार की अवधि		नियोक्ता का नाम एवं पता	पदनाम	कार्य की प्रकृति
	दिनांक से	दिनांक तक			

9. नवीनीकरण के लिये :-प्रमाणपत्र संख्या.....तारीख.....

घोषणा

मैं घोषणा करता/करती हूँ कि:-

- (क) पूर्व में किसी भी राज्य के मुख्या कारखाना निरीक्षक के द्वारा मेरा सुरक्षा ऑडिटर का मान्यता पत्र कभी भी रोक़ा या निरस्त नहीं किया गया
- (ख) मेरा सुरक्षा ऑडिटर का मान्यता पत्र निम्न विवरण के तहत रोक़ा गया था :-

रोकने या निरस्त की तारीख एवं आदेश संख्या	अवधि	
	दिनांक से	दिनांक तक

नोट: यदि सेफ्टी ऑडिटर का मान्यता पत्र पूर्व में दो बार रोका गया या निरस्त किया गया तो मान्यता के लिए अयोग्य होगा

(ग) मैंने पिछले एक वर्ष के दौरान पांच या पांच से अधिक सुरक्षा ऑडिट किये हैं: कारखानों के नाम, पते एवं ऑडिट की तारीख की सूची संलग्न है।

(घ) मैं घोषणा करता हूँ कि उपरोक्त में मेरे द्वारा दी गई जानकारी मेरे ज्ञान अनुसार सही है मैं वचन देता हूँ कि :-

1. सुविधाओं को अच्छे कार्यकारी हालात में रखूंगा
2. मान्यता प्रमाण पत्र में दी गई शर्तों का पालन करने हेतु बाध्य रहूंगा।

आवेदक के हस्ताक्षर :

पूरा नाम :

दिनांक :

स्थान:

फार्म-बी

(देखें पैरा 5 (i))

सुरक्षा ऑडिटर के रूप में संस्थान को मान्यता या नवीनीकरण हेतु आवेदन पत्र

1.	संस्थान का नाम एवं पूर्ण पता	
2.	संस्थान की स्थिति (सरकारी/स्वायत्तशासी/ सहकारी/कम्पनी निकाय/या व्यक्तिगत) रजिस्ट्रेशन नम्बर सहित:	
3.	क. संस्थान के प्रमुख का नाम ख. दूरभाष/मोबाईल नं० ग. ई-मेल पता घ. फ़ैक्स	
4.	क्या संस्थान को किसी भी राज्य द्वारा कभी सुरक्षा-ऑडिटर घोषित किया गया है? यदि हाँ तो विवरण दें।	
5.	भर्ती किये गये कम से कम तीन व्यक्तियों के विवरण (बायो-डाटा) आवेदन पत्र के साथ संलग्न करें	
6.	अन्य कोई जरूरी सूचना	
7.	प्रमाण-पत्र संख्या व तिथि (नवीनीकरण के लिये)	

घोषणा

मैं घोषणा करता/करती हूँ कि:-

- (क) किसी भी राज्य के मुख्या कारखाना निरीक्षक के द्वारा इस संस्थान का सुरक्षा ऑडिटर का मान्यता पत्र कभी भी रोका या निरस्त नहीं किया गया
- (ख) इस संस्थान का सुरक्षा ऑडिटर का मान्यता पत्र निम्न विवरण के तहत रोका गया:-

रोकने या निरस्त की तारीख एवं आदेश संख्या	अवधि	
	दिनांक से	दिनांक तक

नोट: यदि सेफ्टी ऑडिटर का मान्यता प्राप्त पत्र पूर्व में दो बार रोका गया या निरस्त किया गया तो मान्यता के लिए अयोग्य होगा।

- (ग) इस संस्थान ने पिछले वर्ष के दौरान पांच या पांच से अधिक सुरक्षा ऑडिट किये हैं: कारखानों के नाम एवं पते की लिस्ट संलग्न है।
- (घ) मैं घोषणा करता हूँ कि संलग्न किये गये विवरण (बायो डाटा) संस्थान में नियुक्त किये गये व्यक्तियों के हैं तथा नियुक्ति पत्र की प्रतिलिपि संलग्न है।
- (ङ) मैंघोषणा करता हूँ कि उपरोक्त दर्शाई गई सूचना (संस्थान का नाम) मेरी जानकारी एवं ज्ञान के अनुसार पूर्णतय ठीक है। मैं वचन देता हूँ कि:-
- (i) नियुक्ति किये गये व्यक्ति, जिसके आधार पर मान्यता मिली है, संस्थान छोड़ कर चले जाने कि स्थिति में मैं मुख्य कारखाना निरीक्षक को लिखित सूचना प्रदान करूंगा।
- (ii) सुविधाओं को अच्छे कार्यकारी हालत में रखूंगा।
- (iii) मान्यता प्रमाण पत्र में दी गई शर्तों का पालन करने हेतु बाध्य रहूंगा।

संस्थान प्रमुख के हस्ताक्षर :

पद का नाम :

दिनांक :

स्थान:

फार्म-बी का अनुलग्नक
संस्थान में कार्यरत व्यक्ति की व्यक्तिगत सूचना

1. नाम :
2. पिता/पति का नाम :
3. जन्मतिथी एवं आयु :
4. स्थायी पता :
5. पत्राचार हेतु पता:
दूरभाष नं०:
मोबाईल नं०:
फैक्स :
ई-मेल:
6. शैक्षणिक योग्यता (प्रमाणित प्रतिलिपियां संलग्न करें)

आवेदक की
नवीनतम फोटो
जिसे तिरछा
हस्ताक्षरित किया
गया है

क्रमांक	डिग्री / डिप्लोमा	कालेज / संस्थान / विश्वविद्यालय	पास करने का वर्ष

7. सुरक्षा संबंधित तकनीकी योग्यता (प्रमाणित प्रतिलिपियां संलग्न करें)

क्रमांक	डिग्री / डिप्लोमा	कालेज / संस्थान / विश्वविद्यालय	पास करने का वर्ष

8. कार्य का अनुभव (प्रमाणित प्रतिलिपियां संलग्न करें)

क्रमांक	नियुक्ति		नियोक्ता का नाम एवं पता	पदनाम	कार्य की प्रकृति
	दिनांक से	दिनांक तक			

घोषणा

मैं घोषणा करता हूँ कि इस संलग्नक में दी गई जानकारी मेरे ज्ञानानुसार पूर्णतः सही है। यदि मुझे मान्यता प्राप्त होती है तो मैं मान्यता पत्र में दिए गये नियम एवं शर्तों को मानने के लिए बाध्य रहूंगा और व्यवसाय संबंधी उच्चमान दण्डों का निवाह करते हुए अपने सुरक्षा ऑडिटर के कर्तव्य को पूरा करूंगा।

आवेदक के हस्ताक्षर :

पूरा नाम :

दिनांक :

स्थान:

फार्म-सी

(देखें पैरा 5 (ii) (D))

सुरक्षा ऑडिटर की मान्यता/नवीनीकरण प्रमाण पत्र

प्रमाण पत्र संख्या तिथि

यह सूचित किया जाता है कि मैं/ श्री/श्रीमती/ पता को कारखाना अधिनियम 1948 के तहत तृतीय पक्ष ऑडिटर योजना के तहत सुरक्षा ऑडिटर की मान्यता दी जाती है।

प्रमाण पत्र तारीख से तक वैध है

यह प्रमाण पत्र निम्नलिखित शर्तों के अन्तर्गत जारी किया गया है:-

1. सुरक्षा ऑडिट, कारखाना अधिनियम 1948 व उसके अन्तर्गत नियमों के प्रावधानों के अनुसार किया जायेगा।
2. प्रत्येक सुरक्षा ऑडिट को IS14489:1998 या नवीनतम मापदण्डों के अनुरूप किया जायेगा।
3. सुरक्षा ऑडिटर स्वयंया संस्था की ओर से प्राधिकृत व्यक्ति, सुरक्षा ऑडिट करते समय व्यक्तिगत रूप से उपस्थित रहेंगे और किये गये सुरक्षा ऑडिट को लॉग-बुक के रिकार्ड में पैरा 5(1) (डी) (ए) के प्रावधानानुसार दर्ज किया जाएगा।
4. प्रमाण पत्र संख्या और वैधता अवधि सदा ही सुरक्षा ऑडिट रिपोर्ट पर दर्ज की जायेगी।
5. प्रमाण पत्र की वैधता की समाप्ति के पश्चात कोई भी सुरक्षा ऑडिट नहीं किया जाएगा।
6. मुख्य कारखाना निरीक्षक को ये अधिकार होगा कि इस प्रमाण पत्र को वैधता की अवधि के दौरान कभी भी इसको रद्द संशोधित या अमान्य घोषित किया जा सकता है।
7. वह स्वयं या प्राधिकृत व्यक्ति संस्था की ओर से, सुरक्षा ऑडिट वहां नहीं करेंगे जहां वह उपरोक्त ऑडिटर नियुक्ति पर है या अधिभोगी है या साझेदार है/ उस कारखाने में डायरेक्ट या मैनेजर है या उस कारखाने का मालिक, संचालक, मैनेजर है या उसका तुरन्त पारिवारिक सदस्य या वृहत परिवार का कोई सदस्य है या उसने उस कारखाने को किसी भी प्रकार यंत्र, संयंत्र, कच्चा माल, सुरक्षा उपकरणों की उपलब्धता करवाई हो।
8. वह या अधिकृत व्यक्ति, जहां पर सुरक्षा ऑडिट करता/कर रहा है उस संस्थान का अधिकृत सुरक्षा पद से हट जाने पर भी उस कारखाने/संस्थान का कोई भी व्यापारिक रहस्य कार्य शैली या कोई भी और गोपनीय सूचनाओं को ऑडिट करने के दौरान उसके ज्ञान में आई हो, उसका खुलासा नहीं करेगा ऐसा करने पर उसके विरुद्ध फौजदारी मुकदमा चलाया जा सकता है।
9. सुरक्षा ऑडिटर का पंजीकरण समाप्त होने से कम से कम तीन महीनों के पहले उसे पंजीकरण के नवीनीकरण हेतु आवेदन देना होगा।

दिनांक:

मुख्य कारखाना निरीक्षक,
हरियाणा, चण्डीगढ़।

HARYANA GOVERNMENT**LABOUR DEPARTMENT****Notification**

The 10th August, 2016

No. 11/38/2016-4Lab.— The Governor of Haryana is pleased to formulate “Third Party Certification/Audit Scheme” for the factories, shops and commercial establishments in the State to liberalize the enforcement of labour laws in pursuance of implementation of the “Business Reform Action Plan 2016 - Ease of Doing Business” as formulated by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.

The Scheme shall consist of the following provisions:-

PART-A**Third Party Certification/Audit Scheme
under the Factories Act, 1948 and Rules framed there-under**

Third Party Certification/Audit Scheme aims to simplify the business regulations (Ease of Doing Business), to facilitate the entrepreneurs for making the compliance of the provisions of the Factories Act, 1948 and Rules framed there-under and to curtail the unnecessary visits of inspecting officers.

1. This scheme shall be optional and applicable to the following factories-
 - (i) Where manufacturing processes involves use, storage, handling or processing of toxic or highly inflammable or explosive or hazardous chemicals or where in such toxic or highly inflammable or explosive substances are likely to be generated or given off.
 - (ii) Involving hazardous processes as listed in First Schedule appended to section 2(cb) of the Factories Act, 1948.
 - (iii) Employing more than 250 workers.
2. In this scheme unless the context otherwise requires:-
 - (i) “Third Party Certification/Audit” means a systematic, objective and document evaluation of the occupational safety, health and welfare provisions and procedures in a factory.
 - ii. “Third Party Audit or” means a person recognized by Chief Inspector of Factories, Haryana to carry out safety audit in accordance with The Factories Act, 1948 and rules framed there under and include the safety auditors mentioned in sub-para (iii) of para 4;
 - (iii) “Annexure” means the Annexure appended to this scheme;
 - (iv) “Institution” mean s a firm, association, body, corporate, society registered in accordance with the law for the time being in force and dealing mainly with the object of ensuring safety and health of workers engaged in factories.
 - (v) Words or expressions used, but not defined here in, shall have their respective meanings as assigned to the min the Factories Act, 1948 or rules made there-under.
3. The Safety Audit shall be carried out as per the standards laid down under the Factories Act, 1948 and rules framed there-under and as IS 14489:1998 in the Indian Standard Code of Practice on Occupational Safety and Health Audit or any such standards prevailing at the relevant time whichever is latest by the Safety Auditor or in case of an institution, by the person or employee possessing the qualification, experience and other requirements asset out in Annexure-I.
4.
 - (i) The Chief Inspector of Factories, Haryana may recognize any person possessing the qualifications, experience and other requirements as set out in the Annexure-I, hereto as a Safety Auditor for the purpose of carrying out Safety Audit as provided by this scheme.
 - (ii) The Chief Inspector of Factories may recognize any institution, employing at least three persons possessing the qualifications, experience and other requirements as set out in the Annexure-I as a Safety Auditor for the purpose of carrying out Safety Audit as provided by this scheme:

Provided that, where the institution to which such recognition has been granted ceases to employ at least three persons possessing the qualifications, experience and other requirements, set out in the Annexure-I, the recognition granted to such institute shall stand cancelled:

Provided further that, Chief Inspector of Factories may for reasons to be recorded in writing, relax the requirements of qualification if such institution is exceptionally specialized in the field of carrying out Safety Audit for not less than 5years.

- (iii) Director General Factory Advise Services & Labour Institute (DGFASLI), all Regional Labour Institutes (RLI), National Safety Council (NSC) and Haryana Safety Council (HSC) shall be deemed institutions for carrying out Safety Audit.
- (iv) The Chief Inspector of Factories may from time to time fix the total number of such Safety Auditors to be appointed, depending on the total quantum of work available in the State and also the manner in which applications are to be invited.
- 5. (i) An application for grant or renewal, of certificate of recognition as a Safety Audit or for carrying out safety audit shall be made to the Chief Inspector of Factories by an individual in Form-A and by an institution in Form-B.
- (ii) (A) On receipt of an application duly made in accordance with this scheme, the Chief Inspector shall accept/reject such application, after having satisfied itself as regards the competence and facilities available at the disposal of the applicant.
- (B) For giving an approval to the applicant as a Safety Auditor, the Chief Inspector of Factories may constitute a committee, if required, consisting of such members as it may deem fit, to advise it. The application shall be scrutinized by such committee and recommend it to the Chief Inspector of Factories for its approval, after having satisfied itself as regards the competence and facilities available at the disposal of the applicant or recommend to the Chief Inspector of Factories for rejecting the application, after specifying the reasons.
- (C) On receipt of the recommendation of the committee, if constituted under paragraph (B), the Chief Inspector of Factories may grant recognition to the applicant as Safety Auditor or reject the application, after specifying the reasons there for.
- (D) After the Chief Inspector of Factories grants approval to the applicant as the Safety Auditor, the Chief Inspector shall issue a certificate of recognition in Form-C, subject to the following conditions and any other condition as may be specified by the Chief Inspector of Factories, namely:-
 - (a) Safety Auditor shall maintain a log book of all safety audits undertaken by him indicating the name and address of the audited factory, name of the person who has carried out safety audit, contact persons, date of the audit and date of submission of the audit report to the Occupier and Chief Inspector of Factories.
 - (b) Safety Auditor shall not conduct a Safety Audit of any factory where such auditor or person is employed, or an occupier, partner, director, or manager of that factory, or of any factory owned, operated, managed, or conducted by immediate family members, relatives or extended family members or where in that auditor has any direct or indirect interest whatsoever. An auditor shall not carry out the safety audit of those factories to which that auditor supplies any plant, machinery, raw material, safety equipment's or other materials or equipment.
 - (c) Safety Auditor shall not disclose, even after he ceases to be a recognized auditor or employee of the institution, any manufacturing or commercial secrets or working processes or other confidential information which may come to his knowledge in the course of their duties as an auditor. Any failure in this regard may make such auditor liable for criminal or civil proceedings, in accordance with the law for the time being in force.
- (iii) The recognition granted under sub-para (ii) of para-5, shall be valid for two years from the date of issue of Certificate of Recognition.
- (iv) The application for renewal of recognition as a safety auditor shall be made at least three months before the expiry of the period of recognition and the procedure stated in sub-para(ii) of para-5, shall apply *mutatis mutandis* for its renewal.
- (v) The applicant shall not be eligible for renewal of recognition as a Safety Audit or if,-
 - A. The Chief Inspector of Factories has revoked such recognition in the past on two occasions; or
 - B. He has not carried out at least five safety audits of factories in past one year;
- (vi) The Chief Inspector of Factories may, after giving an opportunity to the Safety Auditor of being heard, revoke the certificate of recognition, if it has a reasons to believe that,-

- A. the Safety Auditor has violated any of the conditions stipulated in the certificate of recognition or renewal of recognition; or
 - B. the Safety Auditor has carried out the safety audit in violation of the provisions of the Act or the rules or has acted in a manner inconsistent with the intent or the purpose of the Act or rules made there under or has omitted or failed to act as required under the Act and rules made there under; or
 - C. for any other like reason;
6. The Occupier of the factory as well as the Safety Auditor shall in form in writing to the Chief Inspector of Factories, thirty days in advance before commencement of the safety audit in a factory.
7. The Safety Auditor shall within one week from the date of completion of safety audit forward the report to the Occupier of the factory and Chief Inspector of Factories in Proform a prescribed under Annexure-II on the letter head and his recommendations regarding improvement of the occupational safety, health and welfare in the factory:
- Provided that if during safety audit, auditor finds any hazard posing imminent danger to the life of workers or threat to the safety of workers working there-in, he shall immediately communicate in writing to the occupier as well as to the Chief Inspector of Factories. In such case the occupier shall take immediate corrective action and submit the compliance report and the steps taken by him to the Chief Inspector of Factories within 72 hours.
8. The Occupier shall, within thirty days of the receipt of the Safety Audit Report in proforma prescribed under Annexure-II, shall take action on the recommendations of the auditor as pointed out in the safety audit report and also submit the action taken report / compliance report along with proofs of compliance to the Chief Inspector of Factories within sixty days in pursuant to their commendations made in the Safety Audit Report.
9. The compliance of the observations/discrepancies pointed out in the safety audit report shall be monitored at the level of Chief Inspector of Factories. He may grant ample opportunities of personal hearing to the occupier for apprising the Chief Inspector of Factories regarding the steps taken by occupier and the status of compliance. In case, the Chief Inspector of Factories is not satisfied with the compliance made by the occupier, he may get it verified at his level within a period of one month.
10. The factory opting for this scheme shall not be inspected by the department till it carries out safety audit every year regularly (except the case where statutory provisions prescribed otherwise). The Chief Inspector of Factories may issue directions for inspection of any such factory in case of genuine complaint against the factory.
- Provided that, in case of any changes, total or partial, in the manufacturing process, the occupier shall, within one month after such change, get the safety audit carried out by the Safety Auditor.
11. No legal action shall be taken against the occupier/manager of the factory for any discrepancies/ observations/violations of Acts/Rules pointed out by the auditor in his safety audit report.
12. The Chief Inspector of Factories may, by order in writing, exempt any factory or category of factories from all or any of the provisions of this scheme, subject to such conditions as it may specify in such order.

Part-B**Third Party Certification / Audit Scheme under**

The Minimum Wages Act, 1948, Payment of Wages Act, 1936, Contract Labour (R&A) Act, 1970, Payment of Bonus Act, 1965, Payment of Gratuity Act, 1972, Maternity Benefit Act, 1961, Child Labour (Prohibition & Regulation) Act, Punjab Shops & Commercial Establishments Act, 1958, Equal Remuneration Act 1976, Motor Transport Workers' Act, 1961, Punjab Industrial Establishments (National & Festival Holidays & Casual and Sick Leave) Act, 1965

Third Party Certification/Audit Scheme aims to simplify the business regulations (Ease of Doing Business), to facilitate the entrepreneurs for making the compliance of the provisions of the various labour laws and Rules framed thereunder and to curtail the unnecessary visits of inspecting officers. The provisions of the scheme are as follows -

1. This scheme shall be optional and includes compliance of the Minimum Wages Act, 1948, Payment of Wages Act, 1936, Contract Labour (R&A) Act, 1970, Payment of Bonus Act, 1965, Payment of Gratuity Act, 1972, Maternity Benefit Act, 1961, Child Labour (Prohibition & Regulation) Act, Punjab Shops & Commercial Establishments Act, 1958, Equal Remuneration Act 1976, Motor Transport Workers' Act, 1961, Punjab Industrial Establishments (National & Festival Holidays & Casual and Sick Leave) Act, 1965.
2. In this scheme unless the context otherwise requires-
 - (i) "Third Party Certification/Audit" means a systematic, objective and documented evaluation of the compliance of the various labour laws mentioned above.
 - (ii) "Compliance Auditor" would be a qualified practicing Company Secretary who is a member of Institute of Company Secretaries of India constituted under Section 3 of the Company Secretaries Act, 1980 and approved by the Central Government; and who has not been an employee or on the regular pay role of the establishment or has not been a consultant of the company for the last three years. The units which submit third party certification regularly on annual basis shall not be inspected through the random list of inspections. Such units may be inspected only in the event of serious complaints or unrest etc.
 - (iii) "Institution" means a firm, association, body, corporate of Company Secretaries, society registered in accordance with the law for the time being in force or an individual Company Secretary, auditing the compliance of various laws including labour laws.
3. The Compliance Audit shall be carried out as per the standards laid down under various labour laws mentioned above.
 - (i) The Company Secretary (hereinafter referred to as a Compliance Auditor), conducting the audit shall maintain a log book of all audits under taken by him indicating the name and address of the audited establishment, name of the person who has carried out the audit, contact persons, date of the audit and date of submission of the audit report to the notified head of the establishment and the Labour Commissioner.
 - (ii) A Compliance Auditor and the person authorized to carry out shall not conduct Compliance Audit of any establishment where such auditor or person is employed, or an occupier, partner, director, or manager of that establishment, or of any other unit owned, operated, managed, or conducted by immediate family members, relatives or extended family members or where in that Compliance Auditor or such person has any direct or indirect interest whatsoever. A Compliance Auditor or such person shall not carry out the compliance audit of those establishments to which that auditor or such person has any participation in its business within the last three years.
 - (iii) Compliance Auditor and the person authorized to carry out compliance audit shall not disclose, even after he ceases to be an auditor, any commercial secrets or working processes or other confidential information which may come to his knowledge in the course of their duties as an auditor. Any failure in this regard may make such auditor or person liable for criminal or civil proceedings, in accordance with the law for the time being in force.
 - (iv) If the Compliance Auditor has carried out the audit in violation of the provisions of the Act or rules or has acted in a manner inconsistent with the intent or the purpose of the Act or rules made thereunder or has omitted or failed to act as required under the Act and rules made thereunder; or for any other similar reason by which he has failed in duty as a Compliance Auditor, he shall liable to be debarred from conducting such Compliance Audits;
4. The Compliance Auditor shall within one week from the date of completion of audit forward the report to the Head of the establishment on the letter head and his recommendations regarding the compliance under various labour laws.

5. The Head of the establishment as well as the Compliance Auditor shall inform in writing to the Labour Commissioner, thirty days in advance before commencement of the compliance audit in an establishment.
6. The Head of the establishment shall, within thirty days of the receipt of the Compliance Audit Report in proforma prescribed, shall take action on the recommendation of the auditor as pointed out in the audit report and also submit the action taken report / compliance report along with proofs of compliance to the Labour Commissioner within sixty days in pursuant to the recommendations made in the Audit Report.
7. The compliance of the observation / discrepancies pointed out in the audit report shall be monitored at the level of Labour Commissioner, Haryana. He may grant ample opportunities for personal hearing for apprising the authorities regarding the steps taken by him and the status of compliance. In case he is not satisfied with the compliance made by the Head of the establishment, he may get it verified at his level.
8. The establishment opting for this scheme shall not be inspected by the department till it carries out an audit every year regularly. The Labour Commissioner may issue directions for inspection of any such establishment in case of genuine complaint against it.
9. No legal action shall be taken against the Head of the establishment/manager for any discrepancies/observations / violations of Acts/Rules pointed out by the auditor in his audit report.

DR. MAHAVIR SINGH,
Principal Secretary to Government Haryana,
Labour Department.

ANNEXURE-I

(See para 4)

The applicant, for being recognized as Safety Auditor, shall possess the following qualifications and experience, etc.:-

1. Academic Qualification and Experience. -The applicant shall hold,-

- (i) Degree in Chemical or Mechanical or Electrical or Production Engineering and having five years' experience in manufacturing, maintenance, design, projector safety department in the supervisory or above capacity in factories;

or

Diploma in Chemical or Mechanical or Electrical or Production Engineering and having Eight years' experience in manufacturing, maintenance, design, projector safety department in the supervisory or above capacity in factories;

or

Master Degree in Physics or Chemistry and having ten years' experience in, manufacturing or safety Department of any factory in the supervisory or above capacity in factories,

and

One year full time Diplomain Industrial Safety recognized by the Board of Technical Education or All India Council of Technical Education or a recognized University;

or

- (ii) Degree or diploma in any branch of Engineering and having fifteen years' of experience in Factory Inspectorate or Directorate of Industrial Safety and Health or Director General Factory Advisory Services and Labour Institute or Regional Labour Institute or National Safety Council or hazardous factories of PSU's of Government of India.
2. The applicant shall not be directly or indirectly interested in the factory or in any process or business carried on there in or in any patent or machine connected therewith, in respect of which the safety audit is to be conducted.
3. If the age of applicant is more than 65 years, he shall submit a Certificate of physical fitness for carrying out safety audit of factories issued by civil surgeon or certifying surgeon along with the application for recognition or renewal of recognition.

ANNEXURE-II*(See para 7&8)***Proforma for Safety Audit Report**

1. Name and address of the factory:
Email ID Contact Number
2. Name of the Occupier:
3. Name of Factory Manager:
4. Date of Audit:
5. List of raw material with maximum storage quantity:
6. List of finished products with maximum storage quantity:
7. Manufacturing process flow chart:
8. P. I. Diagram of all plants (Chemical Factories):
9. Name of the Safety Auditor and Certificate No. and name of the person who has carried out safety audit in case of institution:
10. Whether enclosed Safety Audit Report as per the Factories Act, 1948 and rules made there under and IS 14489, or any such standards prevailing at the relevant time, which ever is latest:

Date:

Signature of Safety Auditor/
Person or employee of an Institution
authorized to carry out safety audit.

I.....(Occupier) under take to submit the action taken report on
recommendations of Safety Audit on or before.....

Date:

Signature of the Occupier.

FORM-A*[See para 5(i)]***Application Form For recognition or renewal of recognition as Safety Auditor (to be filled in by individuals)
(In Duplicate)**

1. Name :
2. Father/Husband Name :
3. Date of Birth and Age :
4. Permanent Address :
5. Address for Correspondence :
Telephone No. :
Mobile No. :
Fax :
E-mail :

Applicant's
Latest
Photograph
signed
across.

6. Educational Qualification (Attach certified copies) :

Sr. No.	Degree/Diploma	College/Institution/University	Year of completion

7. Technical Qualification in Safety (Attach certified copies)

Sr. No.	Degree/Diploma	College/Institution/University	Year of completion

8. Work Experience (Attach certified copies)

Sr. No.	Employment Date	Name and address of Employer	Designation	Nature of work
	From To			

9. For renewal of recognition.- Certificate No. _____ Date:

DECLARATION

I here by declare that,

- (a) My recognition as a Safety Auditor was not revoked or cancelled by the Chief Inspector of Factories of any State in the past;
- (b) My recognition as a Safety Auditor was revoked or cancelled in the past, and its details are as follows:-

Date of revocation or cancellation and its order number, if any	Period	
	From	To

Note.- If the recognition was cancelled or revoked twice in the past, then, the Safety Auditor is not eligible for recognition.

- (c) I have carried out five or more than five, Safety Audits in the past one year, the list showing the name, address of the factory and date of audits are attached herewith.
- (d) I,-----hereby declare that the information furnished above are correct to the best of my knowledge. I undertake to:
- (i) Maintain the facilities in good working order, and
- (ii) Fulfill and abide by the conditions, if any, stipulated in the certificate of recognition.

Signature of the Applicant:

Full Name:

Date :

Place :

FORM-B*[See para 5(i)]***Form of Application for recognition or renewal of recognition to an institution as
Safety Auditor**

1.	Name and full address of the Institution:	
2.	Institution status (specify whether Government, autonomous, co-operative, corporate or private) with registration number:	
3.	(a) Name of head of Institution (b) Phone/Mobile No. (c) E-Mail address (d) Fax	
4.	Whether the Institution has been declared as a Safety Auditor by this State or any other State ? If so, give details.	
5.	Attach bio-data of at least three employed persons, in the Annexure attached to this application:	
6.	Any other relevant information	
7.	Certificate No. (in case of renewal)	

DECLARATION

I here by declare that,-

- (a) Recognition of the institution as Safety Auditor was not revoked or cancelled by the Chief Inspector of Factories in the past;
- (b) The recognition of the institution as Safety Auditor was revoked or cancelled in the past, its details are as follows:-

Date of revocation or cancellation and its order number, if any	Period	
	From	To

Note.- If the recognition was cancelled or revoked twice in the past, then, the institution is not eligible for recognition.

- (c) The institution has carried out five or more than five Safety Audits in the past one year, the list showing the name, address of the factory and date of audits are attached herewith.
- (d) I, hereby declare that the persons whose bio-data is attached to the application are employees of the institution whose copies of appointment letters are attached herewith.
- (e) I, _____ hereby declare that the information furnished above for _____ (name of the institution) is correct to the best of my knowledge. I undertake to,-
- (i) Notify to the Chief Inspector of Factories, immediately, in case the employed person on the basis of which this recognition was procured leaves the employment,
- (ii) Maintain the facilities in good working order,
- (iii) Fulfill and abide by all the conditions stipulated in the certificate of recognition.

Signature of the Head of the
Institution
Designation:
Place :
Date :

Annexure to Form-B
Personal Information of the persons employed

1. Name :
2. Father/Husband Name :
3. Date of Birth and Age :
4. Permanent Address :
5. Address for Correspondence:
- Telephone No. :
- Mobile No. :
- Fax :
- E-mail :

Latest Photograph
(Signed Across)

6. Educational Qualification (Attach Certified copies):

Sr. No.	Degree/Diploma	College/Institution/University	Year of completion

7. Technical Qualification in Safety (Attach certified copies)

Sr. No.	Degree/Diploma	College/Institution/University	Year of completion

8. Work Experience (Attach certified copies)

Sr. No.	Employment Date	Name and address of Employer	Designation	Nature of work
	From To			

DECLARATION

I hereby declare that all information provided in this annexure is true and correct to the best of my knowledge. If recognised, I shall abide by the terms & conditions of the recognition and uphold the high standard of professional ethics in discharge of my duties as a Safety Auditor.

Signature of the Applicant:

Full Name:

Date :

Place :

FORM-C*[See para 5(ii) (D)]***Certificate of recognition/renewal of recognition as a Safety Auditor.****CERTIFICATE NO.:****Date:**

It is to inform that M/S / SHRI / SMT _____
(address) _____ has been Recognized
under The Factories Act 1948 for the purpose of carrying out Safety Audit under Third Party Certification / Audit
Scheme.

The Certificate is valid from _____ to _____

This certificate is issued subject to the conditions stipulated here under:-

1. Safety audit shall be carried out in accordance with the provisions of the Factories Act, 1948 and rules framed there under.
2. Every safety audit shall conform to the IS 14489:1998 or latest relevant standard.
3. He or the person authorized, in case of the institution, to carry out safety audit shall be physically present at the time of conducting the Safety Audit and shall maintain the record of the work done in the Log Book, as per para 5(ii)(D)(a).
4. Certificate No. and validity period should in variably be recorded on Safety Audit Report,
5. No safety audit shall be carried out after expiry of validity period.
6. The Chief Inspector of Factories reserves the right to revoke, annul or amend this Certificate at any time during its validity,
7. He or the person authorised, in case of the institution, to carry out safety audit shall not conduct a Safety Audit of any factory where such audit or is employed, or an occupier, partner, director or manager of that factory, or of any factory owned, operated, managed or conducted by immediate family members, relatives or extended family members or where in that auditor or such person shall not carry out a safety audit of those factories to which that auditor supplies any plant, machinery, raw material, safety equipments or other materials, equipment.
8. He or the person authorised, in case of the institution, to carry out safety audit shall not disclose, even after ceasing to be a recognized Safety Auditor or the employee of the institution, any manufacturing or commercial secrets or working processes or other confidential information which may come to his knowledge in the course of their duties as an auditor. Any failure in this regard may make such auditor or person liable for criminal or civil proceedings, in accordance with the law for the time being in force.
9. The application for renewal of the recognition as a Safety Auditor shall be made at least three months before the expiry of the period of recognition.

Chief Inspector of Factories,
Haryana, Chandigarh

Date:

हरियाणा सरकार

श्रम विभाग

अधिसूचना

दिनांक 10 अगस्त, 2016

नं० 11/39/2016-4श्रम.— हरियाणा के राज्यपाल प्रसन्नता पूर्वक “स्वयं प्रमाणन योजना” को प्रतिपादित करते हैं जो औद्योगिक संस्थानों, दुकानों एवं वाणिज्य संस्थानों में श्रम कानून प्रक्रिया को सुलभ एवं सुचारु रूप से लागू कर सकें ताकि व्यापार सुधार योजना 2016—“सुगमय व्यापार” जिससे व्यापार के तरीके एवं वाणिज्य एवं उद्योग मंत्रालय भारत सरकार द्वारा बनाए गए सुगमय कानून द्वारा लागू किया जा सके।

यह योजना निम्नलिखित प्रावधान को सम्मिलित करती है:—

- 1. प्रस्तावना :** स्वयं प्रमाणन योजना का लक्ष्य नियोक्ता या व्यवसायी को जोकि कानूनों की पालना करते हुए अपने श्रमिकों और कर्मचारियों के हितों का ख्याल रखने का इच्छुक है, एक सच्चा, जागरूक तथा कानून का पालन करने वाला बनाना है, इस योजना का लक्ष्य श्रमिकों व नियोक्ताओं के बीच सोहार्दपूर्ण एवं सुरक्षित वातावरण पैदा करना व प्रभावपूर्ण तरीके से श्रमिकों, नियोक्ताओं व व्यवसायी के हितों की रक्षा करने में श्रम विभाग को सक्षम बनाना है।
- 2. उद्देश्य :** “स्वयं प्रमाणन योजना” का उद्देश्य सरकारी अधिकारियों द्वारा उन संस्थानों के निरीक्षण में कटौती करना है। जिन्होंने विभिन्न श्रम अधिनियमों के अन्तर्गत श्रमिकों की सुरक्षा, स्वास्थ्य, सामाजिक सुरक्षा एवं श्रमिक कल्याण हेतु बिना किसी प्रकार का समझौता किए यह योजना अपनाई है।
- 3. प्रक्रिया/कार्य प्रणाली :** यह एक स्वैच्छिक योजना है और कोई नियोक्ता या व्यवसायीजिसके पास 250 से कम श्रमिकों कार्यरत हैं वह इस योजना को अपना सकता है और श्रम विभाग, हरियाणा की वेबसाईट www.hrylabour.gov.in के निर्धारित प्रारूप पर ऑन-लाईन इसके लिये आवेदन कर सकता है। आवेदन या संलग्नकों में कोई त्रुटि पाये जाने पर आवेदक को ऑन लाईन आवेदन के 15 दिन के अन्दर सूचित कर दिया जायेगा। यदि आवेदक को त्रुटियों बारे सूचित नहीं किया जाता है तो आवेदक का आवेदन “स्वयं प्रमाणन योजना” के तहत नामांकित समझ लिया जायेगा।
- 4. योजना की वैधता :** एक बार इसे अपनाने के पश्चात् यह योजना पाँच वर्षों के लिए वैध होगी। इसका सफलता पूर्वक पाँच वर्षों तक अनुपालन करने के उपरान्त आवेदक (नियोक्ता या व्यवसायी) के पास इसे त्यागने या इसमें बने रहने का विकल्प होगा। आवेदक श्रम विभाग की वेब साईट पर पुनः ऑनलाईन आवेदन करके इस योजना को दोबारा अपना सकता है।
- 5. श्रम कानून जिनके लिए यह योजना उपलब्ध है :** “स्वयं प्रमाणन योजना” निम्नलिखित अधिनियम और नियमों, जोकि सम्बन्धित नियोक्ता/व्यवसायी/मालिक पर लागू हैं के लिये वैध है।

- (क) कारखाना अधिनियम, 1948 एवं उसके अन्तर्गत निर्धारित नियम।
- (ख) न्यूनतम मजदूरी अधिनियम 1948 एवं उसके अन्तर्गत निर्धारित नियम
- (ग) वेतन भुगतान अधिनियम, 1936 के अन्तर्गत निर्धारित नियम
- (घ) अनुबंधित श्रम (नियन्त्रण एवं उन्मूलन) अधिनियम, 1970 तथा उसके अन्तर्गत निर्धारित नियम
- (ङ) बोनस भुगतान अधिनियम 1965 तथा उसके अन्तर्गत निर्धारित नियम
- (च) उपदान संदाय अधिनियम 1972 तथा उसके अन्तर्गत निर्धारित नियम
- (छ) प्रसूति प्रसुविधा अधिनियम 1961 तथा उसके अन्तर्गत निर्धारित नियम
- (ज) बालश्रम (प्रतिषेध एवं विनियमन) अधिनियम तथा उसके अन्तर्गत निर्धारित नियम
- (झ) दुकान स्थापना अधिनियम 1958 तथा उसके अन्तर्गत निर्धारित नियम
- (ञ) अन्तर्राज्य प्रवासी कामगार (रोजगार और सेवा दशाओं का विनियम) अधिनियम 1979 तथा उसके अन्तर्गत निर्धारित नियम
- (ट) समान वेतन अधिनियम 1976 तथा उसके अन्तर्गत निर्धारितनियम
- (ठ) मोटर परिवहन कर्मकार अधिनियम 1961 तथा उसके अन्तर्गत निर्धारित नियम
- (ड) पंजाब औद्योगिक प्रतिष्ठान (राष्ट्रीय एवं त्थौहार की छुट्टियां एवं आकस्मिक और बीमारी अवकाश) अधिनियम 1965 तथा उसके अन्तर्गत निर्धारित नियम

- 6. कैसे आवेदन करें :** “स्वयं प्रमाणन योजना” के तहत विभागीय वेबसाईट “www.hrylabour.gov.in” पर आवेदन किया जायेगा। इस वेबसाईट “www.hrylabour.gov.in” पर यूजर लॉग इन करने पर स्वयं प्रमाणन फार्म स्वयं डैश बोर्ड पर आ जाएगा। यह योजना ऑन लाईन आवेदन करने की तिथि से लागू मान ली जाएगी। शुरु में नियोक्ता/व्यवसायी 31 दिसम्बर, 2016 तक आवेदन दे सकते हैं। इसके पश्चात् आवेदन हर वर्ष केवल 1 जनवरी से 31 मार्च तक प्राप्त किये जायेंगे।

नोट— उस कारखाने/व्यापारिक संस्थान को जो स्वयं प्रमाणन योजना को चुना है उसे आदेवन की तिथि से ही इस योजना के अधीन समझा जायेगा, परन्तु अगर कारखाने/व्यापारिक संस्थान का नाम पारदर्शी निरीक्षण नीति के तहत पहले से ही निर्धारित उस तिमाह निरीक्षण सूची में है तो उसको इस योजना के तहत निरीक्षण से छूट नहीं मिलेगी।

7. योजना के अन्तर्गत निरीक्षण प्रक्रिया: “स्वयं प्रमाणन योजना” के तहत अधिक से अधिक 5 प्रतिशत कारखाना/व्यापारिक संस्थान आकस्मिक रूप से वार्षिक निरीक्षण के लिए चुने जाएंगे। एक बार निरीक्षण हो जाने के उपरान्त उस संस्थान का आने वाले पाँच वर्षों तक दोबारा निरीक्षण नहीं होगा। यद्यपि, किसी विशेष शिकायत, दुर्घटना, खतरनाक व्यवधान, श्रम-नियम की अनियमितताएं इत्यादि होने पर निरीक्षण करने से पहले श्रम आयुक्त-सह-मुख्य कारखाना निरीक्षक, हरियाणा से अनुमोदन लेना होगा।

जो संस्थान इस योजना को नहीं अपनाते हैं उनका निरीक्षण विभागीय निरीक्षण नीति के अन्तर्गत होगा।

इस योजना का प्रारूप सभी निर्धारित प्रपत्रों सहित विभाग की वेबसाइट www.hrylabour.gov.in पर उपलब्ध है। आवेदन, योजना के साथ संलग्न प्रोफार्मा में करना होगा।

नोट:

1. केवल वही कारखाने/व्यापारिक संस्थान जो कारखाना अधिनियम, 1948 और दुकानात एवं वाणिज्यिक प्रतिष्ठान अधिनियम, 1958 के अन्तर्गत पंजीकृत हैं इस योजना के पात्र होंगे।
2. बड़ी जोखिम वाली इकाईयाँ इस योजना के अन्तर्गत (जिन्हें एम.एच.आइ.एस.सी. नियम 1989 द्वारा परिभाषित हैं) नहीं आएंगी।
3. वह सभी प्रकार के संस्थान जिनमें कठिन व जोखिम भरी कार्य प्रणाली या उच्च जोखिम इकाई जो कारखाना अधिनियम, 1948 के सैक्शन 2 (सीबी) के अन्तर्गत आती है वे इस ‘स्वयं प्रमाणन योजना’ के तहत नहीं आयेंगी।

डॉ० महावीर सिंह,
प्रधान सचिव, हरियाणा सरकार,
श्रम विभाग।

प्रेषक :

मै० -----

प्रेषित

श्रम आयुक्त-सह-मुख्य कारखाना निरीक्षक,
हरियाणा, चंडीगढ़।

विषय : 'स्वयं प्रमाणन योजना' के अन्तर्गत कारखाने के पंजीकरण हेतु प्रार्थना पत्र।

महोदय,

हरियाणा सरकार की अधिसूचना संख्या -----दिनांक----- 'स्वयं प्रमाणन योजना' के संदर्भ में। मैं/हम ने ऊपर लिखित योजना को पढ़/समझ लेने के उपरान्त इस योजना के अन्तर्गत आने के इच्छुक हूँ/हैं। 'स्वयं प्रमाणन योजना' प्रपत्र संलग्न है। मैं/हम इस योजना के अन्तर्गत आने वाले सब नियम, कानून एवं शर्तें मानने को बाध्य हूँ/हैं। यह भी प्रमाणित किया जाता है कि मैं/हम इस संस्थान की ओर से केन्द्र/राज्य सरकार को कोई भी ब्यान व सूचना देने के लिये सक्षम व अधिकृत हूँ/हैं।

भवदीय,

(नियोक्ता/व्यवसायी/अधिकृत व्यक्ति के हस्ताक्षर)

नाम

पता

ई-मेल

संलग्न: 'स्वयं प्रमाणन प्रारूप'

श्रम नियमों के अन्तर्गत कारखानों के लिये स्वयं प्रमाणन प्रारूप

(हरियाणा सरकार, श्रम विभाग की स्वयं प्रमाणन योजना के अन्तर्गत)

अधिसूचना संख्या 11/39/2016-4श्रम, दिनांक : 10.08.2016.

1. कारखाने का नाम और पूरा पता-----
2. मालिक/नियोजक का नाम (ई-मेल के साथ)-----
3. कारखाना अधिनियम के अन्तर्गत लाईसेन्स संख्या (वैधता के साथ)-----
4. कामगारों की औसत संख्या
पुरुष ----- महिला ----- कुल -----
5. निर्माण प्रक्रिया -----
6. स्वीकृत विद्युत क्षमता-----

(क) कारखाना अधिनियम 1948 एवं पंजाब कारखाना नियम, 1952

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1	21		क्या खतरनाक/मशीनरी के संचरण के चलते भागों के हिस्से अच्छी तरह से संरक्षित हैं ?	
2	7 ए		क्या श्रमिकों को पर्याप्त प्रशिक्षण और प्रभावी पर्यवेक्षण के बिना मशीन संचालित करने की अनुमति है ?	
3	24(2)		क्या प्रत्येक कार्य स्थल पर आपात स्थिति में बिजली बन्द करने के लिये उपयुक्त उपकरणों को प्रदान किया और चालू हालत में है ?	
4	28, 29	60, 60A, B	क्या हायस्ट/लिफ्ट/क्रेनस या और कोई लिफ्टिंग उपकरण अच्छी तरह से निर्मित एवं समयानुसार सक्षम व्यक्ति द्वारा निरीक्षण किया गया है या नहीं ?	
5	31	61	क्या दाब संयंत्र में प्रयाप्त सावधानियां बरती गई है तथा क्या समयानुसार सक्षम व्यक्ति द्वारा उनका निरीक्षण किया गया है ?	
6	32(a,b)	66(a)	क्या फर्श, पायेदान, सीढ़ी, रास्ते, गलियारे मजबूती से बनाए गए हैं एवं इनका रखरखाव उचित है एवं रेलिंग द्वारा सुरक्षित हैं तथा क्या सभी कार्यस्थलों की पहुंच सुरक्षित है ?	
7	33		क्या सभी टैंक, पिटस इत्यादि पूर्ण रूप से ढके एवं सुरक्षित हैं ?	
8	34	62	क्या कर्मचारियों द्वारा जरूरत से अधिक भार उठाया जा रहा है ?	
9	35	63	क्या कर्मचारियों की आँखों की सुरक्षा के लिए उचित सावधानियां बरती जा रही हैं ?	
10	36		क्या खतरनाक धुएं एवं वहनीय बिजली की रोशनी, कक्ष टैंक, पिट, टब इत्यादि में ले जाने में वांछित सावधानियां ली जा रही हैं ?	
11	37		क्या विस्फोटकों से बचने के लिये आवश्यक सावधानियाँ ली जा रही हैं ?	
12	38		क्या अचानक विस्फोट होने पर/आग फैलने के समय बाहर निकलने के लिये पर्याप्त एवं आवश्यक रास्ते उपलब्ध हैं ?	

13	39,40		क्या कोई इमारत या उसका कोई भाग मानव की जान व सुरक्षा के लिए आसन्न खतरे की स्थिति में है?	
14	7-A	66-D	क्या कोई सामान ढेर की तरह या ऐसे संचित है कि वह असुरक्षित है?	
15	7-A	66-E, F	क्या ओवनस, ड्रायरर्स, वैसलस, कैटलस के प्रयोग हेतु निर्धारित सावधानियों ली गई हैं तथा क्या इनकी समय समय पर जाँच की जा रही है ?	
16	7-A(2)		क्या विद्युत खतरे से बचाव हेतु पर्याप्त एहतियाती उपाय किये गये हैं?	
17	21	55-Sch-1 VII	क्या टैक्सटाईल मशीनरी, सूती/कपास चरखी मशीनरी, लकड़ी के काम की मशीनरी, रबड़ मिल्स, सैन्ट्रीफ्यूगल मशीन, पावर प्रैस, शियरस, स्लीटरस व गूलीयोटीन मशीन के लिये निर्धारित सुरक्षा के उपाय किये गये हैं?	
18		67-B	क्या निर्धारित नियमों के अनुरूप कानूनन सुरक्षा समिति का गठन हुआ है?	
19		70-B	श्रमिकों के लिये क्या निर्धारित सुरक्षा एवं स्वास्थ्य निति लिखित रूप में तैयार की गई है।	
20	46	71-77	क्या निर्धारित नियमानुसार कैटीन की सुविधा उपलब्ध है?	
21	47	78	क्या नियमानुसार विश्राम गृह उपलब्ध है?	
22	48	79-82	क्या नियमानुसार शिशुपालन गृह उपलब्ध है?	
23	49		क्या PWORE & CS नियम, 1952 के अनुसार कारखाने में कल्याण अधिकारी नियुक्त है?	
24	40(B)	66	क्या नियमानुसार सुरक्षा अधिकारी नियुक्त हैं और काम कर रहे हैं?	
25	59(1)		क्या ओवर टाईम का वेतन अनुभाग 59 के तहत दिया जाता है?	
26	87	102	क्या नियम 102 की अनुसूची I से XXVII के तहत सुरक्षा प्रावधानों की कोई उल्लंघना तो नहीं की जा रही है?	
27	88(1)	103	क्या धारा 88 तथा नियम 103 के अनुसार दुर्घटनाओं की सूचना प्रेषित की जाती है?	
28	59	83,85, 86,87, 94,95, 110, 111	क्या ओवर टाईम मस्टर रोल, प्रतिपूरक छुट्टियां, व्यस्क कर्मचारियों की पंजिका, वेतन के साथ छुट्टी पंजिका, छुट्टी पुस्तिका, दुर्घटनाएं एवं दर्दनाक घटनाएं पंजिका तथा मस्टर रोल बनाये जा रहे हैं?	
29	61,108	69A	क्या कारखाना अधिनियम, 1948 के विभिन्न अनुभागानुसार विभिन्न सूचनाएं प्रदर्शित की गई हैं?(61, 108 और नियम 69। इत्यादि)	
30	110	107	क्या फार्म 21,22 और 31 में वार्षिक तथा अर्द्धवार्षिक रिटर्न, दोहरी प्रतिलिपि में नियमानुसार जमा की गई है?	
31	45(1,3)	69	क्या पर्याप्त मात्रा में प्राथमिक चिकित्सा बॉक्स प्रशिक्षित व्यक्तियों की निगरानी में पर्याप्त उपकरणों के साथ उपलब्ध करवाये गये हैं?	

32	45(4)	70	क्या एम्बुलेंस कक्ष एवं एम्बुलेंस नियमानुसार उपलब्ध है?	
33	11(1)(a)		क्या कारखाना को स्वच्छ रखा गया है?	
34	13(1)(a) 14(1)		क्या पर्याप्त वायु-संचार एवं आरामदायक कार्य स्थिति तथा वायु निकास व्यवस्था संतोषजनक है?	
35	16(2)		क्या कार्यक्षेत्र में जरूरत से ज्यादा भीड़ है?	
36	17		क्या सभी कमरों व गलियारों में पर्याप्त और संतोषजनक रोशनी है?	
37	18	36,37, 41	क्या साफ/स्वच्छ एवं ठंडे पीने योग्य पानी की व्यवस्था मापदण्डों के अनुसार उपलब्ध है ?	
38	19(1)	42-51	क्या पुरुष एवं महिला कर्मचारियों के लिए शौचालयों एवं मूत्रालयों की उचित व्यवस्था नियमानुसार उपलब्ध है?	
39	89		क्या किसी श्रमिक को ऐसी बीमारी को संदेह है जिसे अधिसूचित किया गया है ?	
40	87	102	क्या नियम 102 के अनुभाग I से XXVII के तहत वर्णित स्वास्थ्य प्रावधानों की उल्लंघना तो नहीं है?	

(ख) वेतन संदाय अधिनियम, 1936 एवं उसके अन्तर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1		5	क्या वेतन पंजिका को नियमानुसार प्रारूप में बनाया हुआ है और उसमें वर्तमान विवरण इन्द्राज है या नहीं ?	
2	5		क्या पूर्व माह के वेतन का भुगतान अगले माह की 7 / 10 तारीख तक सुनिश्चित किया जाता है ?	
3	23(3) (d)	8	क्या वेतन के भुगतान की तिथि को विधि अनुसार सूचना पट्ट पर दर्शाया जाता है ?	
4		10	क्या प्रावधानुसार कर्मचारियों पर लगाए गए दण्ड का ब्यौरा श्रम आयुक्त को भेजा गया है ?	
5	26(3)	18	पूर्व वर्ष की वार्षिक विवरणी निर्धारित प्रारूप पर आर्थात् प्रारूप ए0 आर0 में 31 जनवरी तक दी गई या नहीं हैं।	

(ग) न्यूनतम वेतन अधिनियम, 1948 एवं उसके अन्तर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1	18	25 और 26	क्या नियमानुसार/निर्धारित पंजिका पुस्तकें एवं दस्तावेज समयानुसार बनाये हुये हैं अथवा नहीं ?	
2			क्या कर्मचारियों को सरकार द्वारा न्यूनतम वेतन अधिनियम, 1948 के अंतर्गत निर्धारित न्यूनतम वेतन की दरों के अनुसार दिया जाता है ?	

(घ) समान पारिश्रमिक अधिनियम, 1976 एवं अन्तर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1			महिला कर्मचारियों की संख्या	
2			क्या उन्हें पुरुष श्रमिकों जैसा काम करने पर उनके समान वेतन दिया जाता है ?	

ड.) ठेका श्रमिक (विनियमन और उत्सादन) अधिनियम, 1970 एवं अंतर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1			ठेका श्रमिकों की संख्या	
2			कार्यरत ठेकादारों की संख्या	
3	7	17	क्या पंजीकरण प्राप्त किया गया है ?	
4	12	21	क्या ठेकेदार मान्य लाईसेंस रखते हैं ?	
5		26	क्या नियम 26 के प्रावधान अनुसार सेवा शर्तों की पालना की गई है ?	
6		73,74 77 एवं 78	क्या मुख्य नियोजक व ठेकेदारों द्वारा वांछित पंजिकायें बनाई गई हैं ?	
7		82(1) एवं (2)	क्या मुख्य नियोजक व ठेकेदार द्वारा वार्षिक विवरणी निर्धारित प्रारूप में भेजी गई ?	

च) उपदान संदाय अधिनियम, 1972 एवं अंतर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1		3(1)	क्या नियंत्रक अधिकारी को प्रारूप क में संस्था के खुलने बारे सूचित किया गया ?	
2		3(2)	क्या संस्था के नियोजक का नाम व पता और व्यवसाय के प्रकार में बदलाव की सूचना प्रारूप ख में नियंत्रक अधिकारी को दी गई ?	
3		4(1)	क्या अधिनियम के अंतर्गत नोटिस प्राप्त करने वाले अधिकारी का नाम व पद संज्ञा प्रदर्शित किया गया है ?	
4		6(1)	क्या कर्मचारी का एक वर्ष सेवाकाल होने पर उनके बारे में प्रारूप त में नामांकन बनाया गया है ?	
5		20	क्या अधिनियम /नियमों का सार संस्था परिसर में प्रदर्शित किया गया है ?	

छ) अधिलाभ संदाय अधिनियम, 1965 एवं उसके अंतर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1		3(1)	तिथि जिस दिन संस्थान ने उत्पादन कार्य आरम्भ किया	
2			लेखा वर्ष के आरम्भ की और समापन की तिथि	
3			क्या नियोक्ता द्वारा लेखा जोखा बन्द करने का दिन 31 मार्च से अतिरिक्त चयन किया गया है ?	
4	2(i)(iii)		क्या यह चयन की प्रक्रिया निर्धारित अधिकारी की पूर्व अनुमोदन से किया गया है ?	
5	4(a)एवं(b)		क्या सकल मुनाफे का आंकलन और हिसाब प्रथम / द्वितीय योजन में निर्धारित तरीके से किया गया है ?	
6			उपलब्ध अधिशेष की राशि	
7			उपलब्ध आबंटन की राशि	
8			क्या प्रारम्भिक अव्यस्था पूरी हो चुकी है ? यदि हां तो किस तिथि से ?	

9			वर्ष अंत में महा अनुसार कार्यरत श्रमिकों की संख्या 1. महीने का नाम 2. कर्मचारियों की संख्या 3. लाभांश अधिकारी श्रमिकों की संख्या	
10			क्या निर्धारित समय के अंदर लाभांश का भुगतान किया गया ?	
11			क्या लाभांश का भुगतान निर्धारित समय के अंदर किया गया ?	
12		4(a), 4(b) एवं 4(c)	क्या निम्नलिखित पंजिका पुस्तिकें बनाई जा रही हैं:— 1. उपलब्ध आबंटन का लेखा की पंजिका प्रारूप क बनाया गया है। 2. उपलब्ध आबंटन का आगामी बढ़त और आगामी घटत की पंजिका प्रारूप ख में। 3. कर्मचारियों को लेखा वर्ष के बोनस के भुगतान की पंजिका प्रारूप ग में	

(ज) प्रसूति प्रसुविधा अधिनियम, 1961

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1			प्रसूति अधिनियम के अन्तर्गत वर्ष के दौरान प्रसूति प्रसुविधा पाने योग्य महिलाओं की संख्या नियमानुसार	
2			उन महिलाओं की संख्या जिन्हें प्रसूति प्रसुविधा वर्ष के दौरान दी गई तथा प्रत्येक योग्य महिला का विवरण।	

झ) पंजाब औद्योगिक संस्थान (राष्ट्रीय एवं उत्सव अवकाश व आकस्मिक एवं बीमारी छुट्टियाँ) अधिनियम, 1965

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1			उत्सव छुट्टियों की सूची क्षेत्रीय श्रम निरीक्षक को भेजी गई व संस्थान में प्रदर्शित की गई।	
2			क्या संस्था में नियोजित श्रमिकों के उत्सव अवकाश आकस्मिक व बीमारी की छुट्टियों की पंजिका बनाई है ?	

(ञ) बाल श्रम (निषेध एवं उन्मूलन) अधिनियम, 1966 एवं अन्तर्गत नियम:

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1	10		क्या नियोजक के द्वारा किसी बाल श्रमिक का नियोजन किया गया है यदि हां तो क्या उसका विवरण बनाया गया है:— 1. बाल श्रमिक का नाम 2. बाल श्रमिक की आयु 3. उसके अभिभावकों का नाम/पता 4. बाल श्रमिक द्वारा किया जा रहे कार्य का विवरण	

(ट) पंजाब श्रम कल्याण कोष अधिनियम, 1965 एवं उसके अन्तर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1			श्रमिकों की संख्या 1. सीधे नियोजित श्रमिक 2. ठेकेदार माध्यम से नियोजित ठेका श्रमिक	

2	9ए		क्या नियोजक ने अपने और अपने कर्मचारी का अंशदान की राशि का भुगतान किया और उसे कल्याण आयुक्त के पास निर्धारित समय पर जमा करवाया	9ए
3			भुगतान न की गई राशि यदि है तो	
4		22(1)(a) 22(1)(b)	क्या नियोजक निम्न पंजिकायें बनाई है: प्रारूप क में वेतन की पंजिका प्रारूप ख में पंजिका	
5		21(2)	क्या प्रारूप ख में पंजिका में सारांश नियोजक द्वारा कल्याण आयुक्त को विवरणी भेजी जा रही है?	

उत्तरदायित्व

1. मैं/हम यथावत प्रमाणित करते हैं कि उपरोक्त दी गई सूचना सत्य और सही है।
2. यह, कि मैंने/हमने इस योजना का अध्ययन कर लिया है और इस योजना के तथ्य को पूर्णतः समझ लिया है और इसकी पालना करने का उत्तरदायित्व लेते हैं।
3. यह, कि घोषणा की जाती है कि मैं/हम कारखाना अधिनियम, 1948, वेतन संदाय अधिनियम, 1936, न्यूनतम वेतन अधिनियम, 1948, समान पारिश्रमिक अधिनियम, 1976 और ठेका श्रम (विनियमन और उत्सादन) अधिनियम, 1970, उपदान संदाय अधिनियम, 1972, अधिलाभ संदाय अधिनियम, 1965, प्रसूति प्रसुविधा अधिनियम, 1961, बाल श्रम (निषेध एवं उन्मूलन) अधिनियम, 1986, पंजाब श्रम कल्याण कोष अधिनियम, 1965 एवं उसके अन्तर्गत नियम जो 'स्वयं प्रमाणन योजना' के अन्तर्गत आते हैं।
4. यह, कि मैं/हम सहमत हैं कि इस योजना में आवेदन देकर इसके अंतर्गत किसी भी अधिनियम की यदि उल्लंघना पाई जाती है तो कानून में निर्धारित जुर्माना स्वीकार होगा।

स्थान:-

(नियोक्ता/उद्यमी/अभियोक्ता का हस्ताक्षर)

दिनांक:-

नाम-----

पता-----

ई-मेल -----

प्रेषक

मै० _____

प्रेषित

श्रम आयुक्त एवं मुख्य औद्योगिक जांचकर्ता
हरियाणा,
चंडीगढ़।

विषय: 'स्वयं प्रमाणन योजना' के अन्तर्गत दुकानातं एवं वाणिज्यिक संस्थान हेतु प्रार्थना पत्र।

महोदय,

हरियाणा सरकार की अधिसूचना संख्या _____ दिनांक _____ 'स्वयं प्रमाणन योजना' के अन्तर्गत पंजीकृत करवाने हेतु।

मैं/हम ने विषय वर्णित योजना को पढ़/समझ लेने के उपरान्त इसके अन्तर्गत आने के इच्छुक हैं। 'स्वयं प्रमाणन' का प्रारूप संलग्न है। मैं/हम इस योजना के अन्तर्गत सभी नियम एवं शर्त को मानने के लिये बाध्य हूँ। यह भी प्रमाणित किया जाता है कि केन्द्र/राज्य सरकार के किसी भी अभिकरण को इस बारे कथन एवं सूचना देने के लिये पूर्णतः सक्षम और यथावत अधिकृत है।

भवदीय,

(उद्योगपति/व्यापारी/ अधिकृत व्यक्ति के हस्ताक्षर)

नाम :

पता :

ई-मेल :

संलग्न: 'स्वयं प्रमाणन योजना'

‘स्वयं प्रमाणन प्रारूप – दुकानातं एवं वाणिज्यिक संस्थान के लिए विभिन्न श्रम कानूनों के अन्तर्गत
(हरियाणा सरकार, श्रम विभाग द्वारा स्वयं निर्धारित योजना के अन्तर्गत निर्धारित अधिसूचना संख्या -----
दिनांक -----)

1. संस्थान का नाम/पता-----

2. मालिक/नियोजक का नाम (ई-मेल के साथ) -----

3. दुकानातं एवं वाणिज्यिक संस्थान अधिनियम 1958 के अन्तर्गत संस्थान की पंजीकरण संख्या -----
4. कामगारों की औसतन संख्या:-
पुरुष ----- महिलाएं ----- कुल -----
5. संस्थान का कार्य -----

क) पंजाब दुकानातं एवं वाणिज्यिक संस्थान अधिनियम, 1958 एवं उसके नियम:

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1	13	13	क्या पंजीकरण प्रमाण-पत्र लिया हुआ है / नवीकरण कराया हुआ है अथवा नहीं ?	
2	7		क्या कर्मचारियों को निर्धारित घंटों से अधिक काम करने पर अतिकाल के लिये अतिरिक्त मजदूरी नियमानुसार दी जाती है ?	
3			क्या प्रावधान अनुसार पंजिका पुस्तिका बनाई गई है तथा वर्तमान इंदराज है या नहीं ?	
4			यदि महिला श्रमिकों को रात्री पारी में काम करवाने के लिये अनुमति ली हुई है तो क्या नियमों में प्रावधान अनुसार उनके लिये कल्याण सुविधायें उपलब्ध हैं ?	
5			क्या महिला श्रमिकों के लिये सायं: 8 से सुबह 6 बजे के बीच काम पर आने और घर वापिस जाने के लिये वाहन और सुरक्षा सुविधा उपलब्ध है ?	
6			क्या 14 वर्ष से कम आयु के बच्चों को भी काम पर लगाया गया है ?	

ख) वेतन संदाय अधिनियम, 1936 उसके अन्तर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1		5	क्या वेतन पंजिका को नियमानुसार प्रारूप में बनाया हुआ है और उसमें वर्तमान विवरण इन्द्राज है या नहीं ?	
2		5	क्या पूर्व माह के वेतन का भुगतान अगले माह की 7/10 तारीख तक सुनिश्चित किया जाता है ?	
3	22(3)(d)	8	क्या वेतन के भुगतान की तिथि को विधि अनुसार सूचना पट्ट पर दर्शाया जाता है ?	
4		10	क्या प्रावधानानुसार कर्मचारियों पर लगाए गए दण्ड का ब्यौरा श्रम आयुक्त को भेजा गया है ?	
5	26(3)	18	पूर्व वर्ष की वार्षिक विवरणी निर्धारित प्रारूप पर अर्थात् प्रारूप ए0 आर0 में 31 जनवरी तक दी गई या नहीं है।	

ग) न्यूनतम वेतन अधिनियम, 1948 एवं अंतर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1	18	25 और 26	क्या नियमानुसार/निर्धारित पंजिका पुस्तकें एवं दस्तावेज समयानुसार बनाये हुये हैं अथवा नहीं ?	
2			क्या कर्मचारियों को सरकार द्वारा न्यूनतम वेतन अधिनियम, 1948 के अंतर्गत न्यूनतम वेतन की दरों के अनुसार दिया जाता है ?	

घ) समान पारिश्रमिक अधिनियम, 1976 एवं अन्तर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1			महिला कर्मचारियों की संख्या	
2			क्या उन द्वारा पुरुष श्रमिकों जैसा काम करने पर उनके समान वेतन दिया जाता है ?	

ङ) ठेका श्रम (विनियमन और उत्पादन) अधिनियम, 1970 एवं उसके अंतर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1			ठेका श्रमिकों की संख्या	
2			कार्यरत ठेकादारों की संख्या	
3	7	17	क्या पंजीकरण प्राप्त किया गया ?	
4	12	21	क्या ठेकेदार मान्य लाईसेंस रखते हैं ?	
5		26	क्या विनियम 26 के प्रावधान अनुसार सेवा शर्तों की पालना की गई है ?	
6		73,74 77 एवं 78	क्या मुख्य नियोजक व ठेकेदारों द्वारा वांछित पंजीकार्यें बनाई गई हैं ?	
7		82(1) एवं (2)	क्या मुख्य नियोजक व ठेकेदार द्वारा वार्षिक विवरणी निर्धारित प्रारूप में भेजी गई ?	

च) उपदान संदाय अधिनियम, 1972 एवं अंतर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1		3(1)	क्या नियंत्रक अधिकारी को प्रारूप क में संस्था के खुलने बारे सूचित किया गया ?	
2		3(2)	क्या संस्था के नियोजक का नाम व पता और व्यवसाय के प्रकार में बदलाव की सूचना प्रारूप ख में नियंत्रक अधिकारी को दी गई ?	
3		4(1)	क्या अधिनियम के अंतर्गत नोटिस प्राप्त करने वाले अधिकारी का नाम व पद संज्ञा प्रदर्शित किया गया है ?	
4		6(1)	क्या कर्मचारी का एक वर्ष सेवाकाल होने पर उनके बारे में प्रारूप त में नामांकन बनाया गया है ?	
5		20	क्या अधिनियम /नियमों का सार संस्था परिसर में प्रदर्शित किया गया है ?	

छ) अधिलाभ संदाय अधिनियम, 1965 एवं उसके अंतर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1		3(1)	तिथि जिस दिन संस्थान ने उत्पादन कार्य आरम्भ किया	
2			लेखा वर्ष के आरम्भ की और समापन की तिथि	
3			क्या नियोक्ता द्वारा लेखा जोखा बन्द करने का दिन 31 मार्च से अतिरिक्त चयन किया गया है ?	
4	2(i)(iii)		क्या यह चयन की प्रक्रिया निर्धारित अधिकारी की पूर्व अनुमोदन से किया गया है ?	
5	4(a) एवं (b)		क्या सकल मुनाफे का आंकलन और हिसाब प्रथम / द्वितीय योजना में निर्धारित तरीके से किया गया है ?	
6			उपलब्ध अधिशेष की राशि	
7			उपलब्ध आबंटन की राशि	
8			क्या प्रारम्भिक अवस्था पूरी हो चुकी है ? यदि हां तो किस तिथि से ?	
9			वर्ष अंत में महा अनुसार कार्यरत श्रमिकों की संख्या 1. महीने का नाम 2. कर्मचारियों की संख्या 3. लाभांश अधिकारी श्रमिकों की संख्या	

10			क्या निर्धारित समय के अंदर लाभांश का भुगतान किया गया ?	
11			क्या लाभांश का भुगतान निर्धारित समय के अंदर किया गया ?	
12		4(a), 4(b) एवं 4(c)	क्या निम्नलिखित पंजिका पुस्तिकें बनाई जा रही हैं:- 1. उपलब्ध आबंटन का लेखा की पंजिका प्रारूप क बनाया गया है। 2. उपलब्ध आबंटन का आगामी बढ़त और आगामी घटत की पंजिका प्रारूप ख में। 3. कर्मचारियों को लेखा वर्ष के बोनस के भुगतान की पंजिका प्रारूप ग में	

ज) प्रसूति प्रसुविधा अधिनियम, 1961

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1			वर्ष में अधिनियम के अंतर्गत प्रसूति सुविधा के लिये योग्य महिलायें	
2			वर्ष में अधिनियम के अंतर्गत प्रसूति सुविधा का लाभ के भुगतान के पात्र महिलाओं की संख्या	

झ) बाल श्रम (निषेध एवं उन्मूलन) अधिनियम, 1986 एवं अन्तर्गत नियम:

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1	10		क्या नियोजक के द्वारा किसी बाल श्रमिक का नियोजन किया गया है यदि हाँ, तो क्या उसका विवरण बनाया गया है:- 1. बाल श्रमिक का नाम 2. बाल श्रमिक की आयु 3. उसके अभिभावकों का नाम/पता 4. बाल श्रमिक द्वारा किया जा रहे कार्य का विवरण	

ञ) पंजाब श्रम कल्याण कोष अधिनियम, 1965 एवं उसके अन्तर्गत नियम

क्रमांक	धारा	नियम	विवरण	हाँ/नहीं/लागू नहीं
1			श्रमिकों की संख्या 1. सीधे नियोजित श्रमिक 2. ठेकेदार माध्यम से नियोजित ठेका श्रमिक	
2	9ए		क्या नियोजक ने अपने और अपने कर्मचारी का अंशदान की राशी का भुगतान किया और उसे कल्याण आयुक्त के पास निर्धारित समय पर जमा करवाया	
3			भुगतान न की गई राशि यदि है तो	
4		22(1)(a) 22(1)(b)	क्या नियोजक निम्न पंजिकायें बनाई है: प्रारूप क में वेतन की पंजिका प्रारूप ख में पंजिका	
5		21(2)	क्या प्रारूप ख में पंजिका में सारांश नियोजक द्वारा कल्याण आयुक्त को विवरणी भेजी गई ?	

उत्तरदायित्व

1. मैं/हम यथावत प्रमाणित करते हैं कि उपरोक्त दी गई सूचना सत्य और सही है।
2. यह कि मैंने/हमने इस योजना का अध्ययन कर लिया है और इस योजना के तथ्य को पूर्णतः समझ लिया है और इसके पालना करने का उत्तरदायित्व लेते हैं।
3. यह कि घोषणा की जाती है कि मैं/हम वेतन संदाय विनियम, 1936, न्यूनतम वेतन अधिनियम, 1948, समान पारिश्रमिक अधिनियम, 1976 और ठेका श्रम (विनियमन और उत्सादन) अधिनियम, 1970, उपदान संदाय अधिनियम, 1972, अधिलाभ संदाय अधिनियम, 1965, प्रसूति प्रसुविधा अधिनियम, 1961, बाल श्रम (निषेध एवं उन्मूलन) अधिनियम, 1986, पंजाब श्रम कल्याण कोष अधिनियम, 1965 एवं उसके अन्तर्गत नियम जो 'स्वयं प्रमाणन योजना' के अन्तर्गत आते हैं।
4. यह, कि मैं/हम सहमत हैं कि इस योजन में आवेदन देकर इसके अंतर्गत किसी भी अधिनियम की यदि उल्लंघना पाई जाती है तो कानून में निर्धारित जुर्माना स्वीकार होगा।

स्थान:-

(नियोक्ता/उद्यमी/अभियोक्ता का हस्ताक्षर)

दिनांक:-

नाम _____
पता _____
ई-मेल _____

HARYANA GOVERNMENT**LABOUR DEPARTMENT****Notification**

The 10th August, 2016

No. 11/39/2016-4Lab.— The Governor of Haryana is pleased to formulate “Self Certification Scheme” for the factories, shops and commercial establishments in the State to liberalize the enforcement of labour laws in pursuance of implementation of the ‘Business Reform Action Plan 2016 - Ease of Doing Business’ as formulated by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.

The Scheme shall consist of the following provisions:-

1. **PREAMBLE.**—This Self Certification Scheme aims at making the employer or an entrepreneur a conscious and truthful citizen and law abiding person who is willing to take care of all interests of the workers and employees by following all the laws as applicable and enable the Department of Labour to effectively protect the interest of the workers as well as the employers and entrepreneurs and to create a friendly and safe environment and relationship between the Employer and the Employees.
2. **OBJECTIVE.**— The objectives of this Self Certification Scheme is to curtail visits of Government officials for inspection of those units who opt for this Scheme without compromising on the safety, health, social security and welfare of the workers as provided under the various labour enactments.
3. **PROCEDURE.**—This Scheme shall be optional and any employer or entrepreneur employing less than 250 workers can opt for this Scheme and apply online at the website of Labour Department, Haryana i.e. “www.hrylabour.gov.in” in the prescribed Proforma. Any discrepancy in the application or enclosures shall be communicated to the applicant within 15 days from the receipt of the online application. In case no discrepancy is so communicated, the applicant shall deemed to have been enrolled under the Self-Certification Scheme.
4. **VALIDITY OF SCHEME.**— Once opted the same shall be valid for five years. After the successful compliance under the Self- Certification Scheme for five years, the employer or entrepreneur or occupier shall have option either to remain covered under the Self-Certification Scheme or opt out of the Scheme. The option must be exercised again by making online application on the website of Labour Department.
5. **LABOUR LAWS FOR WHICH THE SCHEME IS VALID.**— This Self Certification Scheme shall be valid for following Acts and Rules made thereunder as applicable to the concerned employer/entrepreneur/occupier:
 - (i) Factories Act, 1948 and Rules framed thereunder.
 - (ii) Minimum Wages Act, 1948 and Rules framed thereunder.
 - (iii) Payment of Wages Act, 1936 and Rules framed thereunder.
 - (iv) Contract Labour (Regulation & Abolition) Act, 1970 and Rules framed thereunder.
 - (v) Payment of Bonus Act, 1965 and Rules framed thereunder.
 - (vi) Payment of Gratuity Act, 1972 and Rules framed thereunder.
 - (vii) Maternity Benefit Act, 1961 and Rules framed thereunder.
 - (viii) Child Labour (Prohibition & Regulation) Act. and Rules framed thereunder.
 - (ix) Shops & Commercial Establishments Act, 1958 and Rules framed thereunder.
 - (x) The Inter-State Migrant Workmen (RECS) Act, 1979 and Rules framed thereunder.
 - (xi) The Equal Remuneration Act, 1976 and Rules framed thereunder.
 - (xii) Motor Transport Workers Act, 1961 and Rules framed thereunder.
 - (xiii) Punjab Industrial Establishments (National & Festival Holidays & Casual and Sick Leave) Act, 1965.
6. **HOW TO APPLY:**—Under the Self Certification Scheme, the application shall be submitted at “www.hrylabour.gov.in”. The self certification form shall appear in the dashboard of user login on the said URL (hrylabour.gov.in). The self Certification Scheme shall be effective prospectively from the date of online submission of application. Initially, the employer/ entrepreneur may apply for the scheme till 31st December, 2016. Afterwards, the application shall be received only from 1st January to 31st March of every year.

Note.— The Factory/Establishment opting for Self Certification Scheme shall fall under the scheme with effect from the date of application but shall not be exempted from the inspection schedule already finalized for that quarter under Transparent Inspection Policy.

7. **INSPECTION PROCEDURE UNDER THE SCHEME:** Under the Self Certification Scheme not more than 5% of the factories/establishments so covered under the scheme shall be picked up randomly for inspection yearly. Once inspected the same factory/establishment is not likely to be inspected in the next 5 years. However, on specific complaints, accidents, dangerous occurrences, violation of Labour Laws, inspection may be conducted only with prior approval of Labour Commissioner-cum-Chief Inspector of Factories, Haryana.

The factories which do not desire to opt for the scheme will continue to be inspected as per the departmental inspection policy.

The copy of scheme along with all prescribed proforma shall be available on the departmental web site. Application shall be made in the proforma attached with the scheme.

- Note.**— (i) Only the factories/establishment having valid license/ Registration under the Factories Act, 1948 and Shops & Commercial Establishments Act, 1958 will be eligible for this Scheme.
- (ii) The Major Accident Hazard Units shall not be covered under the Self Certification Scheme. (Major Accident Hazard Units define under MHISC Rule 1989)
- (iii) All the classes of the Factories involving Hazardous Process or High Risk Industries mentioned under Section 2(CB) of the Factories Act, 1948 shall not be covered under the Self Certification Scheme.

DR. MAHAVIR SINGH,
Principal Secretary to Government of Haryana,
Labour Department.

From

M/s. _____

To

Labour Commissioner-cum-
Chief Inspector of Factories,
Haryana, Chandigarh.

Subject :- Application for Registration under Self Certification Scheme for factories under various labour laws.

Sir,

Reference Government of Haryana notification No. _____ Dated _____ regarding Self Certification Scheme of the Labour Department.

I/We have gone through the above said scheme and have understood the same and wish to be covered under this scheme. The Self Certification Proforma is enclosed herewith. I/We undertake to abide by all terms and conditions of the Scheme. It is also certified that I/We am/are competent & duly authorized to make any statement or provide any information to any Central / State Government agency on behalf of this establishment.

Yours faithfully,

(Sign. of employer/entrepreneur/occupier)

Name.....

Address.....

E-mail.....

Encls: Self -Certification Proforma

Self-Certification Proforma under Factories Act, 1948

[Prescribed under Self Certification Scheme of Government of Haryana, Labour Department
Notification No. _____ Dated _____]

1. Name & Address of the factory _____
2. Name of Occupier/Employer (Inc. Email ID) _____
3. License No. under Factory Act(with validity) _____
4. Average No. of Workers employed :-
Male _____ Female _____ Total _____
5. Manufacturing Process _____
6. Sanctioned Load _____

(A) FACTORIES ACT,1948 AND THE PUNJAB FACTORY RULES,1952

Sr. No.	Section	Rule	Details	Yes/No/ N.A.
1	21		Are dangerous/moving parts of transmission machinery properly guarded?	
2	7-A		Are the workers without sufficient training and effective supervision not allowed to operate the machines?	
3	24(2)		Are suitable devices for cutting off power in emergency in every workroom provided and kept in order?	
4	28, 29	60, 60-A,B	Are the hoists/ lifts / cranes or other lifting machinery suitably constructed, properly maintained and periodically examined by the competent person?	
5	31	61	Are all the prescribed precautions taken in the case of pressure plants and are these periodically examined?	
6	32 (a,b)	66(9)	Are floors, steps, stairs, passages and gangways of sound construction are maintained properly and provided with handrails? Are safe means of access provided to all the places of work?	
7	33		Are all the tanks, pits, etc., securely covered/fenced?	
8	34	62	Are excessive weights carried by the workers?	
9	35	63	Are proper precautions taken for protection of eyes?	
10	36		Are necessary precautions taken against dangerous fumes & use of portable electric light inside any chamber, tank, pit, vat etc.?	
11	37		Are necessary precautions taken against explosions?	
12	38		Are all precautions taken to prevent outbreak, spread of fire & adequate means of escape?	
13	39,40		Is any building or part of building in a dangerous condition involving imminent danger to human life or safety?	

14	7-A	66-D	Is any material or requirement stacked or stored in unsafe manner?	
15	7-A	66-E,F	Are all the prescribed precautions taken in the case of Ovens,Driers, Vessels and Kettles and are these periodically examined?	
16	7-A (2)		Are adequate precautionary measures taken to prevent the electrical hazards?	
17	21	55-Sch-I-VII	Are all the prescribed precautions taken for Textile machinery, Cotton Ginning machinery, Wood working machinery, Rubber Mills, Centrifugal Machines, Power Presses, Shears, Slitters and Guillotine machines?	
18		67-B	Has the Safety Committee constituted in accordance with the prescribed rules?	
19		70-B	Is written statement of policy in respect of Health and Safety of the workers prepared as prescribed?	
20	46	71-77	Is the Canteen provided according to the prescribed provisions?	
21	47	78	Is a Rest Room provided according to the prescribed provisions?	
22	48	79-82	Is the crèche provided according to the prescribed provisions?	
23	49		Is the Welfare Officer appointed and working in accordance with the prescribed rules (PWOR&CS Rules, 1952) in the factory?	
24	40(B)	66	Is Safety Officer appointed and working in accordance with the prescribed rules?	
25	59(1)		Are overtime wages paid in accordance with Section 59?	
26	87	102	Is any breach of safety provisions laid down in schedule I to XXVII of Rule 102 taking place?	
27	88(1)	103	Are notices of accident sent in accordance with Section 88 and Rule 103?	
28	59	83,85,86, 87,94,95, 110,111	Is Over Time Muster Roll, Compensatory Holiday, Register of Adult Workers, Leave with wages, Leave Book, Accidents & Dangerous Occurrences, Muster Roll maintained ?	
29	61, 108	69A	Are notices under different sections of Factories Act displayed? (61,108 & Rule 69-A etc.)?	
30	110	107	Are Annual Return and Half Yearly Return in Form No.21, 22 & 31 in duplicate submitted in accordance with the prescribed rules?	
31	45 (1,3)	69	Are sufficient numbers of First-Aid Boxes in the charge of trained person provided with all the prescribed equipments?	

32	45(4)	70	Is the ambulance room & ambulance van provided according to the prescribed provisions?	
33	11(1) (a)		Is the factory kept clean?	
34	13(1) (a),14(1)		Are the ventilation adequate and working conditions comfortable and exhaust arrangements satisfactory?	
35	16(2)		Is any workroom over crowded?	
36	17		Is lighting in all the rooms and passages sufficient and suitable?	
37	18	36, 37,41	Is sufficient quantity of approved cool drinking water provided according to the prescribed provisions for the use of the workers?	
38	19(1)	42 - 51	Are the latrine and urinal accommodation for male and female workers provided according to the prescribed provisions?	
39	89		Has any worker suspected to have contracted any notifiable disease?	
40	87	102	Is any breach of the Health provisions laid down in schedules I to XXVII of Rule 102 taking place?	

(B) PAYMENT OF WAGES ACT, 1936 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1		5	Whether Register of wages is maintained in proper form and details upto date.	
2	5		Whether payment of wages is ensured on the 7th / 10th of every month of succeeding month.	
3	23(3)(d)	8	Whether notice of date of payment is displayed as per the provision of the Act.	
4		10	Whether application in respect of fines being imposed on the employees is being sent to the Labour Commissioner as per rule.	
5	26(3)	18	Annual return in the prescribed common form i.e. Format AR is sent not later than 31st day of January of the succeeding year.	

(C) MINIMUM WAGES ACT, 1948 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1	18	25 & 26	Whether the prescribed registers and records are maintained upto date?	

2			Whether wages paid to employees is as per the minimum rates of wages notified by the Government under the Minimum Wages Act, 1948.	
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(D) THE EQUAL REMUNERATION ACT, 1976 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			Number of Female employees employed	
2			Whether they are being paid same wages for the same work as being performed by male workers?	

(E) THE CONTRACT LABOUR (REGULATION & ABOLITION) ACT, 1970 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			Number of Contract Labour Employed	
2			Number of Contractors engaged	
3	7	17	Whether Registration is obtained ?	
4	12	21	Whether Contractor (s) possesses a Valid Licence ?	
5		26	Whether the conditions of service prescribed under Rule 26 are complied with ?	
6		73, 74, 77 & 78	Whether the required Registers are being maintained by the Principal Employer or contractor(s) ?	
7		82 (1) & (2)	Whether returns prescribed are sent by the Principal Employer and contractor ?	

(F) PAYMENT OF GRATUITY ACT, 1972 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1		3(1)	Whether notice in Form A for opening of the establishment has been submitted to the Controlling Authority?	
2		3(2)	Whether requisite information in Form B has been given to the Controlling Authority in the event of any change in the name and address of the employer or nature of business?	
3		4(1)	Whether the name and designation of the officer who will receive notice under the Act, has been displayed?	
4		6(1)	Whether information regarding nomination in Form F has been sent in respect of the concerned employees who have completed one year of service?	
5		20	Whether abstract of the Act/Rules displayed at the premises?	

(G) THE PAYMENT OF BONUS ACT, 1965 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			Date on which the factory/ establishment started manufacturing process/ working	
2			Date of commencement and completion of accounting year	
3			Has the employer opted for the closure of the accounts and balance to any day other than 31st March?	
4	2(1) (iii)		Has the option given exercised with the previous approval of the prescribed authority?	
5	4(a) & (b)		Has the gross profit been computed/ calculated in the manner specified in the First/ Second Scheme	
6			Amount of available surplus	
7			Amount of allocable surplus	
8			Whether the infancy period completed? If so, from which date	
9			No. of workers employed month wise during the closing year: (i) Name of the month (ii) Number of workers (iii) No. of workers entitled to bonus	
10			Whether the workers entitled to bonus, have been paid bonus?	
11			Whether the payment of bonus has been made within the prescribed time limit?	
12		4(a), 4(b) & 4(c)	Whether the following registers are being maintained :- (i) Register of computation of allocable surplus in Form A (ii) Register of set on and set off of allocable surplus in Form B (iii) Register of bonus paid to the employees for the accounting year in Form C	

(H) MATERNITY BENEFIT ACT, 1961

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			No. of women workers eligible for Maternity Benefit under the Act during the year:	
2			No. of women workers to whom Maternity benefit were paid during the year. Details in respect of each eligible women	

(I) THE PUNJAB INDUSTRIAL ESTABLISHMENTS (NATIONAL FESTIVAL HOLIDAYS AND CASUAL, AND SICK LEAVE) ACT, 1965.

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			Statement of festival holidays sent to Inspector of the area and exhibited in the factory or not.	
2			Register of festival holidays, casual and sick leave of workers maintained for all the workers employed in the factory or not.	

(J) THE CHILD LABOUR (PROHIBITION AND REGULATION) ACT, 1986 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1	10		Whether any child labour is employed by the employer? If so, whether record maintained as under:- (i) Name of Child Labour (ii) Age of the Child Labour (iii) Parent's name and address (iv) Nature of work being performed by the child (v) Hours and period of work.	

(K) THE PUNJAB LABOUR WELFARE FUND ACT, 1965 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			No. of employees employed (a) Employees directly employed (b) Employed through contractor as contract labour	
2	9A		Whether the employer has paid his share of the contribution and that of the employee to the Welfare Commissioner within the prescribed time?	
3			Amount of unpaid accumulation, if any	
4		22(1) (a) & 22(1) (b)	Whether the employer is maintaining following registers: (a) Register of wages in Form A (b) Register in Form B?	
5		21(2)	Whether the employer is sending return to the Welfare Commissioner in the form of a copy of extract from register in Form B?	

UNDERTAKING

1. I /We do hereby certify that the contents given above are true and correct.
2. That I/ We have gone through the scheme and have fully understood the contents of the scheme and undertake to abide by the same.
3. That it is declared that I/We are complying and will continue to comply with all provisions of Factories Act, 1948, The Payment of Wages Act, 1936, The Minimum Wages Act, 1948, The Equal Remuneration Act, 1976 and Rules made thereunder, Contract Labour (Regulation & Abolition) Act, 1970 and the Rules made thereunder, The Payment of Gratuity Act, 1972 and the Rules made thereunder, The Payment of Bonus Act, 1965 and the Rules made thereunder, Maternity Benefit Act, 1961, The Punjab Industrial Establishments (National Festival Holidays And Casual and Sick Leave) Act, 1965, The Child Labour (Prohibition And Regulation) Act, 1986 and the Rules made thereunder and The Punjab Labour Welfare Fund Act, 1965 and the rules made thereunder, covered by the Self Certification Scheme.
4. That I/We agree to accept the penalty prescribed under law in case of violation detected in the unit under any law covered under the scheme after applying under the Scheme.

Place:

Date:

(Sign. of employer / entrepreneur / occupier)

Name.....

Address.....

E-mail.....

From

M/s. _____

To

Labour Commissioner-cum-
Chief Inspector of Factories,
Haryana, Chandigarh.

Subject:- Application for Registration under Self Certification Scheme for Shops and Commercial Establishments under the various labour laws.

Sir,

Reference Government of Haryana notification No. _____ Dated _____ regarding Self Certification Scheme of the Labour Department.

I/We have gone through the above said scheme and have understood the same and wish to be covered under this scheme. The Self Certification Proforma under the scheme is enclosed herewith. I/We undertake to abide by all terms and conditions of the scheme. It is also certified that I/We am/are competent & duly authorized to make any statement or provide any information to any Central / State Government agency on behalf of this establishment.

Yours faithfully,

(Sign. of employer/entrepreneur/occupier)

Name.....

Address.....

E-mail.....

Encls:- Self-Certification Proforma

Self-Certification Proforma for Shops and Commercial Establishments under various Labour Laws

[Prescribed under Self Certification Scheme of Government of Haryana, Labour Department

Notification No. _____ Dated _____]

1. Name & Address of the establishment / factory _____

2. Name of Occupier/Employer (Inc. Email ID) _____
3. License No. under Factory Act(with validity) _____
or Registration number of establishment registered under the Punjab Shops and Commercial Establishments Act, 1958 _____
4. Average No. of Workers employed :-
Male _____ Female _____ Total _____
5. Business Activity _____

(A) The Punjab Shops and Commercial Establishments Act, 1958 and the rules made thereunder.

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1	13	13	Whether Registration Certificate is obtained or not.	
2	7		Whether the employees are being paid over time for working over and above the prescribed hours of work in terms of the provisions of the Act and the rules.	
3			Whether the Register of Employees is maintained upto date or not?	
4			Whether welfare facilities prescribed under the rules are being provided. If permission for night working of women employees obtained?	
5			Whether the women workers are provided transport and security facilities during the hours from 8.00 P.M. to 6.00 A.M. while going to work and back to residence.	
6			Whether child below of the age of 14 is employed.	

(B) PAYMENT OF WAGES ACT, 1936 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1		5	Whether Register of wages is maintained in proper form and details upto date.	
2	5		Whether payment of wages is ensured on the 7th / 10th of every month of succeeding month.	
3	23(3)(d)	8	Whether notice of date of payment is displayed as per the provision of the Act.	
4		10	Whether application in respect of fines being imposed on the employees is being sent to the Labour Commissioner as per rule.	
5	26(3)	18	Annual return in the prescribed common form i.e. Format AR is sent not later than 31st day of January of the succeeding year.	

(C) MINIMUM WAGES ACT, 1948 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1	18	25 & 26	Whether the prescribed registers and records are maintained upto date?	
2			Whether wages paid to employees is as per the minimum rates of wages notified by the Government under the Minimum Wages Act, 1948.	

(D) THE EQUAL REMUNERATION ACT, 1976 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			Number of Female employees employed	
2			Whether they are being paid same wages for the same work as being performed by male workers?	

(E) THE CONTRACT LABOUR (REGULATION & ABOLITION) ACT, 1970 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			Number of Contract Labour Employed	
2			Number of Contractors engaged	
3	7	17	Whether Registration is obtained ?	
4	12	21	Whether Contractor (s) possesses a Valid Licence ?	
5		26	Whether the conditions of service prescribed under Rule 26 are complied with ?	
6		73, 74, 77 & 78	Whether the required Registers are being maintained by the Principal Employer or contractor(s) ?	
7		82 (1) & (2)	Whether returns prescribed are sent by the Principal Employer and contractor ?	

(F) PAYMENT OF GRATUITY ACT, 1972 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1		3(1)	Whether notice in Form A for opening of the establishment has been submitted to the Controlling Authority?	

2		3(2)	Whether requisite information in Form B has been given to the Controlling Authority in the event of any change in the name and address of the employer or nature of business?	
3		4(1)	Whether the name and designation of the officer who will receive notice under the Act, has been displayed?	
4		6(1)	Whether information regarding nomination in Form F has been sent in respect of the concerned employees who have completed one year of service?	
5		20	Whether abstract of the Act/Rules displayed at the premises?	

(G) THE PAYMENT OF BONUS ACT, 1965 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			Date on which the factory/ establishment started manufacturing process/ working	
2			Date of commencement and completion of accounting year	
3			Has the employer opted for the closure of the accounts and balance to any day other than 31st March?	
4	2(1) (iii)		Has the option given exercised with the previous approval of the prescribed authority?	
5	4(a) & (b)		Has the gross profit been computed/ calculated in the manner specified in the First/ Second Scheme	
6			Amount of available surplus	
7			Amount of allocable surplus	
8			Whether the infancy period completed? If so, from which date	
9			No. of workers employed month wise during the closing year: (i) Name of the month (ii) Number of workers (iii) No. of workers entitled to bonus	
10			Whether the workers entitled to bonus, have been paid bonus?	
11			Whether the payment of bonus has been made within the prescribed time limit?	
12		4(a), 4(b) & 4(c)	Whether the following registers are being maintained :- (i) Register of computation of allocable surplus in Form A (ii) Register of set on and set off of allocable surplus in Form B (iii) Register of bonus paid to the employees for the accounting year in Form C	

(H) MATERNITY BENEFIT ACT, 1961

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			No. of women workers eligible for Maternity Benefit under the Act during the year:	
2			No. of women workers to whom Maternity benefit were paid during the year. Details in respect of each eligible women	

(I) THE PUNJAB INDUSTRIAL ESTABLISHMENTS (NATIONAL FESTIVAL HOLIDAYS AND CASUAL, AND SICK LEAVE) ACT, 1965.

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			Statement of festival holidays sent to Inspector of the area and exhibited in the factory or not.	
2			Register of festival holidays, casual and sick leave of workers maintained for all the workers employed in the factory or not.	

(J) THE CHILD LABOUR (PROHIBITION AND REGULATION) ACT, 1986 AND THE RULES MADE THERE UNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1	10		Whether any child labour is employed by the employer? If so, whether record maintained as under:- (i) Name of Child Labour (ii) Age of the Child Labour (iii) Parent's name and address (iv) Nature of work being performed by the child (v) Hours and period of work.	

(K) THE PUNJAB LABOUR WELFARE FUND ACT, 1965 AND THE RULES MADE THEREUNDER

Sr. No.	Section	Rule	Details	Yes/No/N.A.
1			No. of employees employed (a) Employees directly employed (b) Employed through contractor as contract labour	
2	9A		Whether the employer has paid his share of the contribution and that of the employee to the Welfare Commissioner within the prescribed time?	
3			Amount of unpaid accumulation, if any	
4		22(1) (a) & 22(1) (b)	Whether the employer is maintaining following registers: (a) Register of wages in Form A (b) Register in Form B?	
5		21(2)	Whether the employer is sending return to the Welfare Commissioner in the form of a copy of extract from register in Form B?	

UNDERTAKING

1. I /We do hereby certify that the contents given above are true and correct.
2. That I/ We have gone through the scheme and have fully understood the contents of the scheme and undertake to abide by the same.
3. That it is declared that I/We are complying and will continue to comply with all provisions of Factories Act, 1948, The Payment of Wages Act, 1936, The Minimum Wages Act, 1948, The Equal Remuneration Act, 1976 and Rules made thereunder, Contract Labour (Regulation & Abolition) Act, 1970 and the Rules made thereunder, The Payment of Gratuity Act, 1972 and the Rules made thereunder, The Payment of Bonus Act, 1965 and the Rules made thereunder, Maternity Benefit Act, 1961, The Punjab Industrial Establishments (National Festival Holidays And Casual and Sick Leave) Act, 1965, The Child Labour (Prohibition And Regulation) Act, 1986 and the Rules made thereunder and The Punjab Labour Welfare Fund Act, 1965 and the rules made thereunder, covered by the Self Certification Scheme.
4. That I/We agree to accept the penalty prescribed under law in case of violation detected in the unit under any law covered under the scheme after applying under the Scheme.

Place:

Date:

(Sign. of employer / entrepreneur / occupier)

Name.....

Address.....

E-mail.....

हरियाणा सरकार

गृह विभाग

(गृह-II शाखा)

अधिसूचना

दिनांक 24 अगस्त, 2016

क्रमांक 3/60/2013-4 एच.जी.॥.— सिविल रिवीजन क्रमांक 3434 ऑफ 2013, चमकौर सिंह बनाम मिटु सिंह में पारित आदेश की पालना में, हरियाणा के राज्यपाल फौरसिक विवादित दस्तावेजों परीक्षक जो प्राईवेट विशेषज्ञ के रूप में इस क्षेत्र में अभ्यासरत है, की सेवाओं को समुचित संचार के लिए निम्नलिखित नियम बनाते हैं:—

1. लघु शीर्षक, प्रारंभ और अनुप्रयोग
 - (1) इन नियमों को हरियाणा फोरेंसिक विवादित दस्तावेजों के परीक्षक सेवा नियम, 2016 कहा जा सकता है।
 - (2) यह सरकारी राजपत्र में प्रकाशन की तारीख से अस्तित्व में आ जाएंगे।
 - (3) ये नियम हरियाणा राज्य में सभी फोरेंसिक विवादित दस्तावेज परीक्षकों पर लागू होंगे।
2. **व्याख्या:—** इन नियमों में, जब तक कि संदर्भ से, अन्यथा अपेक्षित है:—
 - (क) “प्राधिकरण” का अर्थ है कि इन नियमों के नियम 4 के तहत गठित हरियाणा फोरेंसिक दस्तावेज परीक्षक नियामक प्राधिकरण;
 - (ख) “बोर्ड” का अर्थ है इन नियमों के नियम 8 के तहत नियुक्त विशेषज्ञों का बोर्ड;
 - (ग) “अध्यक्ष” का अर्थ है प्राधिकरण के अध्यक्ष;
 - (घ) “फोरेंसिक विज्ञान प्रयोगशाला” का अर्थ है फोरेंसिक विज्ञान प्रयोगशाला/क्षेत्रीय फोरेंसिक विज्ञान प्रयोगशाला जो राज्य सरकार के अधीन कार्यरत है;
 - (च) “सदस्य” का अर्थ है प्राधिकरण का सदस्य ;
 - (छ) “पंजीकरण” का अर्थ प्राधिकरण का विधिवत पंजीकरण;
 - (ज) “राज्य” का अर्थ हरियाणा राज्य।
3. हरियाणा फोरेंसिक विवादित दस्तावेज परीक्षक नियामक प्राधिकरण का गठन:— राज्य सरकार अधिसूचना द्वारा एक बॉडी का गठन करेगी जो कि हरियाणा फोरेंसिक विवादित दस्तावेज परीक्षक नियामक प्राधिकरण के रूप में जानी जायेगी।
4. प्राधिकरण के संरचना:—प्राधिकरण की रचना इस प्रकार से होगी:
 - (1) सचिव/विशेष सचिव, गृह विभाग : चेयरमैन
 - (2) निदेशक अभियोजन पक्ष, हरियाणा : सदस्य
 - (3) निदेशक, फोरेंसिक विज्ञान प्रयोगशाला, मधुबन : सदस्य
 - (4) पुलिस महापरीक्षक (पुलिस मुख्यालय) : सदस्य
5. पंजीकरण :— सभी फोरेंसिक विवादित दस्तावेज परीक्षक जो प्रदेश में प्राईवेट विशेषज्ञ के रूप में कार्यरत हैं, को स्वयं को प्राधिकरण के साथ पंजीकरण करवाना अनिवार्य होगा।
6. पंजीकरण के लिए पात्रता एवं अनिवार्यता:— आवेदक को पंजीकरण करवाने के लिए इस प्रकार का होना चाहिए:—
 - (क) वह अच्छे नैतिक चरित्र, उच्च अखंडता और अच्छी ख्याति का व्यक्ति होना चाहिए और उसके पास उच्च नैतिकता और पेशेवरिता होनी चाहिए।
 - (ख) किसी मान्यता प्राप्त विश्वविद्यालय/संस्थान से फोरेंसिक साइंस में डिग्री या डिप्लोमा प्राप्त हो।
 - (ग) फोरेंसिक विज्ञान प्रयोगशाला में कम से कम दो वर्ष की अवधि का पूर्ण समय का परीक्षण उपलब्ध हो या फोरेंसिक दस्तावेज परीक्षक के रूप में कम से कम पांच साल का अभ्यास प्राप्त हो।
 - (घ) तीन फोरेंसिक विवादित दस्तावेज परीक्षकों के नाम व पते जो पंजीकरण हेतु उसकी योग्यता को सत्यापित करें।
7. पंजीकरण और दंड:—पंजीकरण हेतु सामान्य प्रावधान:—(1) पंजीकरण के लिए सामान्य प्रावधान इस प्रकार से होंगे:—
 - (क) पंजीकरण के लिए स्वीकृति व इनकार करने का अधिकार प्राधिकरण के पास सुरक्षित होगा।

- (ख) पंजीकरण पांच साल की अवधि के लिए मान्य होगा और इसकी समाप्ति के बाद इसका नवीकरण अनिवार्य होगा।
- (ग) पंजीकृत फोरेंसिक विवादित दस्तावेज परीक्षकों की सूची का रख-रखाव राज्य सरकार की वेबसाइट पर सूचना प्रौद्योगिक विभाग द्वारा किया जायेगा और समय-समय पर सूची को अपडेट किया जायेगा।
- (घ) हर पंजीकृत फोरेंसिक विवादित दस्तावेज परीक्षक की रिपोर्ट पर प्राधिकरण द्वारा जारी उसके वैध पंजीकरण नम्बर अंकित होना चाहिए।
- (च) अगर कोई फोरेंसिक विवादित दस्तावेज परीक्षक मौलिक मूल्यों या पद की गरिमा या व्यावसायिक नियमों का उल्लंघन करता है और किसी माननीय अदालत ने उसके खिलाफ (कटु आलोचना) की गई है तो ऐसे फोरेंसिक दस्तावेज परीक्षक के खिलाफ कार्य करने की प्राधिकरण के पास पावर होगी और उक्त परीक्षक के खिलाफ निम्नलिखित कार्यवाही की जा सकती है:-
1. लिखित फटकार ;
 2. एक निश्चित अवधि के लिए पंजीकरण का निलंबन ; या
 3. पंजीकरण का स्थायी रूप से रद्द करना।

8. विशेषज्ञों के बोर्ड की संरचना:- विवादित दस्तावेज विशेषज्ञों के परस्पर विरोधी निर्णय/रिपोर्ट पाए जाने पर, प्राधिकरण अपनी देखरेख में तीन विशेषज्ञों का बोर्ड गठित करेगा जिसके द्वारा दी गई रिपोर्ट सम्बन्धित (प्रतियोगी दल) पर लागू होगी। इस प्रकार के गठित बोर्ड के सदस्यों को ऐसे केसों में सरकार द्वारा तय कुल फीस दी जायेगी।

9. व्याख्या:- अगर उक्त नियमों को लागू करने या समझने में कोई प्रश्न उठता है तब ऐसे मामले को विचार हेतु सरकार के पास भेजा जायेगा।

राम निवास,
अतिरिक्त मुख्य सचिव, हरियाणा सरकार,
गृह विभाग।

HARYANA GOVERNMENT

HOME DEPARTMENT
(HOME -II Branch)

Notification

The 24th August, 2016

No. 3/60/2013-4HG-II.— In compliance of the directions contained in order dated 29th October, 2013 passed in CR No. 3434 of 2013 titled as Chamkaur Singh Vs. Mithu Singh, the Governor of Haryana hereby makes the following rules to regulate the services of forensic questioned documents examiners practising in the field as private experts in the State, namely:-

Short title,
commencement
and
application.

1. (1) These rules may be called the Haryana Forensic Questioned Document Examiner's Services Rules, 2016.
- (2) These shall come into force from the date of publication in the Official Gazette.
- (3) These shall apply to all forensic documents examiners working as experts on full time basis in the State.

Definitions.

2. In these rules, unless the context otherwise requires:
 - (a) "Authority" means the Haryana Forensic Documents Examiner Regulatory Authority constituted under rule 4 of these rules;
 - (b) "board" means a board of experts appointed under rule 8 of these rules;
 - (c) "Chairperson" means chairperson of the Authority;
 - (d) "Forensic Science Laboratory" means Forensic Science Laboratory/Regional Forensic Science Laboratory under the control of State Government;
 - (e) "member" means member of the Authority;
 - (f) "registration" means due registration with the Authority;
 - (h) "State" means the State of Haryana.

Constitution of
Authority.

3. Constitution of Haryana Forensic Documents Examiner Regulatory Authority.- The State Government shall by notification constitute a body to be known as Haryana Forensic Documents Examiner Regulatory Authority.

4. The Authority shall consist of: Composition of Authority.
- (i) Secretary/Special Secretary, Home Department : Chairperson
 - (ii) The Director Prosecution, Haryana : Member
 - (iii) The Director, Forensic Science Laboratory, Madhuban. : Member
 - (iv) Inspector General of Police, (PHQ) : Member
5. All the forensic questioned documents examiners practising in the field as private experts in the State will get themselves registered with the Authority. Registration.
6. Qualification and requirements for registration as forensic document examiner.- (1) The applicant seeking registration must: Eligibility for Registration.
- (a) be a person of good moral character, high integrity and good repute and must possess high ethical and professional standing;
 - (b) possess at least a science degree in forensic science from a recognized University or diploma in forensic science from a recognized University/Institute;
 - (c) have undergone full time training of at least two years duration in Forensic Science Laboratory or has been in practice for at least five years as forensic document examiner;
 - (d) submit as reference the names and addresses of three forensic document examiners attesting to his/her qualification for registration.
7. General provisions of registration.- (1) The general provisions for registration shall be as under:- Registration and penalties.
- (a) The right to allow or deny registration shall be reserved with the Authority.
 - (b) The registration would be valid for a period of five years and after its expiry its renewal will be mandatory.
 - (c) The list of registered forensic document examiners would be maintained and updated periodically on website of State Government by Information Technology Department, Haryana.
 - (d) The report of every registered forensic document examiner must bear his /her valid registration number issued by the Authority.
 - (e) The Authority will have the power to take disciplinary action against the registered forensic documents examiner if he/she violates ethical or professional rules of conduct or competency or strictures have been passed against him /her by any Court of Law. The following disciplinary action could be taken in the case of violation of the aforesaid :-
 - (i) Written reprimand;
 - (ii) Suspension of registration for a specific period of time; or
 - (iii) Cancellation of registration permanently.
8. The Authority, in the event of conflicting opinions of experts would appoint a board of three experts under its supervision whose report would be binding on the contesting parties. The members of such board of experts would be paid a nominal fee for the examination of such case as decided by Government. Constitution of board of experts.
9. If any question arises as to the interpretation of these rules, the matter will be referred to the Government. Interpretation.

RAM NIWAS,
Additional Chief Secretary to Government Haryana,
Home Department.

STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO. 2, SECTOR 17, PANCHKULA

Notification

The 24th August, 2016

No. SEC/4E-II/2016/5603:- In accordance with the provisions contained in Section 163, 164, 165 and 166 of the Haryana Panchayati Raj Act, 1994 read with Rules 8, 9, 9A, 10, 10A, 11 and 12 of the Haryana Panchayati Raj Election Rules, 1994 and powers conferred under Sub-section (1) of Section 212 of the Haryana Panchayati Raj Act, 1994, the State Election Commission Haryana, hereby directs for updating the photo based voters list of all the wards of Gram Panchayat Chandu & Vazirpur of Block Gurgaon and Budedha of Block Farukhnagar, District Gurgaon in accordance with the directions given in this notification.

2. For this purpose, the existing voters list of these Gram Panchayats published on 19th August, 2015 shall be amended and brought upto date with the help of NIC by taking a photo based data of the relevant part of Assembly Electoral Rolls finally published on 11th January, 2016 and amended thereafter with qualifying date as 01st January, 2016. The voters list of Gram Panchayats shall be prepared as under:-

(i)	Preparation of ward wise draft voters list of Gram Panchayat Chandu & Vazirpur of Block Gurgaon and Budedha of Block Farukhnagar, District Gurgaon, by adding in the existing lists of voters (published on 19th August, 2015), the names of the voters though included in the Assembly Electoral Rolls finally published on 11th January, 2016, yet not entered in the existing voters' lists of Gram Panchayats with reference to qualifying date as on 01st January, 2016 and deleting the names of those persons who have died (Rule-8).	26th August, 2016 to 02nd September, 2016
(ii)	Preliminary publication of voters list for inviting claims and Objections (Rule 9).	03rd September, 2016
(iii)	Last date for receipt of claims and objections.	13th September, 2016 (up to 03.00 PM)
(iv)	Last date for disposal of claims and objections by the District Electoral Officers (Panchayat). {Rule 10 (1)}.	16th September, 2016
(v)	Last date for filing an appeal before District Election Officer (P) against the decision of District Electoral Officer. {Rule 10 (2) }	22nd September, 2016
(vi)	Last date by which the appeal shall be disposed off by the Appellate Authority { Rule 10 (2) and (3) }	30th September, 2016
(vii)	Final publishing of the addendas to the existing voter lists meaning thereby the addition or deletion of names in the form of supplementaries/addendas appending to the voters list (Rule 10-A).	07th October, 2016

3. It is further directed that two copies of the electoral rolls with photo images of the relevant part of Assembly Electoral Rolls finally published on 11th January, 2016 be obtained free of cost from the Election Tehsildar / Election Naib Tehsildar concerned.

4. It is further directed that it should be ensured that all the names and images of voters entered in the Assembly Electoral Rolls finally published on 11th January, 2016, are entered in the ward-wise draft voters list prepared as per sub-para (i) of para 2 above.

5. It is further directed that while preparing the draft voters list, if it is found that the address of any elector is not available (zero address) in the Vidhan Sabha List, the District Electoral shall make physical verification in this respect and after verification if it is found fictitious/bogus, his/her name shall be deleted from the voters list.

6. It is further directed that while preparing the wardwise voters list, it should be ensured that the name of same person has not been included in the voters list for more than one ward (electoral division) of the Gram Panchayat. It should also be ensured that the name of same person has not been included in the voters list for any ward (electoral division) more than once.

7. It is further directed that a copy of draft voters list so prepared for publication should be duly signed by the concerned District Electoral Officer and number of copies required for publication be got Photostatted from the signed copy.

8. It is further ordered that draft voters list shall be published as under:-

- (i) Three copies of the relevant portion of the voters list shall be made available to the concerned Gram Sachiv i.e. one for affixing on the notice board of Gram Panchayat Office, second for affixing at a conspicuous place of the village to which it pertains and third will remain with him for the inspection by the public free of cost for inviting claims and objections.

- (ii) Two copies of the relevant portion of voters list shall be made available to the concerned Tehsildar, *i.e.* one for affixing on the notice board of the Tehsil Office and second will be kept in his office for inspection by the public free of cost.
- (iii) Two copies of the relevant portion of voters list shall be made available to the concerned Block Development & Panchayat Officer, *i.e.* one for affixing on the notice board of Panchayat Samiti office and second will be kept in his office for inspection by the public free of cost.
- (iv) One copy of the voters list shall also be made available to the concerned District Election Officer (P) for affixing on the notice board of his office.
- (v) One copy of the voters list shall also be made available to the concerned District Electoral Officer which shall be kept in his office for inspection by the public free of cost.

9. A notice with regard to the publication of the voters list as specified above shall be affixed at the office of the concerned Gram Panchayat and on the notice boards of the Tehsil Office and Block Development & Panchayat Officer (BDPO) within which the villages falls and notice board of the District Election Officer (Panchayat) concerned and also affixed at one or two conspicuous places within the village to which the list pertains.

10. The concerned District Election Officer (Panchayat) shall give the widest possible publicity to the above programme by munadi in villages, issue of press notes and other handouts and also by inserting paid advertisements in the two local news papers and making publicity through electronic media, so that any person, who has attained the age of 18 years as on 01st January, 2016 and is eligible to be registered as voter, may apply to the Specified Officer concerned for inclusion his name in the voters list. In case of munadi, necessary entry shall be made in the relevant revenue record (Rapat Rojnamcha Vakyati) and record of Gram Panchayat.

11. In order to facilitate the electors and the public to obtain information regarding voters list and to file claims and objections, the Deputy Commissioner-cum-District Election Officer (P) shall set-up suitable number of Voters Registration Information and Collection Centres within the territorial limits of the concerned Gram Panchayats. These centres will also make available the prescribed forms, on demand free of cost, for filing claims and objections and receive the same for the consideration and decision by the concerned District Electoral Officer. The forms shall also be hosted on the website of the District Administration, so that these can be downloaded and used by any person for filing claim and objection. As and when any person files claim and objection, he shall be given a receipt in the prescribed format given in the form.

12. The concerned District Electoral Officer may, subject to any prescribed restrictions, employ such persons as he thinks fit for the preparation of wardwise voters list of the concerned Gram Panchayats.

13. The voters list, as prepared for draft publication, shall also be hosted on the official website of the concerned district for the information of the public and inviting claims and objections.

14. The concerned District Electoral Officer shall, after holding such summary enquiry into the claims and objections as he thinks fit, record his decision in writing within three days and shall make available on demand a copy of such decision to the objector free of charge forthwith.

15. Any person aggrieved by the orders of District Electoral Officer may within prescribed period file an appeal to the Deputy Commissioner-cum-District Election Officer (P) concerned within a prescribed period. The District Election Officer (P) shall within the specified time decide the appeal. The Decision of the District Election Officer (P) on any appeal shall be final.

16. The District Electoral Officer, as soon as he has disposed of all the claims and objections presented to him, shall forward a list of such claims and objections alongwith his orders thereon to the District Election Officer (P), who shall cause the voters list to be corrected, in accordance with the orders passed by the District Electoral Officer or by him in revision under sub-rule (2) of rule 10, as the case may be. The voters list so amended shall be final and two copies thereof duly signed by the District Electoral Officer and District Election Officer (P) shall be kept in their offices and shall be published in a manner prescribed under rule 9 together with list of additions and corrections prepared in accordance with the said orders.

17. After completion of every stage of the preparation of voters' list process, the concerned District Election Officer (P) shall send information of the statistical data in the format attached as Annexure-"B" to the State Election Commission, Haryana, Panchkula.

18. It is further directed that a copy of voters list of concerned Gram Panchayats on its final publication on 07th October, 2016 shall be submitted to the State Election Commission, Haryana. A copy of voter's list duly signed by the District Electoral Officer concerned shall also be kept in the Treasury, lock and key.

19. It is further directed that the final voters list of the concerned Gram Panchayats be hosted with search facility on the website of the District Administration and State Election Commission, Haryana.

Panchkula:
The 24th August, 2016.

DR. DALIP SINGH,
State Election Commissioner, Haryana.

Annexure-“B”**Information regarding claim and objection**

Name and Ward No.			Claims received	Objections received	Claims accepted and rejected by the District Electoral Officer		Objections accepted and rejected by the District Electoral Officer	
Gram Panchayat	Panchayat Samiti	Zila Parishad			Accepted	Rejected	Accepted	Rejected
1			2	3	4		5	

Signature of Officer

STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO. 2, SECTOR 17, PANCHKULA

Notification

The 31st August, 2016

No. SEC/3E-II/2016/5635:- In exercise of the powers vested under clause (1) of Article 243K of the Constitution of India and under Rule 24 of the Haryana Panchayati Raj (Election) Rules, 1994 and all other powers enabling me in this behalf and in pursuance of the provisions contained in Sub-section (1) of Section 161 and Sub-section (2) of Section 211 of the Haryana Panchayati Raj Act, 1994, State Election Commission, Haryana hereby prescribe the following time schedule for the conduct of Panchayat bye-elections (for the remaining term) to fill up the vacant seats of the Panches, Sarpanches and Members of Panchayat Samitis mentioned in annexure 'A' of this notification and the General Election of two Gram Panchayats *i.e.* Chhachhrauli and Tosham of district Yamuna Nagar and Bhiwani, respectively.

(Time Schedule)

Sr. No.	Programme	Date
1.	Date on which notice shall be published by the District Election Officer (Panchayat) in Form 2 or 3, as the case may be, for inviting nominations under rule 24 of the Haryana Panchayati Raj Election Rules, 1994.	02nd September, 2016
2.	Dates on which Nomination papers shall be presented under Rule 24(2)(i).	08th September, 2016 to 14th September, 2016 [(10.00 A.M. to 3.00 P.M.) except 11.09.16 & 12.09.16 being public holidays]
3.	Dates on which the list of Nomination papers received shall be pasted under Rule 24(2) (ii).	08th September, 2016 to 14th September, 2016
4.	Date by which Affidavit/declaration shall be furnished by the candidate in Form 4-A & 4-B, to the concerned Returning Officer. (Rule 27).	08th September, 2016 to 14.09.2016
5.	Date on which the nomination papers shall be scrutinized under Rule 24(2)(iii).	15th September, 2016 (10.00 A.M. onwards)
6.	Last date for withdrawal of candidature by a candidate under Rule 24(2)(iv).	16th September, 2016 (upto 3.00 P.M.)
7.	Date on which symbols shall be allotted to the contesting candidates.	16th September, 2016 (After 3.00 P.M.)
8.	Date on which the list of contesting candidates shall be pasted under Rule 24(2)(v).	16th September, 2016 (immediately after the allotment of symbols)
9.	Date on which the poll, if any, shall be held under Rule 24(2)(vi).	25th September, 2016 (Sunday)
10.	Timing of the poll	Between 8.00 A.M. to 4.00 P.M.
11.	Counting of votes	(i) Immediately after the close of poll. (ii) In case of re-poll, the Commission may change the date and time of counting of votes.

2. It is further directed as under:-

- (a) If there is any stay order passed by any competent authority or Court against any vacancy, the election to that seat shall not be held and a report to that effect be sent to the Commission, immediately.
- (b) The District Election Officers (Panchayats) shall by notice in Form 2 or 3, as the case may be, specify the above programme *i.e.* (i) last date, time and place of making nominations; (ii) the date, time and place for scrutiny of the nomination papers (iii) date and time for withdrawal of candidature

- (iv) preparation of list of contesting candidates and allotment of symbols (v) date and time during which the poll will be held and (vi) date, time and place of counting of votes in accordance with the provisions contained in Rule 24 of the Haryana Panchayati Raj (Election) Rules, 1994 and will send a copy of the notice to the Commission by fax and email.
- (c) Nomination papers for the election to Panches and Sarpanches of Gram Panchayats shall be filed and received at the concerned Gram Panchayat Headquarter by the Returning Officer/Assistant Returning Officer (Panchayat) and the nomination paper for the members of Panchayat Samitis shall be filed and received at the concerned Block Headquarter by the Returning Officer/Assistant Returning Officer (Panchayat Samiti).
- (d) No nomination shall be filed on 11th September, 2016 and 12th September, 2016 being public holidays declared by the Government.
- (e) The work of scrutiny of nomination papers should not be delegated to the concerned Assistant Returning Officer.
- (f) The Returning Officer shall supply nomination paper (Form-4) and affidavit/declaration forms *i.e.* Form 4-A & 4-B on demand to the contesting candidates, contesting the election of the seat of Panch, Sarpanch and Member Panchayat Samitis.
- (g) The concerned Returning Officer shall also obtain an affidavit/declaration in Form 4-A and 4-B (reflecting the latest position of dues etc.) alongwith required documents during the prescribed period mentioned at Sr. No. 4 of the time schedule, from those candidates who have filed the nomination.
- (h) The Returning Officer shall make the scrutiny of all the nomination papers on the day fixed for scrutiny.
- (i) Immediately after the withdrawal of candidature, the concerned Returning Officer shall prepare a list of contesting candidates in the prescribed forms *i.e.* in Forms 6, 7 and 8 (as the case may be) and shall mention the symbol allotted to the contesting candidates against his/her name at column No. 4. After the allotment of symbol, the signature of the contesting candidates or his election agent should be obtained in the relevant form as token to the fact that the candidates have been informed about the symbol allotted to him/her.
3. It is further directed that the counting of votes of Panches, Sarpanches and Member Panchayat Samiti shall be done immediately after the close of poll at all the polling stations, but before starting counting, the Returning Officer concerned shall ensure that the voting at all the polling booths under his control has been completed. If re-poll is recommended, the Commission may change the date and time of counting.
4. It is further directed that all voters of the respective area who have been issued the Electoral Photo Identity Cards for Assembly and Lok Sabha Elections and the Electoral Photo Identity Card numbers have been mentioned in case of the Panchayat Voters list also, shall have to produce these cards to exercise their franchise when they come to the polling stations for voting, the polling for which is scheduled to take place on 25.09.2016. If any elector has not been issued Electoral Photo Identity Cards by the Election Commission of India, he/she will have to produce any one out of the following documentary evidence to establish his/her identity:--

(i)	Driving License,
(ii)	Income Tax Identity (PAN) Card,
(iii)	Service Identity Card issued to employees by Central/State Government Offices, Public Sector Undertakings, Local Bodies or other public Limited Company,
(iv)	Pass Book of accounts, having photograph, opened in a scheduled bank or post office,
(v)	Freedom Fighter Identity Card having photograph,
(vi)	SC/ST/OBC certificate having photograph, issued by competent authority,
(vii)	Certificate of Physical Handicap having photograph issued by the Competent Authority,
(viii)	Arms License having photograph,
(ix)	Job Cards with photograph issued under the National Rural Employment Guarantee Scheme,
(x)	Property documents with photographs such as Pattas, Registered Deeds etc.,
(xi)	Pension Documents such as Ex-Servicemen Pension Book/Pension Payment Order, Ex-Servicemen's Widow/Dependent Certificate, Old Age Pension Order, Widow Pension Order, with photograph,

(xii)	Health Insurance Scheme Smart Cards with Photograph,
(xiii)	Ration Cards or any other similar documents establishing identity of the electors to the satisfaction of the Presiding Officer, having photograph.
(xiv)	Aadhar Card issued by UIDAI
(xv)	Passport

An odd elector, who does not have any of the above cards would be allowed to vote, if he/she is able to establish his/her identity to the satisfaction of the Presiding Officer and such other Polling Officer authorized by the Presiding Officer in this behalf.

5. It is further directed to make the following security arrangements for the conduct of free, fair and peaceful elections.

- (i) Adequate police personnel shall be deployed at the polling stations, counting centers for security and maintenance of law and order to ensure peaceful, smooth and fair election.
- (ii) Daily law and order report shall be sent to the State Election Commission till the election process is completed.
- (iii) A copy of the plan for deployment of Executive Magistrates and police personnel be also sent to this Commission well in time.
- (iv) Provide security to the contesting candidates, if they desire so.
- (v) It shall be ensured that no untoward incident takes place during elections.

6. In order to curb undesirable and illegal activities, the Commission hereby imposes restriction to hire or procure not more than 2 vehicles or vessels whether on payment or otherwise for use by a contesting candidate himself or his agents or his supporters on the day of poll during the Panchayat Bye Election. It is also stated that :-

- (i) The expression "Vehicle" means any vehicle used or capable of being used for the purpose of road transport whether propelled by mechanical power or otherwise, and whether used for drawing other vehicle or otherwise.
- (ii) The contesting candidates should be issued permits as per proforma prescribed by the Commission appended herewith. The permits should be issued to the contesting candidates at least 2 days before the day of poll.
- (iii) The District Administration shall keep a close watch on the vehicles used by persons accompanying the contesting candidates and their supporters to prevent any possible mischief, including criminal activities like carrying of illegal arms and weapons. If any of these vehicles, either of a contesting candidate or a private owner, is found to be involved in any such act or for carting anti-social elements with a view to intimidating or creating terror in the minds of the voters, it should be the duty of the local administration to impound such vehicles and not to release them till the process of elections is completed. In addition, accordingly action against the owner, the occupant/occupants and the candidate who is involved in such illegal activities shall also be taken as per law.
- (iv) The District Administration shall launch a drive for checking the vehicles immediately upon the announcement of the elections and shall continue the drive till the completion of the process of elections.
- (v) All recognized National/State Political Parties in the State of Haryana and each contesting candidates, or an agent authorized by him be intimated in this respect.
- (vi) Permit in this respect shall be issued in the proforma given here as under:-

PROFORMA

PANCHAYAT BYE ELECTIONS AUGUST /SEPTEMBER, 2016

Permit No. _____

Panchayat Samiti/Gram Panchayat _____

Name of Candidate _____ Ward No. _____

Vehicle Number _____

Returning Officer (P)

Seal

7. It is further directed that the votes for these elections shall be given by ballot and recording of votes by voting machines [Electronic Voting Machines (EVMs)].
8. It is further directed that the Deputy Commissioner-cum-District Election Officer (Panchayat) shall send the names of elected persons to this Commission within a period of one week from the date of declaration of election result, in compact disc and printed form i.e. both in Hindi and English as per procedure prescribed by the State Election Commission vide its order No. S.E.C./3E-II/2011/748 dated 16.05.2011. The names received thereafter will not be considered for notification by this Commission and the Deputy Commissioner shall personally be held responsible for any consequences arising thereof.
9. It is also further directed that the Deputy Commissioner-cum- District Election Officer (Panchayat) concerned shall send a report of the contesting candidates, who have filed and not filed their election expenditure statement within 30 days from the declaration of election result, as required under the Haryana Panchayati Raj Election Expenditure (Maintenance and Submission of Accounts) Order, 1996 issued under Endst. No. SEC/3E-II/96/7675-97 dated 07th June, 1996. The report in this regard must reach this Commission within 45 days after the declaration of election result.

Panchkula:

The 30th August, 2016.

DR. DALIP SINGH,
State Election Commissioner, Haryana.

Annexure-A

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
Ambala	Ambala-I	Barouli	Panch	1	Scheduled Caste
		Bego Majra	Panch	6	Backward Class
		Danipur	Panch	3	Backward Class
		Kalwar	Panch	7	Scheduled Caste (Women)
		Konkpur	Panch	1	Women
		Konkpur	Panch	4	Unreserved
		Mohra	Panch	12	Scheduled Caste
		Niharsa	Panch	5	Scheduled Caste(Women)
		Bhuni	Panch	4	Unreserved
		Khaspur	Panch	4	Backward Class
		Nadiyali	Panch	3	Women
		Sarangpur	Panch	5	Backward Class
		Tharwa	Panch	7	Women
		Kot Kachhwa Khurd	Panch	2	Scheduled Caste (Women)
	Ambala-II	Munrehri	Panch	4	Backward Class
		Saphera	Panch	6	Scheduled Caste
	Shahzadpur		Member Panchayat Samiti	19	Scheduled Caste (Women)
		Ratour	Panch	4	Scheduled Caste (Women)
		Salola	Panch	3	Scheduled Caste
		Dhamouli Majri	Panch	2	Backward Class
		Khurd	Panch	2	Women
	Naraingarh	Bilaspur	Panch	1	Backward Class
		Barheri Kalan	Panch	8	Women
		Fatehpur(126)	Panch	2	Scheduled Caste
		Kohra Bhura	Panch	1	Women
		Laha	Panch	1	Scheduled Caste
	Saha	Ujjhal Majri	Panch	3	Scheduled Caste (Women)
		Langer	Panch	3	Backward Class
	Barara	Gola	Panch	10	Scheduled Caste (Women)
		Khanpura	Panch	5	Women
		Rukri	Panch	4	Women
		Rukri	Panch	6	Scheduled Caste
Bhiwani	Badhra	Bilawal	Panch	8	Scheduled Caste (Women)
		Dohka Hariya	Panch	3	Women
		Dudiwala Kishanpura	Panch	11	Women
		Govindpura	Panch	5	Women
		Hui	Panch	5	Women
		Ladawas	Panch	1	Scheduled Caste (Women)
		Mai Khurd	Panch	2	Women
		Mai Khurd	Panch	7	Scheduled Caste (Women)
	Bawani Khera	Barsi Gujran	Panch	7	Women
		Barsi Gujran	Panch	11	Unreserved
		Barsi Jattan	Panch	6	Women
		Barsi Jattan	Panch	12	Scheduled Caste
		Bhaini Thakran	Panch	6	Backward Class
		Bhurtana	Panch	8	Backward Class
		Bohal	Panch	8	Scheduled Caste
		Jamalpur	Panch	7	Backward Class
		Jamalpur-II	Panch	1	Scheduled Caste
		Jamalpur-II	Panch	14	Unreserved
		Paposa	Panch	4	Scheduled Caste (Women)
		Pur	Panch	1	Scheduled Caste (Women)
		Pur	Panch	3	Scheduled Caste
		Pur	Panch	10	Women
		Pur	Panch	12	Women
		Ramupura	Panch	3	Scheduled Caste
		Ratera	Panch	9	Backward Class
		Ratera	Panch	16	Unreserved
		Siwana	Panch	6	Scheduled Caste (Women)
		Sui	Panch	3	Scheduled Caste
		Sui	Panch	13	Unreserved
		Milkpur	Panch	1	Scheduled Caste (Women)
		Kunger Chhota Pana	Panch	2	Scheduled Caste (Women)
		Lohari Jattu	Panch	2	Unreserved

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Behal	Gokalpura	Panch	8	Unreserved
		Paju	Panch	10	Scheduled Caste (Women)
		Hariyawas	Panch	3	Scheduled Caste (Women)
		Sorda Jadid	Panch	3	Unreserved
		Sorda Jadid	Panch	7	Backward Class
		Sirsi	Panch	6	Scheduled Caste (Women)
		Obra	Panch	6	Women
	Bhiwani	Dhani Chang	Panch	8	Scheduled Caste (Women)
		Dhanana-I	Panch	9	Women
		Dhanana-II	Panch	2	Unreserved
		Dhanana-III	Panch	6	Women
		Ajitpur	Panch	5	Women
		Ajitpur	Panch	9	Women
		Kalinga Pana Swai	Panch	7	Unreserved
		Nawagaon	Panch	2	Backward Class
		Sanga	Panch	10	Unreserved
		Talu	Panch	5	Unreserved
		Govindpura	Panch	7	Women
		Asalwas Dubia	Panch	6	Scheduled Caste (Women)
	Dadri-I	Bass	Panch	4	Backward Class
		Bond Khurd	Panch	8	Unreserved
		Ghasola	Panch	4	Unreserved
		Gothra	Panch	8	Women
		Kamod	Panch	1	Backward Class
		Kasni	Panch	3	Backward Class
		Kasni	Panch	7	Unreserved
		Nimli	Panch	8	Unreserved
		Phogat	Panch	4	Women
		Sanwar	Panch	4	Scheduled Caste (Women)
	Dadri-II	Akhtiyarpura	Panch	2	Backward Class
		Badhwana	Panch	5	Unreserved
		Palri	Panch	8	Scheduled Caste
		Palri	Panch	9	Scheduled Caste (Women)
		Sahuwas	Panch	7	Unreserved
		Sahuwas	Panch	8	Women
		Tiwala	Panch	7	Unreserved
	Kairu	Bhangarh	Panch	8	Women
		Kairu-II	Panch	4	Women
		Kusumbhi	Panch	5	Women
		Legha Hetwan	Panch	11	Unreserved
		Pohkarwas	Panch	4	Women
	Loharu	Fartia Bhima	Sarpanch	----	Scheduled Caste (Women)
		Jhuppa Kalan	Sarpanch	----	Unreserved
		Sehar	Panch	1	Scheduled Caste (Women)
		Sehar	Panch	2	Backward Class
		Jhanjhra Hasanpur	Panch	7	Women
		Dhani Toda	Panch	5	Backward Class
		Budhera	Panch	2	Unreserved
		Dhana Jogi	Panch	2	Unreserved
		Barwas	Panch	10	Unreserved
	Siwani	Dhulkot	Panch	7	Scheduled Caste (Women)
		Bakhtawarpura	Panch	6	Backward Class
		Sherpura	Panch	5	Backward Class
		Kalali	Panch	6	Women
		Dariyapur	Panch	9	Scheduled Caste (Women)
		Gurera	Panch	14	Scheduled Caste
		Naloi	Panch	6	Scheduled Caste (Women)
	Tosham	Garanpura Kalan	Panch	2	Scheduled Caste
		Dhani Mahu	Panch	11	Scheduled Caste (Women)
		Riwas	Panch	8	Women
		Sahlewala	Panch	1	Unreserved
		Sahlewala	Panch	2	Unreserved
		Sahlewala	Panch	7	Scheduled Caste (Women)
		Khawa	Panch	3	Unreserved
		Khawa	Panch	8	Unreserved
		Saral	Panch	6	Backward Class
		Patodi Kalan	Panch	8	Scheduled Caste (Women)
		Hassan	Panch	3	Scheduled Caste (Women)

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Tosham	Nigana Khurd	Panch	3	Scheduled Caste
		Badalwala	Panch	4	Unreserved
		Sagwan	Panch	5	Women
		Sagwan	Panch	9	Backward Class
		Dhani Saral	Panch	2	Scheduled Caste (Women)
		Dulheri	Panch	12	Backward Class
		Niganan Kalan	Panch	8	Scheduled Caste
Faridabad	Faridabad	Alampur	Panch	1	Women
		Alampur	Panch	10	Unreserved
		Alipur shikargah	Panch	4	Backward Class
		Alipur shikargah	Panch	6	Scheduled Caste (Women)
		Dehkola	Panch	1	Women
		Kot	Panch	6	Women
		Sirohi	Panch	6	Women
		Sirohi	Panch	7	Women
		Tilpat	Panch	11	Women
	Ballabgarh	Firojpur Kalan	Panch	6	Women
		Firjopur Kalan	Panch	7	Unreserved
		Gharora	Panch	6	Women
		Jhuggi Chhainsa	Panch	5	Women
		Jajru	Panch	10	Scheduled Caste
		Kabulpur Banger	Panch	3	Women
		Ladhiapur	Panch	1	Women
		Ladhiapur	Panch	3	Unreserved
		Ladhiapur	Panch	4	Unreserved
		Ladoli	Panch	9	Backward Class
Fatehabad	Fatehabad	Barseen	Panch	2	Scheduled Caste
		Behbalpur	Panch	5	Scheduled Caste (Women)
		Bighar	Panch	8	Women
		Chankothi	Panch	5	Scheduled Caste (Women)
		Chankothi	Panch	6	Backward Class
		Chankothi	Panch	7	Scheduled Caste (Women)
		Khajuti Jatti	Panch	3	Scheduled Caste
		Khumber	Panch	9	Unreserved
		Mohmadpur Rohi-1	Panch	7	Unreserved
		Musa Ahli	Panch	5	Scheduled Caste
		Musa Ahli	Panch	6	Scheduled Caste (Women)
		Nagpur	Panch	17	Scheduled Caste (Women)
		Bhodia Khera	Panch	15	Scheduled Caste (Women)
	Bhattu Kalan	Dhabi Khurd	Panch	7	Scheduled Caste (Women)
		Jandwala Bagar	Panch	11	Women
		Jandwala Bagar	Panch	13	Women
		Mehuwala	Panch	8	Unreserved
		Shekhurpur Daroli	Panch	2	Unreserved
		Shekhurpur Daroli	Panch	9	Scheduled Caste (Women)
	Bhuna	Gorakhpur	Panch	14	Women
		Bhuthan Khurd	Panch	1	Women
		Bosti	Panch	11	Scheduled Caste (Women)
		Nadhori	Panch	8	Backward Class
		Kani Kheri	Panch	1	Scheduled Caste
		Kani Kheri	Panch	6	Scheduled Caste
		Nehla	Panch	13	Scheduled Caste
		Nehla	Panch	20	Scheduled Caste (Women)
		Dhani Gopal	Panch	11	Scheduled Caste
	Ratia	Aherwan	Panch	10	Women
		Aherwan	Panch	13	Backward Class
		Alipur Barota	Panch	6	Scheduled Caste (Women)
		Babanpur	Panch	4	Scheduled Caste
		Bahmanwala	Panch	1	Scheduled Caste (Women)
		Bahmanwala	Panch	3	Women
		Baliala	Panch	6	Scheduled Caste
		Bara	Panch	2	Backward Class
		Bara	Panch	7	Women
		Birabadi	Panch	6	Scheduled Caste (Women)
		Chandokhurd	Panch	6	Scheduled Caste
		Dhani Dadupur	Panch	3	Scheduled Caste
		Dhani Jakhandadi	Panch	1	Scheduled Caste

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Ratia	Dhani Jakhandadi	Panch	6	Scheduled Caste
		Ganda	Panch	3	Backward Class
		Gurusar	Panch	2	Backward Class
		Jallopur	Panch	11	Scheduled Caste (Women)
		Jandwala Sotter	Panch	3	Women
		Jandwala Sotter	Panch	13	Women
		Khairpur	Panch	3	Unreserved
		Ladhuwas	Panch	9	Scheduled Caste
		Luthera	Panch	1	Women
		Malwala	Panch	1	Scheduled Caste
		Malwala	Panch	2	Scheduled Caste
		Malwala	Panch	6	Scheduled Caste (Women)
		Mehmadki	Panch	4	Scheduled Caste
		Mehmara	Panch	11	Scheduled Caste
		Mirana	Panch	6	Unreserved
		Sardarewala	Panch	6	Scheduled Caste (Women)
		Sehnal	Panch	1	Scheduled Caste (Women)
		Sukhmanpur	Panch	9	Women
	Tohana	Baliwala	Panch	1	Unreserved
		Baliwala	Panch	9	Scheduled Caste (Women)
		Badaikhera	Panch	1	Scheduled Caste (Women)
		Damkora	Panch	1	Scheduled Caste (Women)
		Damkora	Panch	8	Scheduled Caste
		Dharsul Khurd	Panch	2	Unreserved
		Dharsul Khurd	Panch	4	Women
		Dharsul Khurd	Panch	7	Scheduled Caste (Women)
		Fatehpuri	Panch	3	Women
		Fatehpuri	Panch	8	Scheduled Caste (Women)
		Japtewala	Panch	1	Women
		Japtewala	Panch	2	Women
		Japtewala	Panch	3	Unreserved
		Japtewala	Panch	5	Scheduled Caste (Women)
		Japtewala	Panch	6	Backward Class
		Japtewala	Panch	7	Scheduled Caste
		Jamalpur Shaikhan	Panch	10	Scheduled Caste (Women)
		Kamalwala	Panch	2	Unreserved
		Kanheri	Panch	14	Scheduled Caste
		Kullan	Panch	14	Scheduled Caste
		Puranmajra	Panch	1	Scheduled Caste (Women)
		Parta	Panch	1	Women
		Rehanwali	Panch	3	Women
		Rasulpur	Panch	2	Scheduled Caste
		Rasulpur	Panch	3	Scheduled Caste (Women)
		Salempuri	Panch	1	Scheduled Caste (Women)
		Salempuri	Panch	4	Backward Class
		Salempuri	Panch	6	Women
		Samain	Panch	2	Scheduled Caste (Women)
		Samain	Panch	15	Backward Class
	Jakhal	Ratta Theh	Panch	9	Scheduled Caste (women)
		Mundaliyan	Panch	6	Scheduled Caste
		Mundaliyan	Panch	7	Scheduled Caste (women)
		Jakhal Village	Panch	1	Unreserved
		Jakhal Village	Panch	3	Scheduled Caste
		Rupanwali	Panch	2	Scheduled Caste
		Rupanwali	Panch	5	Scheduled Caste (women)
		Nathuwal	Panch	6	Unreserved
		Kana Khera	Panch	4	Unreserved
		Meyond Khurd	Panch	4	Scheduled Caste (women)
		Jakhal Mandi	Panch	19	Women
Gurgaon	Sohna	Aklampur	Panch	6	Backward Class
		Behrampur	Panch	6	Unreserved
		Kadarpur	Panch	3	Backward Class
		Rithoj	Panch	9	Women
		Sehjaswas	Panch	4	Backward Class
	Gurgaon	Khoh	Panch	4	Women
		Khoh	Panch	13	Unreserved
		Makrola	Panch	7	Backward Class
		Bajghera	Panch	12	Women

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Gurgaon	Dharmpur	Panch	7	Women
		Rampura	Panch	1	Unreserved
		Badha	Panch	1	Unreserved
	Pataudi	Khanpur	Panch	3	Unreserved
		Lagra	Panch	8	Scheduled Caste (women)
	Farukh Nagar	Dhana	Panch	4	Backward Class
		Taj Nagar	Panch	9	Women
		Hazipur	Panch	5	Women
		Siwari	Panch	2	Scheduled Caste (Women)
		Siwari	Panch	4	Unreserved
		Siwari	Panch	7	Scheduled Caste
		Jaroun	Panch	7	Scheduled Caste (Women)
		Kaliawas	Panch	8	Women
		Mehchana	Panch	4	Women
		Khantawas	Panch	6	Scheduled Caste (Women)
		Mubarikpur	Panch	8	Backward Class
Hisar	Adampur	Chuli Kalan	Panch	10	Scheduled Caste (Women)
		Siswal	Panch	8	Women
	Agroha	Agroha	Panch	11	Women
		Kanoh	Panch	9	Scheduled Caste women
		Siwani Bolan	Panch	16	Scheduled Caste women
		Thaska	Panch	8	Scheduled Caste women
	Barwala	Badopati	Panch	7	Women
		Banbhor	Panch	7	Scheduled Caste (Women)
		Byana Khera	Panch	13	Scheduled Caste (Women)
		Juglan	Panch	3	Women
		Juglan	Panch	6	Women
		Juglan	Panch	7	Scheduled Caste (Women)
		Juglan	Panch	10	Unreserved
		Juglan	Panch	13	Backward Class
		Juglan	Panch	16	Scheduled Caste
		Panhari	Panch	7	Scheduled Caste
	Hansi-1	Bhatla	Panch	8	Women
		Bir Hansi	Panch	5	Scheduled Caste (Women)
		Datta	Panch	2	Scheduled Caste (Women)
		Datta	Panch	7	Women
		Datta	Panch	15	Scheduled Caste (Women)
		Dhana Khurd	Panch	4	Women
		Dhana Khurd	Panch	11	Women
		Dhani Kendu	Panch	4	Women
		Dhani Kundanapur	Panch	1	Unreserved
		Dhani Kundanapur	Panch	3	Women
		Dhani Kundanapur	Panch	6	Women
		Dhani Shankeri	Panch	6	Scheduled Caste
		Dhani Thakaria	Panch	1	Women
		Kanwari	Panch	3	Women
		Khanpur	Panch	11	Scheduled Caste (Women)
		Masudpur	Panch	6	Scheduled Caste
		Masudpur	Panch	7	Scheduled Caste (Women)
		Masudpur	Panch	10	Women
		Masudpur	Panch	12	Women
		Masudpur	Panch	14	Unreserved
		Masudpur	Panch	15	Scheduled Caste
		Mujadpur	Panch	8	Scheduled Caste
		Sainipura	Panch	1	Scheduled Caste (Women)
		Sorkhi	Panch	10	Women
		Sultanpur	Panch	10	Unreserved
		Sultanpur	Panch	18	Women
		Umra	Panch	4	Women
	Hansi-2	Bass Ajamshahpur	Panch	5	Scheduled Caste (Women)
		Bass Akbarpur	Panch	11	Scheduled Caste
		Bass Akbarpur	Panch	12	Scheduled Caste (Women)
		Bass Badshahpur	Panch	10	Scheduled Caste (Women)
		Bhatol Jatan	Panch	5	Women
		Bhatol Rangran	Panch	6	Scheduled Caste (Women)
		Dharamkheri	Panch	8	Scheduled Caste (Women)
		Dharamkheri	Panch	11	Unreserved

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Hansi-2	Khanda Kheri	Panch	1	Women
		Khanda Kheri	Panch	2	Scheduled Caste (Women)
		Khanda Kheri	Panch	4	Unreserved
		Khanda Kheri	Panch	8	Scheduled Caste
		Khanda Kheri	Panch	10	Scheduled Caste (Women)
		Roshan Khera	Panch	6	Unreserved
		Sisar	Panch	11	Women
		Thurana	Panch	2	Scheduled Caste (Women)
	Hisar-1	Bhagana	Panch	14	Scheduled Caste (Women)
		Bhojraj	Panch	3	Scheduled Caste (Women)
		Dhansu	Panch	18	Women
		Gunjar	Panch	4	Women
		Kaimari	Panch	8	Women
		Niyana	Panch	10	Unreserved
	Hisar-2	Dhiranwas	Panch	6	Scheduled Caste (Women)
		Kajla	Panch	1	Women
		Kajla	Panch	3	Women
		Mattershyam	Panch	5	Scheduled Caste (Women)
		Shahpur	Panch	9	Unreserved
		Dhani Piranwali	Panch	9	Women
		C Block Chikanwas	Panch	5	Scheduled Caste (Women)
		C Block Chikanwas	Panch	10	Scheduled Caste (Women)
		Basra	Panch	3	Backward Class
		Basra	Panch	6	Scheduled Caste (Women)
		Dobhi	Panch	3	Unreserved
	Narnaund	Bhaini Amirpur	Panch	10	Scheduled Caste
		Gamra	Panch	9	Backward Class
		Gamra	Panch	11	Scheduled Caste (Women)
		Haibatpur	Panch	4	Unreserved
		Kapro	Panch	1	Women
		Kapro	Panch	2	Women
		Kapro	Panch	3	Scheduled Caste
		Kapro	Panch	4	Women
		Kapro	Panch	8	Scheduled Caste (Women)
		Kapro	Panch	14	Unreserved
		Kapro	Panch	18	Women
		Kheri Jalab	Panch	15	Scheduled Caste
		Kheri Lochab	Panch	6	Scheduled Caste
		Kinner	Panch	1	Scheduled Caste (Women)
		Koth Kalan	Panch	8	Scheduled Caste (Women)
		Koth Kalan	Panch	10	Women
		Koth Khurd	Panch	2	Women
		Koth Khurd	Panch	9	Scheduled Caste
		Koth Khurd	Panch	10	Women
		Majra	Panch	12	Unreserved
		Mirchpur	Panch	20	Unreserved
		Moth Rangran	Panch	10	Scheduled Caste (Women)
		Nara	Panch	3	Women
		Nara	Panch	4	Women
		Pali	Panch	7	Backward class
		Rakhi Khas	Panch	8	Scheduled Caste (Women)
	Uklana	Chamar Khera	Panch	10	Women
		Faridpur	Panch	6	Women
		Litani	Sarpanch	---	Scheduled Caste (Women)
Jhajjar	Beri	Jahajgarh	Panch	1	Women
		Dubaldhan B	Panch	11	Women
		Dighal	Panch	3	Scheduled Caste
		Dubaldhan K	Panch	4	Un reserved
	Matanhail	Sasrauli	Panch	4	Scheduled Caste
		Akheri madanpur	Panch	2	Women
		Amadal shahpur	Panch	1	Un reserved
		Mohanbari	Panch	1	Women
		Khorda	Panch	13	Un reserved
		Bir chhuchhakwas	Panch	2	Women
		Chadwana	Panch	5	Women
		Naugaon	Panch	8	Scheduled Caste (Women)
		Koyalur	Panch	6	Unreserved
	Salhawas	Chandol	Panch	2	Women

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	Salhawas	Chandol	Panch	6	Women
		Chandol	Panch	7	Scheduled Caste (Women)
		Girdharpur	Panch	1	Scheduled Caste (Women)
		Khuddan	Panch	3	Un reserved
		Khuddan	Panch	5	Un reserved
		Khuddan	Panch	6	Un reserved
		Khuddan	Panch	14	Women
		Khuddan	Panch	15	Women
		Kunjia	Panch	5	Scheduled Caste (Women)
		Kunjia	Panch	6	Women
		Surehti	Panch	8	Women
		Chapar	Panch	1	Un reserved
	Jhajjar	Khatiwas	Panch	4	Women
		Fortpura	Panch	4	Scheduled Caste (Women)
		Tamaspura	Panch	2	Women
		Tamaspura	Panch	3	Un reserved
		Kheri asra	Panch	5	Un reserved
		Bajitpur T.H	Panch	4	Women
		Pelpa	Panch	1	Un reserved
		Kutani	Panch	5	Women
		Dadri toe	Panch	4	Scheduled Caste (Women)
		Bhatera	Panch	7	Scheduled Caste
		Kilrodh	Panch	3	Scheduled Caste (Women)
		Kheri khumar	Panch	9	Women
		Ashadpur khera	Panch	4	Un reserved
	Bahadurgarh	Birbarktabad (Sainiyan)	Panch	3	Un reserved
		Chhudani	Panch	4	Women
		Ladrawan	Panch	16	Women
		Lowa kalan	Panch	7	Scheduled Caste
		Luksar	Panch	1	Backward Class
		Mandothi	Panch	16	Women
		Mandothi	Panch	20	Backward Class
		Rohad	Panch	4	Women
		Sankhol	Panch	9	Women
		Silothi	Panch	7	Backward Class
		Soldha	Panch	2	Women
		Soldha	Panch	6	Un reserved
		Zardakpur	Panch	7	Backward Class
		Ballaur	Panch	5	Un reserved
Jind	Julana	Akalgarh	Panch	3	Unreserved
		Brahmanwas	Panch	3	Women
		Brar Khera	Panch	9	Unreserved
		Bura Dehar	Panch	1	Unreserved
		Bura Dehar	Panch	2	Unreserved
		Bura Dehar	Panch	3	Backward Class
		Bura Dehar	Panch	4	Women
		Bura Dehar	Panch	5	Scheduled Caste women
		Bura Dehar	Panch	6	Unreserved
		Bura Dehar	Panch	7	Unreserved
		Bura Dehar	Panch	8	Women
		Buwana	Panch	6	Scheduled Caste women
		Buwana	Panch	10	Women
		Buwana	Panch	14	Backward Class
		Desh Khera	Panch	3	Women
		Dhigana	Panch	13	Scheduled Caste
		Kamach Khera	Panch	8	Scheduled Caste (Women)
		Karala	Panch	6	Backward Class
		Karsola	Panch	15	Unreserved
		Lajwana Kalan	Panch	3	Unreserved
		Lajwana Kalan	Panch	7	Unreserved
		Lajwana Kalan	Panch	8	Unreserved
		Lajwana Kalan	Panch	13	Backward Class
		Lajwana Kalan	Panch	19	Unreserved
		Nandgarh	Panch	7	Backward Class
		Padana	Panch	6	Unreserved
		Padana	Panch	8	Unreserved
		Padana	Panch	10	Women

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	Julana	Padana	Panch	11	Women
		Pauli	Panch	7	Women
		Rajgarh	Panch	7	Women
		Sirsa Kheri	Panch	8	Scheduled Caste women
		Sirsa Kheri	Panch	1	Scheduled Caste women
		Sirsa Kheri	Panch	4	Women
		Sirsa Kheri	Panch	5	Women
		Sirsa Kheri	Panch	6	Backward Class
		Kinana	Panch	7	Scheduled Caste women
	Jind	Kheri Taloda	Sarpanch	-	Unreserved
		Kair Kheri	Panch	1	Scheduled Caste (Women)
		Dhanda Kheri	Panch	8	Backward Class
		Amarheri	Panch	2	Scheduled Caste
		Amarheri	Panch	4	Scheduled Caste (Women)
		Sindhvi Khera	Panch	3	Unreserved
		Sindhvi Khera	Panch	8	Scheduled Caste (Women)
		Nidani	Panch	11	Women
		Nidani	Panch	13	Scheduled Caste
		Nidana	Panch	1	Scheduled Caste (Women)
		Nidana	Panch	7	Unreserved
		Nidana	Panch	9	Scheduled Caste
		Bhairon Khera	Panch	6	Women
		Shahpur	Panch	1	Unreserved
		Shahpur	Panch	7	Scheduled Caste
		Shahpur	Panch	8	Scheduled Caste (Women)
		Shahpur	Panch	9	Scheduled Caste
		Shahpur	Panch	13	Unreserved
		Shahpur	Panch	14	Women
		Shahpur	Panch	15	Unreserved
		Shreerag Khera	Panch	3	Unreserved
		Barodi	Panch	2	Women
		Barodi	Panch	6	Women
		Barodi	Panch	7	Unreserved
		Jhanj Kalan	Panch	9	Unreserved
		Dalamwala	Panch	3	Scheduled Caste (Women)
		Jiwanpur	Panch	2	Women
		Jiwanpur	Panch	7	Backward Class
		Sangatpura	Panch	3	Women
		Sangatpura	Panch	6	Scheduled Caste (Women)
		Sangatpura	Panch	9	Backward Class
		Intal Khurd	Panch	1	Backward Class
		Intal Khurd	Panch	5	Scheduled Caste (Women)
		Intal Khurd	Panch	6	Scheduled Caste
		Intal Khurd	Panch	7	Scheduled Caste
		Jalalpur Kalan	Panch	2	Scheduled Caste
		Jalalpur Kalan	Panch	10	Scheduled Caste (Women)
		Bohatwala	Panch	4	Unreserved
		Bohatwala	Panch	8	Scheduled Caste
		Bohatwala	Panch	9	Scheduled Caste (Women)
		Gulkani	Panch	7	Backward Class
		Bibipur	Panch	15	Scheduled Caste
		Rajpura	Panch	1	Unreserved
		Rajpura	Panch	2	Backward Class
		Rajpura	Panch	3	Unreserved
		Rajpura	Panch	4	Women
		Igrah	Panch	7	Scheduled Caste (Women)
		Igrah	Panch	15	Women
		Igrah	Panch	17	Unreserved
		Ramgarh	Panch	2	Women
		Ramgarh	Panch	9	Unreserved
		Bahbalpur	Panch	2	Unreserved
		Bahbalpur	Panch	4	Women
		Bahbalpur	Panch	5	Unreserved
		Bahbalpur	Panch	6	Unreserved
		Ghimana	Panch	2	Unreserved
		Ghimana	Panch	9	Scheduled Caste
		Ghimana	Panch	14	Scheduled Caste (Women)
		Brah Kalan	Panch	3	Scheduled Caste

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Jind	Assan	Panch	1	Backward Class
		Assan	Panch	6	Unreserved
		Assan	Panch	7	Women
		Assan	Panch	8	Women
		Assan	Panch	11	Scheduled Caste
	Uchana	Baroda	Panch	7	Backward Class
		Baroda	Panch	20	Women
		Bhagwanpura	Panch	2	Scheduled Caste (Women)
		Bhonsla	Panch	4	Women
		Budain	Panch	4	Scheduled Caste
		Chattar	Panch	2	Scheduled Caste (Women)
		Chattar	Panch	3	Backward Class
		Chattar	Panch	4	Unreserved
		Chattar	Panch	7	Women
		Chattar	Panch	10	Women
		Chattar	Panch	12	Unreserved
		Chattar	Panch	19	Women
		Daroli Khera	Panch	6	Backward Class
		Dhankheri	Panch	3	Women
		Dhankheri	Panch	7	Unreserved
		Dhankheri	Panch	10	Women
		Dohana Khera	Panch	2	Unreserved
		Durjanpur	Panch	6	Scheduled Caste
		Gainda Khera	Panch	3	Backward Class
		Gainda Khera	Panch	5	Women
		Ghaso Khurd	Panch	8	Backward Class
		Ghoghrian	Panch	5	Women
		Ghoghrian	Panch	8	Scheduled Caste
		Ghoghrian	Panch	19	Women
		Kabarchha	Panch	7	Backward Class
		Kalta	Panch	6	Backward Class
		Karsindu	Panch	1	Scheduled Caste
		Karsindu	Panch	3	Scheduled Caste (Women)
		Karsindu	Panch	5	Scheduled Caste
		Karsindu	Panch	6	Scheduled Caste (Women)
		Karsindu	Panch	7	Women
		Karsindu	Panch	19	Backward Class
		Khapar	Panch	1	Women
		Khark Burah	Panch	8	Scheduled Caste (Women)
		Khatkar	Panch	1	Women
		Khatkar	Panch	2	Women
		Khatkar	Panch	12	Scheduled Caste
		Khatkar	Panch	13	Scheduled Caste
		Khatkar	Panch	17	Women
		Khatkar	Panch	19	Scheduled Caste (Women)
		Kheri Saffa	Panch	3	Women
		Kheri Saffa	Panch	8	Scheduled Caste (Women)
		Kheri Saffa	Panch	9	Backward Class
		Mandi Kalan	Panch	12	Scheduled Caste (Women)
		Mangalpur	Panch	11	Scheduled Caste (Women)
		Mohangarh	Panch	5	Backward Class
		Mohangarh	Panch	9	Women
		Mukhand	Panch	2	Women
		Mukhand	Panch	7	Unreserved
		Mukhand	Panch	9	Backward Class
		Roj Khera	Panch	5	Scheduled Caste (Women)
		Sudkain Khurd	Panch	2	Scheduled Caste (Women)
		Sudkain Khurd	Panch	4	Women
		Sudkain Khurd	Panch	6	Unreserved
		Sudkain Khurd	Panch	8	Backward Class
		Sudkain Khurd	Panch	12	Unreserved
		Sunderpura	Panch	7	Scheduled Caste (Women)
		Tarkha	Panch	10	Scheduled Caste
		Uchana Khurd	Panch	1	Scheduled Caste
		Uchana Khurd	Panch	5	Scheduled Caste (Women)
	Narwana	Lochab	Panch	7	Backward Class
		Pipaltha	Panch	6	Scheduled Caste (Women)

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Narwana	Garhi	Panch	5	Scheduled Caste (Women)
		Singhwal	Panch	2	Scheduled Caste (Women)
		Singhwal	Panch	5	Unreserved
		Singhwal	Panch	11	Unreserved
		Padarth Khera	Panch	6	Scheduled Caste (Women)
		Padarth Khera	Panch	7	Women
		Barta	Panch	15	Scheduled Caste (Women)
		Khardwal	Panch	11	Women
		Kaloda kalan	Panch	3	Scheduled Caste
		Kaloda kalan	Panch	4	Backward Class
		Kaloda kalan	Panch	6	Scheduled Caste (Women)
		Kaloda kalan	Panch	7	Unreserved
		Kaloda kalan	Panch	9	Unreserved
		Kaloda kalan	Panch	10	Unreserved
		Kaloda kalan	Panch	12	Women
		Kaloda khurd	Panch	1	Scheduled Caste
		Kaloda khurd	Panch	3	Women
		Kaloda khurd	Panch	4	Backward Class
		Loan	Panch	1	Scheduled Caste (Women)
		Loan	Panch	15	Women
		Bhikewala	Panch	4	Scheduled Caste
		Bhikewala	Panch	5	Unreserved
		Bhikewala	Panch	8	Unreserved
		Badowala	Panch	3	Backward Class
		Harnampura	Panch	1	Unreserved
		Harnampura	Panch	2	Women
		Kalwana	Panch	3	Women
		Kalwana	Panch	9	Scheduled Caste (Women)
		Kalwana	Panch	10	Unreserved
		Kalwana	Panch	13	Scheduled Caste
		Dandoa khurd	Panch	3	Women
		Dandoa khurd	Panch	14	Scheduled Caste
		Koyal	Panch	12	Scheduled Caste
		Dhanouri	Panch	5	Scheduled Caste (Women)
		Nepewala	Panch	7	Unreserved
		Nepewala	Panch	9	Women
		Belarkha	Panch	6	Scheduled Caste (Women)
		Surja khera	Panch	4	Scheduled Caste (Women)
		Surja khera	Panch	9	Women
		Bhana Brahman	Panch	3	Scheduled Caste
		Ambarsar	Panch	8	Scheduled Caste (Women)
		Gurusar	Panch	7	Scheduled Caste (Women)
		Sinsar	Panch	9	Scheduled Caste (Women)
		Sinsar	Panch	10	Scheduled Caste
		Frain Khurd	Panch	1	Backward Class
		Frain Khurd	Panch	6	Women
		Dharodi	Panch	6	Women
		Dharodi	Panch	10	Scheduled Caste (Women)
		Dharodi	Panch	12	Scheduled Caste (Women)
		Sacha Khera	Panch	5	Women
		Sacha Khera	Panch	11	Scheduled Caste (Women)
		Danoda kalan	Panch	13	Women
		Dhamtan Shaib	Panch	13	Women
		Dhamtan Shaib	Panch	14	Unreserved
		Dhamtan Shaib	Panch	16	Women
		Hatho	Panch	1	Unreserved
		Dhakal	Panch	14	Scheduled Caste
	Alewa	Dilluwala	Panch	2	Unreserved
		Dilluwala	Panch	3	Backward Class
		Dilluwala	Panch	6	Scheduled Caste
		Dilluwala	Panch	7	Scheduled Caste Women
		Gohiya	Panch	5	Women
		Khanda	Panch	10	Unreserved
		Kheri Bullawali	Panch	1	Unreserved
		Kheri Bullawali	Panch	3	Women
		Kheri Bullawali	Panch	7	Scheduled Caste Women
		Naguran	Panch	2	Scheduled Caste Women
		Naguran	Panch	4	Women

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Alewa	Naguran	Panch	9	Backward Class
		Naguran	Panch	10	Women
		Naguran Nimbran	Panch	3	Unreserved
		Naguran Nimbran	Panch	6	Scheduled Caste Women
		Naguran Nimbran	Panch	7	Unreserved
		Naguran Nimbran	Panch	11	Women
		Raichandwala	Panch	9	Scheduled Caste Women
		Thua	Panch	2	Unreserved
		Thua	Panch	3	Women
		Thua	Panch	4	Women
		Thua	Panch	5	Women
		Thua	Panch	7	Backward Class
		Thua	Panch	13	Scheduled Caste Women
	Safidon	Aftabgarh	Panch	1	Scheduled Caste (Women)
		Bagru Khurd	Panch	4	Backward Class
		Didwara	Panch	12	Scheduled Caste
		Harigarh	Panch	8	Backward Class
		Jaipur	Panch	3	Women
		Karkhana	Panch	10	Women
		Malikpur	Panch	7	Backward Class
		Muana	Panch	1	Women
		Naya Gawn Siwanamal	Panch	1	Scheduled Caste (Women)
		Nimnabad	Panch	9	Unreserved
		Paju Khurd	Panch	8	Backward Class
		Paju Khurd	Panch	9	Scheduled Caste (Women)
		Rampura	Panch	6	Women
		Rodh	Panch	12	Unreserved
		Sarfabad	Panch	4	Women
		Sarfabad	Panch	5	Unreserved
		Sarfabad	Panch	7	Women
		Sahanpur	Panch	7	Unreserved
		Chapar	Panch	4	Unreserved
	Pillukhera	Alanjogi Khera	Panch	3	Women
		Amrawali Khera	Panch	1	Unreserved
		Bhartana	Panch	1	Women
		Hadwa	Panch	7	Women
		Bania Khera	Panch	1	Unreserved
		Bania Khera	Panch	5	Unreserved
		Bhag Khera	Panch	2	Unreserved
		Kalawati	Panch	1	Unreserved
		Kalawati	Panch	7	Backward Class
		Mandi Khurd	Panch	9	Backward Class
		Morkhi	Panch	1	Women
		Morkhi	Panch	6	Women
		Pillukhera	Panch	13	Women
		Rajana Khurd	Panch	2	Scheduled Caste (Women)
Kaithal	Rajound	Rohera	Panch	8	Scheduled Caste
		Rohera	Panch	13	Women
		Kheri Sandal	Panch	5	Women
		Kheri Raiwali	Panch	5	Scheduled Caste
		Kheri Raiwali	Panch	7	Women
		Narwal	Panch	3	Women
		Kotra	Panch	1	Unreserved
		Kotra	Panch	3	Women
		Kotra	Panch	10	Scheduled Caste (Women)
		Kukarkanda	Panch	5	Backward Class
		Fariyabad	Panch	2	Scheduled Caste
		Fariyabad	Panch	7	Women
		Kichhana	Panch	7	Women
		Taragarh	Panch	9	Scheduled Caste (Women)
		Songal	Panch	2	Women
		Songal	Panch	16	Women
		Majra Nandkaran	Panch	9	Scheduled Caste
		Jakholi Kaman	Panch	4	Women
		Jakholi Kaman	Panch	7	Scheduled Caste (Women)
		Jakholi Kaman	Panch	13	Women

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Kaithal		Member Panchayat Samiti	10	Scheduled Caste (Women)
		Begpur	Sarpanch	---	Scheduled Caste (Women)
		Begpur	Panch	5	Women
		Bhanpura	Panch	5	Unreserved
		Bhanpura	Panch	7	Scheduled Caste (Women)
		Deodkheri	Panch	3	Women
		Deodkheri	Panch	4	Unreserved
		Dhons	Panch	7	Women
		Geong	Panch	11	Scheduled Caste (Women)
		Harsola	Panch	5	Scheduled Caste (Women)
		Kakot	Panch	17	Scheduled Caste
		Kathwar	Panch	7	Women
		Kathwar	Panch	8	Women
		Khanoda	Panch	7	Scheduled Caste (Women)
		Kheri Rai Wali	Panch	6	Scheduled Caste (Women)
		Mundri	Panch	12	Scheduled Caste
		Naina	Panch	2	Unreserved
		Narar	Panch	3	Scheduled Caste (Women)
		Narar	Panch	11	Women
		Nauch	Panch	3	Scheduled Caste (Women)
		Nauch	Panch	15	Women
		Peoda	Panch	4	Unreserved
		Pobala	Panch	3	Scheduled Caste (Women)
		Rasulpur	Panch	7	Unreserved
		Roheriya	Panch	5	Scheduled Caste (Women)
		Teek	Panch	8	Women
		Teek	Panch	10	Scheduled Caste (Women)
		Teek	Panch	13	Scheduled Caste
		Titram	Panch	1	Scheduled Caste (Women)
		Titram	Panch	10	Women
		Patti Dogar Shakti Nagar	Panch	8	Scheduled Caste
		Patti Dogar Shakti Nagar	Panch	10	Scheduled Caste
	Kalayot	Ramgarh Pandwa	Panch	6	Backward Class
		Kharak Pandwa	Panch	1	Scheduled Caste
		Kharak Pandwa	Panch	5	Women
		Kalasar	Panch	2	Scheduled Caste
		Kailram	Panch	5	Scheduled Caste (Women)
		Badsikari Khurd	Panch	14	Women
	Pundri	Barsana	Panch	8	Scheduled Caste (Women)
		Bhana	Panch	4	Women
		Bhana	Panch	15	Women
		Churmajra	Panch	7	Unreserved
		Churmajra	Panch	14	Scheduled Caste (Women)
		Jamba	Panch	3	Backward Class
		Pabnawa	Panch	15	Unreserved
		Pilni	Panch	11	Scheduled Caste (Women)
		Salempur Madood	Panch	3	Women
	Guhla	Bhunsila	Panch	6	Women
		Channa Jattan	Panch	1	Scheduled Caste (Women)
		Channa Jattan	Panch	3	Backward Class
		Duserpur	Panch	6	Scheduled Caste (Women)
		Khambhera	Panch	4	Backward Class
		Kharoudi	Panch	17	Women
		Saderheri	Panch	8	Backward Class
		Mengra	Panch	6	Backward Class
		Mengra	Panch	7	Women
		Theh Butana	Panch	1	Scheduled Caste
		Theh Butana	Panch	2	Scheduled Caste (Women)
		Sarakpur	Panch	4	Backward Class
	Siwan	Ajit Nagar	Panch	6	Scheduled Caste (Women)
		Harnola	Panch	5	Scheduled Caste (Women)
		Takeor Majra	Panch	4	Unreserved
		Takeor Majra	Panch	6	Women
		Nagal	Panch	6	Unreserved
		Parbhawat	Panch	6	Unreserved
		Tekhharak	Panch	5	Scheduled Caste (Women)
		Andhli	Panch	6	Scheduled Caste (Women)

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Siwan	Pishol	Panch	5	Scheduled Caste
		Dohar	Panch	7	Scheduled Caste
Karnal	Indri	Matak Majri	Sarpanch	-	Women
		Gandhi Nagar	Panch	1	Scheduled Caste (Women)
		Gandhi Nagar	Panch	7	Backward Class
	Assandh	Bhambarheri	Panch	5	Scheduled Caste
		Chochra	Panch	10	Unreserved
		Danoli	Panch	9	Scheduled Caste (Women)
		Mardanheri	Panch	4	Unreserved
		Dera Gama	Panch	1	Women
		Dera Phoola Singh	Panch	7	Scheduled Caste (Women)
		Dupedi	Panch	10	Scheduled Caste
		Jalmana	Panch	7	Scheduled Caste (Women)
		Khijrabad	Panch	6	Backward Class
		Koulkhera	Panch	3	Women
		Manchuri	Panch	1	Unreserved
		Manchuri	Panch	2	Women
		Manchuri	Panch	5	Scheduled Caste (Women)
		Manchuri	Panch	7	Scheduled Caste
		Newzindha	Panch	2	Backward Class
		Popra	Panch	7	Scheduled Caste
		Bhari	Panch	1	Scheduled Caste
		Dera Gama	Panch	6	Women
		Khandakheri	Panch	5	Women
		Khandakheri	Panch	7	Backward Class
		Rangrutikhera	Panch	4	Scheduled Caste
		Thal	Panch	1	Scheduled Caste (Women)
	Nilokheri	Aibla Jagir	Panch	3	Women
		Aibli Khalsa	Panch	7	Scheduled Caste
		Bhukhapuri	Panch	3	Backward Class
		Buttan	Panch	6	Women
		Galibkheri	Panch	2	Backward Class
		Galibkheri	Panch	4	Women
		Galibkheri	Panch	5	Scheduled Caste (Women)
		Lalyani	Panch	2	Scheduled Caste
		Lalyani	Panch	6	Scheduled Caste (Women)
		Lalyani	Panch	7	Scheduled Caste (Women)
		Manak Majra	Panch	5	Backward Class
		Raipur Rodan	Panch	4	Backward Class
		Raison	Panch	7	Unreserved
		Unispur	Panch	4	Scheduled Caste (Women)
	Karnal	Chundipur	Panch	6	Backward Class
		Dabarki	Panch	7	Scheduled Caste
		Dabarki	Panch	10	Backward Class
		Danialpur	Panch	1	Scheduled Caste (Women)
		Khirajpur	Panch	2	Scheduled Caste
		Landora	Panch	3	Scheduled Caste (Women)
		Modipur	Panch	3	Women
		Mustfabad	Panch	6	Women
		Nalvikalan	Panch	3	Unreserved
		Nalvikalan	Panch	4	Women
		Nalvipar Tilla	Panch	5	Backward Class
		Salaru	Panch	7	Backward Class
		Shekhpura Jagir	Panch	8	Backward Class
		Shekhpura Jagir	Panch	14	Unreserved
	Gharaunda	Amritpur Kalan	Panch	12	Scheduled Caste (Women)
		Ainchla	Panch	6	Scheduled Caste (Women)
		Balrangran	Panch	18	Scheduled Caste (Women)
		Bastara	Panch	10	Women
		Dera Sanjay Nagar	Panch	4	Backward Class
		Lalupura	Panch	9	Scheduled Caste (Women)
		Sadarpur	Panch	12	Women

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Gharaunda	Balhera	Panch	10	Unreserved
		Kohand	Panch	15	Unreserved
	Nissing	Bajida Roran	Panch	5	Unreserved
		Hatlana	Panch	5	Scheduled Caste
		Hemda	Panch	3	Unreserved
		Bansa	Panch	3	Scheduled Caste (Women)
		Gohida	Panch	1	Backward Class
		Bir Dhandari	Panch	3	Women
		Birchpur	Panch	8	Women
		Singhra	Panch	11	Women
		Brasskhurd	Panch	6	Women
		Brass	Panch	12	Women
		Brass	Panch	13	Women
		Ranjeet Nagar	Panch	3	Backward Class
		Brass	Panch	15	Backward Class
Kurukshetra	Shahabad	Bakana	Panch	1	Women
		Dhantori	Panch	1	Women
		Gole Pura	Panch	6	Women
		Gori Pur	Panch	3	Women
		Gori Pur	Panch	6	Women
		Gori Pur	Panch	7	Scheduled Caste (Women)
		Jogi Majra	Panch	3	Scheduled Caste
		Kalsani	Panch	7	Scheduled Caste (Women)
		Mohidin Pur	Panch	6	Unreserved
		Mugal Majra	Panch	3	Women
		Narayan Garh	Panch	2	Scheduled Caste
		Ram Nagar (O)	Panch	6	Unreserved
		Sambhalkhi	Panch	3	Unreserved
		Surakh Pur	Panch	2	Women
		Tangori	Panch	4	Women
		Yara	Panch	12	Scheduled Caste (Women)
		Yari	Panch	6	Backward Class
	Thanesar	Bhainsi majra	Panch	5	Scheduled Caste
		Bir Amin	Panch	4	Unreserved
		Daulatpur	Panch	4	Scheduled Caste (Women)
		Gamri Jattan	Panch	7	Women
		Gobind majra	Panch	6	Women
		Jogna Khera	Panch	5	Scheduled Caste (Women)
		Lukhi	Panch	1	Scheduled Caste (Women)
		Samsipur	Panch	5	Women
		Samsipur	Panch	7	Unreserved
		Sodhi	Panch	3	Women
		Sodhi	Panch	4	Scheduled Caste (Women)
	Ismailabad	Bachki	Panch	4	Scheduled Caste (Women)
		Kumhar Majra	Panch	1	Backward Class
		Tangoli	Panch	6	Scheduled Caste (Women)
	Ladwa	Mukerpur	Panch	4	Women
		Kheri Gadiyan	Panch	4	Scheduled Caste
		Kharkali	Panch	5	Backward Class
		Gobindgarh	Panch	6	Women
		Bahran	Panch	5	Women
	Babain	Rurki	Panch	7	Scheduled Caste (Women)
		Ram nagar 112	Panch	5	Women
		Bhaini	Panch	7	Scheduled Caste
		Haripur	Panch	4	Scheduled Caste (Women)
		Kalwa	Panch	2	Backward Class
	Pehowa	Bhor Saidan	Panch	5	Women
		Chhailon	Panch	1	Unreserved
		Dera Fateh Singh	Panch	4	Unreserved
		Madanpur	Panch	3	Scheduled Caste (Women)
		Madanpur	Panch	4	Unreserved
		Madanpur	Panch	6	Scheduled Caste
		Madanpur	Panch	7	Women

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Pehowa	Mangna	Panch	2	Scheduled Caste (Women)
		Neemwala	Panch	7	Women
		Sandhola	Panch	5	Unreserved
		Sarsa	Panch	8	Women
		Talheri	Panch	6	Women
		Thana	Panch	2	Women
		Thana	Panch	19	Women
		Madado	Panch	5	Scheduled Caste (Women)
		Garhi Singha	Sarpanch	---	Scheduled Caste (Women)
Mahendergarh	Sihma	Akbarpur Ramu	Panch	4	Unreserved
		Dublana	Panch	4	Women
	Nizampur	Hasanpur	Panch	8	Scheduled Caste (Women)
	Kanina	Bachini	Panch	1	Unreserved
		Sehlang	Panch	16	Women
		Sigri	Panch	5	Scheduled Caste (Women)
	Satnali	Bass	Panch	4	Backward Class
		Patherwa	Panch	6	Scheduled Caste (Women)
		Rajawas	Panch	9	Backward Class
		Surethi Pania	Panch	6	Unreserved
	Mahendergarh	Bhandor Unchi	Panch	1	Backward Class
		Nihalawas	Panch	3	Unreserved
		Nimbhera	Panch	5	Backward Class
		Pali	Panch	9	Un reserved
	Narnaul	Raghunathpura	Panch	1	Scheduled Caste (Women)
		Thana	Panch	3	Backward Class
		Thana	Panch	6	Women
		Niwaz Nagar	Panch	6	Women
		Nang Tihari	Panch	3	Women
		Bass Kirarod Umrabad	Panch	9	Backward Class
		Khanpur	Panch	4	Scheduled Caste (Women)
		Mahrampur	Panch	2	Scheduled Caste (Women)
		Mahrampur	Panch	3	Scheduled Caste (Women)
		Mahrampur	Panch	4	Scheduled Caste (Women)
		Nooni Aval	Panch	9	Women
		Shahapur-1	Panch	6	Unreserved
		Shobhapur	Panch	3	Women
		Jailaf	Panch	8	Unreserved
	Nangal Choudhary	Meghot Binja	Panch	8	Backward Class
		Mulodi	Panch	8	Women
		Dostpur	Panch	7	Backward Class
		Gothari	Panch	3	Women
		N angal Soda	Panch	6	Scheduled Caste (Women)
		Kamania	Panch	9	Unreserved
		Sahbajpur	Panch	7	Scheduled Caste (Women)
		Seoramnathpura	Panch	5	Women
		Thanwas	Panch	5	Women
		Jainpur	Panch	7	Women
		Nangal Kalia	Panch	8	Scheduled Caste (Women)
		Amarpura	Panch	4	Backward Class
		Mosampur	Panch	1	Women
		Antari	Panch	4	Scheduled Caste
Mewat	Nagina	Aterna Shamshabad	Panch	1	Women
		Badarpur	Panch	5	Women
		Badarpur	Panch	6	Women
		Badarpur	Panch	12	Women
		Bajidpur	Panch	1	Women
		Bajidpur	Panch	8	Women
		Bajidpur	Panch	10	Women
		Banarsi	Panch	2	Women
		Gumat Bihari	Panch	5	Unreserved
		Gumat Bihari	Panch	9	Women
		Gumat Bihari	Panch	10	Women
		Gumat Bihari	Panch	11	Women
		Gohana	Panch	5	Women
		Gohana	Panch	6	Backward class
		Gohana	Panch	10	Women

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Nagina	Jalalpur Nuh	Panch	4	Women
		Jalalpur Nuh	Panch	7	Women
		Jalalpur Nuh	Panch	9	Women
		Jhimrawat	Panch	10	Women
		Jhimrawat	Panch	11	Women
		Jhimrawat	Panch	13	Women
		Kansali	Panch	2	Women
		Karhedi	Panch	3	Backward Class
		Karhedi	Panch	6	Unreserved
		Karhedi	Panch	7	Women
		Kultajpur Kalan	Panch	2	Women
		Kultajpur Kalan	Panch	5	Women
		Khan Mohd Pur	Panch	4	Women
		Khan Mohd Pur	Panch	6	Women
		Khan Mohd Pur	Panch	7	Women
		Khedli Khurd	Panch	5	Women
		Khedli Khurd	Panch	6	Women
		Khedli Nuh	Panch	2	Scheduled Caste (Women)
		Khedli Nuh	Panch	3	Women
		Mohlaka	Panch	6	Women
		Nagina	Panch	6	Women
		Nagina	Panch	15	Women
		Nai Nangla	Panch	6	Women
		Nangal Mubarikpur	Panch	7	Women
		Nangal Mubarikpur	Panch	12	Unreserved
		Rajaka	Panch	8	Backward Class
		Reethad	Panch	7	Women
		Reethad	Panch	8	Women
		Reethad	Panch	10	Women
		Sukhpuri	Panch	7	Women
		Sukhpuri	Panch	8	Women
		Sultanpur Nuh	Panch	6	Women
		Umra	Panch	4	Women
		Umra	Panch	14	Women
	Punhana	Aandaki	Panch	1	Women
		Aandaki	Panch	4	Women
		Aandaki	Panch	6	Scheduled Caste (Women)
		Aandaki	Panch	7	Backward class
		Bandholi	Panch	1	Unreserved
		Bandholi	Panch	8	Women
		Bhuryaki	Panch	2	Backward Class
		Bisru	Panch	4	Women
		Bisru	Panch	17	Women
		Bisru	Panch	18	Women
		Chandanki	Panch	7	Women
		Dudoli	Panch	13	Unreserved
		Falandi	Panch	4	Scheduled Caste (Women)
		Falandi	Panch	11	Women
		Ganwani	Panch	6	Unreserved
		Ganwani	Panch	10	Women
		Geeda	Panch	8	Women
		Geeda	Panch	10	Women
		Geeda	Panch	11	Women
		Gubradi	Panch	3	Women
		Gubradi	Panch	4	Women
		Gubradi	Panch	6	Backward Class
		Gubradi	Panch	7	Women
		Jehtana	Panch	5	Backward Class
		Jakoker	Panch	8	Women
		Jamalgarh	Panch	2	Women
		Jamalgarh	Panch	6	Scheduled Caste (Women)
		Jamalgarh	Panch	15	Women
		Jamalgarh	Panch	16	Women
		Jharokari	Panch	5	Women
		Khawjli Kalan	Panch	12	Unreserved
		Khori Saha Choka	Panch	11	Women
		Lafori	Panch	4	Women
		Laharwari	Panch	5	Women

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Punhana	Laharwari	Panch	12	Women
		Luhinga Kalan	Panch	6	Women
		Mamluka	Panch	4	Women
		Mohd Pur Ted	Panch	10	Women
		Mubarik Pur	Panch	6	Women
		Mundheta	Panch	5	Unreserved
		Naharpur	Panch	5	Women
		Naharpur	Panch	6	Women
		Newana	Panch	13	Women
		Pema Kheda	Panch	1	Women
		Pema Kheda	Panch	2	Backward Class
		Piprola	Panch	1	Women
		Piprola	Panch	2	Women
		Piprola	Panch	10	Women
		Piprola	Panch	11	Backward Class
		Raipur	Panch	7	Scheduled Caste (Women)
		Raipur	Panch	8	Unreserved
		Rajpur	Panch	1	Women
		Samsabad Khurd	Panch	2	Women
		Sikrawa	Panch	2	Women
		Sikrawa	Panch	16	Women
		Siroli	Panch	7	Backward Class
		Siroli	Panch	10	Women
		Tirwara	Panch	5	Unreserved
		Tirwara	Panch	6	Women
		Tirwara	Panch	9	Women
		Tusaini	Panch	2	Women
		Tusaini	Panch	7	Women
		Tundlaka	Panch	3	Backward Class
	F.P.Jhirka	Anchwari	Panch	2	Backward Class
		Anchwari	Panch	3	Women
		Dhamala	Panch	5	Women
		Dhamala	Panch	9	Women
		Ghata Shamshabad	Panch	2	Women
		Ghata Shamshabad	Panch	3	Women
		Ghata Shamshabad	Panch	5	Women
		Ghata Shamshabad	Panch	9	Unreserved
		Khedla Khurd	Panch	5	Women
		Dhana	Panch	2	Women
		Dhana	Panch	7	Women
		Dhana	Panch	8	Women
		Jharpuri	Panch	7	Women
		Ibrahimbas	Panch	4	Women
		Ibrahimbas	Panch	7	Women
		Baghola	Panch	7	Scheduled Caste (Women)
		Baghola	Panch	8	Backward Class
		Baghola	Panch	9	Women
		Baghola	Panch	10	Women
		Biwan	Panch	18	Women
		Biwan	Panch	19	Women
		Bai Khera	Panch	2	Scheduled Caste (Women)
		Basai Meo	Panch	1	Unreserved
		Basai Meo	Panch	6	Women
		Baded	Panch	3	Women
		Baded	Panch	5	Women
		Baded	Panch	13	Women
		Bubalheri	Panch	5	Women
		Bubalheri	Panch	7	Women
		Bubalheri	Panch	12	Women
		Kolgaon	Panch	1	Women
		Kolgaon	Panch	2	Women
		Mahu	Panch	14	Women
		Mohd Bas Buchaka	Panch	10	Women
		Manota	Panch	1	Women
		Manota	Panch	2	Women
		Manota	Panch	9	Women
		Tigaon	Panch	9	Unreserved

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	F.P.Jhirka	Hirwari	Panch	1	Women
		Hirwari	Panch	3	Women
		Hirwari	Panch	7	Women
		Hirwari	Panch	8	Women
		Hirwari	Panch	9	Backward Class
		Hasanpur Bilonda	Panch	1	Backward Class
		Hasanpur Bilonda	Panch	5	Women
		Hasanpur Bilonda	Panch	9	Women
		Hasanpur Bilonda	Panch	11	Unreserved
		Bhankdoji	Panch	9	Women
		Padla Shahpuri	Panch	6	Women
		Raniyali	Panch	2	Backward Class
		Raniyali	Panch	3	Women
		Raniyali	Panch	4	Unreserved
		Rawli	Panch	7	Backward Class
		Rawa	Panch	4	Women
		Rawa	Panch	9	Women
		Shahpur	Panch	1	Women
		Shekhpur	Panch	1	Women
		Shekhpur	Panch	8	Women
		Saimmerbas	Panch	5	Women
		Sakras	Panch	11	Women
		Sakras	Panch	12	Scheduled Caste (Women)
		Sakras	Panch	13	Women
		Sakras	Panch	15	Women
		Sulela	Panch	1	Women
		Sulela	Panch	7	Women
		Sulela	Panch	8	Women
		Dungeja	Panch	5	Women
		Dungeja	Panch	8	Women
		Dungeja	Panch	9	Women
		Dungeja	Panch	10	Women
		Doha	Panch	6	Scheduled Caste (Women)
		Chandraka	Panch	2	Women
		Chandraka	Panch	5	Women
		Nawli	Panch	8	Women
		Agon	Panch	3	Unreserved
		Agon	Panch	7	Backward Class
		Agon	Panch	16	Women
		Alipur Tigra	Panch	4	Unreserved
		Alipur Tigra	Panch	7	Women
		Gokalpur	Panch	5	Backward Class
		Gokalpur	Panch	9	Women
		Gokalpur	Panch	10	Women
		Gokalpur	Panch	11	Scheduled Caste (Women)
		Gujjar Nangla	Panch	2	Women
		Luhinga Khurd	Panch	10	Women
	Nuh	Alawal pur	Panch	6	Women
		Alawal pur	Panch	9	Women
		Alawal pur	Panch	13	Women
		Alawal pur	Panch	16	Women
		Babupur	Panch	4	Women
		Babupur	Panch	6	Unreserved
		Bainsi	Panch	2	Women
		Bainsi	Panch	11	Unreserved
		Bainsi	Panch	13	Unreserved
		Bajarka	Panch	2	Women
		Bajarka	Panch	4	Women
		Bajhera	Panch	1	Scheduled Caste (Women)
		Bhapawali	Panch	3	Women
		Bhapawali	Panch	4	Women
		Bhapawali	Panch	7	Women
		Bibipur	Panch	5	Women
		Devlanangli	Panch	1	Women
		Devlanangli	Panch	10	Women
		Devlanangli	Panch	13	Women
		Devlanangli	Panch	17	Women
		Dhanduka	Panch	8	Unreserved

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Nuh	Dhenkli	Panch	2	Women
		Dhenkli	Panch	5	Women
		Dhenkli	Panch	8	Women
		Gajarpur	Panch	11	Women
		Ghasera	Panch	14	Women
		Husainpur	Panch	4	Women
		Husainpur	Panch	5	Unreserved
		Husainpur	Panch	6	Unreserved
		Jai singh pur	Panch	10	Women
		Jai singh pur	Panch	13	Women
		Kalinjar	Panch	5	Women
		Kiranj	Panch	3	Unreserved
		Kontlaka	Panch	2	Women
		Kontlaka	Panch	4	Women
		Marora	Panch	10	Women
		Meoli	Panch	9	Women
		Meoli	Panch	15	Women
		Nalhar	Panch	11	Women
		Naushera	Panch	5	Women
		Naushera	Panch	12	Women
		Naushera	Panch	13	Unreserved
		Palla	Panch	9	Unreserved
		Ranika	Panch	4	Women
		Rehna	Panch	2	Women
		Rehna	Panch	10	Scheduled Caste (Women)
		Rewasan	Panch	6	Women
		Rewasan	Panch	12	Women
		Sahpur nangli	Panch	13	Scheduled Caste (Women)
		Salaheri	Panch	10	Women
		Salamba	Panch	14	Scheduled Caste (Women)
		Shadai	Panch	3	Women
		Shadai	Panch	6	Unreserved
		Sonkh	Panch	2	Women
		Udaka	Panch	5	Women
		Udaka	Panch	7	Unreserved
		Udaka	Panch	11	Women
		Untka	Panch	5	Women
		Untka	Panch	8	Women
		Chendni	Panch	7	Women
		Dihana	Panch	11	Women
		Kairaiika	Panch	5	Women
		Kherli Dosa	Panch	6	Women
		Morara	Panch	3	Unreserved
		Naushera	Panch	2	Unreserved
		Naushera	Panch	8	Women
	Tauru		Member Panchayat Samiti	3	Scheduled Caste
		Bawla	Panch	4	Women
		Bawla	Panch	11	Women
		Beri Nisfi Tauru	Panch	3	Women
		Beri Nisfi Tauru	Panch	4	Women
		Beri Nisfi Tauru	Panch	8	Women
		Bhajlaka	Panch	6	Women
		Bhango	Panch	1	Backward Class
		Bhango	Panch	5	Women
		Bhango	Panch	7	Unreserved
		Bhango	Panch	8	Unreserved
		Chahalka	Panch	3	Women
		Chahalka	Panch	6	Women
		Chahalka	Panch	9	Women
		Chahalka	Panch	11	Women
		Chharora	Panch	6	Women
		Cheela	Panch	3	Women
		Cheela	Panch	4	Scheduled Caste (Women)
		Cheela	Panch	8	Unreserved
		Cheela	Panch	10	Women
		Cheela	Panch	12	Women

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Tauru	Dhulawat	Panch	4	Women
		Dhulawat	Panch	7	Women
		Dhulawat	Panch	9	Women
		Dingerheri	Panch	3	Scheduled Caste (Women)
		Jafrabad	Panch	3	Women
		Jafrabad	Panch	6	Women
		Jalalpur Sohna	Panch	5	Backward Class
		Jaurasi	Panch	7	Women
		Kota Khandewla	Panch	6	Backward Class
		Malhaka	Panch	2	Women
		Malhaka	Panch	3	Women
		Malhaka	Panch	6	Women
		Nizampur	Panch	11	Women
		Nizampur	Panch	13	Women
		Pachgaon	Panch	1	Women
		Pachgaon	Panch	6	Unreserved
		Pachgaon	Panch	9	Women
		Pachgaon	Panch	12	Women
		Raheri	Panch	5	Women
		Raniyaki	Panch	5	Backward Class
		Sabras	Panch	4	Women
		Salhaka	Panch	6	Women
		Sarai	Panch	1	Backward Class
		Sheelkho	Panch	8	Unreserved
		Sheelkho	Panch	11	Scheduled Caste (Women)
		Sheelkho	Panch	12	Women
		Shikarpur	Panch	1	Women
Palwal	Hassanpur	Badka	Panch	6	Backward Class
		Bata	Panch	7	Unreserved
		Chavvan Ka Nagla	Panch	4	Women
		Chavvan Ka Nagla	Panch	6	Women
		Gulabad	Panch	17	Women
		Kushak	Panch	3	Backward Class
		Kushak	Panch	8	Women
		Lulwadi	Panch	4	Unreserved
		Machipura	Panch	3	Scheduled Caste (Women)
		Murtjabad	Panch	10	Women
		Mustfabad	Panch	2	Women
		Pingore	Panch	5	Scheduled Caste
		Pingore	Panch	16	Unreserved
		Rahimpur	Panch	6	Unreserved
		Soru Ka Nagla	Panch	4	Unreserved
		Sultanpur	Panch	4	Unreserved
		Tikirigujjar	Panch	2	Women
		Tikirigujjar	Panch	6	Women
		Wali.Mohd.pur	Panch	1	Unreserved
		Wali.Mohd.pur	Panch	3	Women
		Wali.Mohd.pur	Panch	4	Scheduled Caste (Women)
		Hassanpur	Panch	18	Unreserved
	Hodal	Gorota	Panch	3	Women
		Karman	Panch	4	Backward Class
		Karman	Panch	8	Scheduled Caste Women
		Siha	Panch	4	Women
		Marroli	Panch	1	Women
		Marroli	Panch	3	Women
		Marroli	Panch	9	Unreserved
		Marroli	Panch	10	Scheduled Caste Women
		Marroli	Panch	11	Scheduled Caste
		Marroli	Panch	12	Backward Class
		Sholaka	Panch	9	Women
		Hidayatpur	Panch	4	Scheduled Caste Women
		Khatela Sarai	Panch	2	Women
		Khatela Sarai	Panch	4	Unreserved
		Behrola	Panch	1	Women
		Gopalgarh	Panch	1	Women
		Gopalgarh	Panch	4	Unreserved
		Khirbi	Panch	1	Women
	Palwal	Asawata	Panch	5	Unreserved

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Palwal	Badha	Panch	1	Women
		Badha	Panch	3	Unreserved
		Bagpur Khurd	Panch	2	Scheduled Caste Women
		Bagpur Khurd	Panch	7	Unreserved
		Bagpur Khurd	Panch	9	Women
		Bholra	Panch	6	Unreserved
		Bhud	Panch	2	Backward Class
		Chajju Nagar	Panch	2	Women
		Chajju Nagar	Panch	4	Scheduled Caste
		Chajju Nagar	Panch	5	Scheduled Caste
		Ghori	Panch	14	Unreserved
		Ghughera	Panch	1	Backward Class
		Hosangabad	Panch	4	Scheduled Caste Women
		Jalalpur Khalsa	Panch	3	Women
		Jalalpur Khalsa	Panch	6	Women
		Jalalpur Khalsa	Panch	7	Women
		Joher Khera	Panch	2	Women
		Joher Khera	Panch	3	Scheduled Caste Women
		Joher Khera	Panch	4	Unreserved
		Joher Khera	Panch	6	Unreserved
		Kairaka	Panch	4	Scheduled Caste
		Kakrali	Panch	2	Scheduled Caste Women
		Kakrali	Panch	4	Unreserved
		Kakrali	Panch	6	Women
		Kakrali	Panch	7	Unreserved
		Kishorpur	Panch	6	Scheduled Caste Women
		Nangliya	Panch	7	Women
		Paroli	Panch	7	Women
		Rajolaka	Panch	1	Unreserved
		Rajolaka	Panch	3	Unreserved
		Rajolaka	Panch	4	Women
		Rajolaka	Panch	5	Backward Class
		Rakhota	Panch	5	Backward Class
		Ratipur	Panch	5	Women
		Solra	Panch	1	Backward Class
		Taraka	Panch	8	Unreserved
		Tikri Brahman	Panch	13	Scheduled Caste
		Dungarpur	Panch	5	Unreserved
	Hathin	Khedli Jeeta	Panch	1	Women
		Khedli Jeeta	Panch	3	Women
		Khedli Jeeta	Panch	4	Unreserved
		Mandkola	Panch	11	Scheduled Caste
		Mandnaka	Panch	8	Scheduled Caste (Women)
		Ribar	Panch	1	Backward Class
		Pondry	Panch	7	Scheduled Caste (Women)
		Meerka	Panch	8	Women
		Durenchi	Panch	2	Women
		Chhainsa	Panch	10	Women
		Mathepur	Panch	3	Women
		Mathepur	Panch	10	Women
		Mahluka	Panch	4	Women
		Huchpuri	Panch	6	Unreserved
		Huchpuri	Panch	8	Women
		Huchpuri	Panch	10	Women
		Ladmaki	Panch	2	Unreserved
		Ladmaki	Panch	3	Women
		Ladmaki	Panch	8	Women
		Kukerchati	Panch	5	Women
		Jalalpur	Panch	4	Women
		Jalalpur	Panch	5	Women
		Jalalpur	Panch	6	Women
		Jalalpur	Panch	9	Women
		Babupur Hathin	Panch	5	Women
		Babupur Hathin	Panch	6	Women
		Babupur Hathin	Panch	8	Women
		Ghudawali	Panch	2	Women
		Ghudawali	Panch	10	Women

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Hathin	Dhakalpur	Panch	5	Unreserved
		Dhakalpur	Panch	7	Women
		Dhakalpur	Panch	8	Women
		Bhimsika	Panch	6	Unreserved
		Bhimsika	Panch	7	Women
		Bhimsika	Panch	9	Women
		Uttawar	Panch	5	Women
		Uttawar	Panch	8	Women
		Uttawar	Panch	10	Women
		Tonka	Panch	3	Women
		Raniyala Khurd	Panch	2	Women
		Raniyala Khurd	Panch	11	Unreserved
		Khaika Hathin	Panch	2	Women
		Khaika Hathin	Panch	6	Women
		Khaika Hathin	Panch	8	Women
		Khaika Hathin	Panch	11	Scheduled Caste (Women)
		Khaika Hathin	Panch	14	Women
		Nagal Sabha	Panch	3	Women
		Nagal Sabha	Panch	7	Women
		Nagal Sabha	Panch	8	Unreserved
		Ali Meo	Panch	4	Women
		Ali Meo	Panch	14	Women
		Ali Meo	Panch	15	Unreserved
		Ali Meo	Panch	19	Unreserved
		Andhop	Panch	6	Backward Class
		Pawsar	Panch	3	Women
		Roopraka	Panch	2	Women
		Roopraka	Panch	12	Women
		Roopraka	Panch	16	Women
		Roopraka	Panch	17	Women
		Chilli	Panch	4	Backward Class
		Chilli	Panch	7	Women
		Jarari	Panch	7	Women
		Bhoodpur	Panch	1	Backward Class
		Bhoodpur	Panch	6	Women
		Pahadpur	Panch	5	Women
		Khilluka	Panch	1	Women
		Khilluka	Panch	3	Women
		Khilluka	Panch	8	Women
		Khilluka	Panch	10	Women
		Khilluka	Panch	13	Women
		Andhrola	Panch	7	Women
		Andhrola	Panch	8	Unreserved
		Pachanka	Panch	3	Unreserved
		Pachanka	Panch	6	Women
		Pachanka	Panch	10	Women
		Kondal	Panch	9	Women
		Buraka	Panch	5	Women
		Buraka	Panch	6	Unreserved
		Swamika	Panch	2	Women
		Ghigdaka	Panch	2	Women
		Ghigdaka	Panch	7	Women
		Ghigdaka	Panch	8	Women
		Mangorka	Panch	8	Women
		Bichpuri	Panch	2	Unreserved
		Malokheda	Panch	4	Women
		Malokheda	Panch	6	Women
		Malokheda	Panch	8	Women
		Firojpur Rajput	Panch	4	Unreserved
		Kalsada	Panch	1	Women
		Janacholi	Panch	3	Women
		Jainpur	Panch	7	Backward Class
		Guraksar	Panch	10	Women
		Maluka	Panch	3	Women
		Raniyala Khurd	Panch	12	Women
	Prithla	Chhaprola	Panch	3	Women
		Janoli	Panch	10	Women
		Mandpuri	Panch	1	Back ward class

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Prithla	Mandpuri	Panch	3	Women
		Mandpuri	Panch	5	Women
		Nangla Bhiku	Panch	1	Women
		Nangla Bhiku	Panch	5	Scheduled Caste (Women)
Panchkula	Pinjore	Kiratpur	Sarpanch	-	Scheduled Caste (Women)
		Kiratpur	Panch	1	Women
		Kiratpur	Panch	3	Scheduled Caste (Women)
		Fatehpur Diwanwala	Panch	1	Unreserved
		Mallah	Panch	1	Women
		Mallah	Panch	2	Backward Class
		Dakhrog	Panch	2	Scheduled Caste
		Charnia	Panch	5	Scheduled Caste (Women)
		Bhuwana	Panch	6	Women
		Kedarpur	Panch	4	Women
		Dhaluwal	Panch	1	Scheduled Caste (Women)
		Dhaluwal	Panch	4	Backward Class
		Magniwala	Panch	8	Scheduled Caste (Women)
	Morni	Baldwala	Panch	4	Women
		Bhoj Darda	Panch	7	Women
		Bhoj Jabyal	Sarpanch	-	Unreserved
		Bhoj Jabyal	Panch	2	Unreserved
		Bhoj Jabyal	Panch	6	Women
		Bhoj Kothi	Panch	4	Women
		Bhoj Plasra	Panch	6	Women
		Bhoj Ponta	Panch	4	Women
		Dudgarh	Panch	5	Women
		Sabilpur	Panch	3	Women
	Raipur Rani	Mouli	Panch	1	Unreserved
		Mouli	Panch	14	Women
		Behbalpur	Panch	1	Backward Class
		Bagwali	Panch	2	Scheduled Caste (Women)
		Bagwala	Panch	3	Women
		Tharwa	Panch	7	Scheduled Caste (Women)
		Samanwa	Panch	1	Unreserved
		Samanwa	Panch	5	Women
		Shazanpur	Panch	4	Women
		Haryoli	Panch	2	Women
		Haryoli	Panch	6	Scheduled Caste (Women)
		Firozpur	Panch	2	Unreserved
		Hangola	Panch	3	Scheduled Caste
		Bhood	Panch	1	Women
		Bhood	Panch	3	Women
		Ganouli	Panch	2	Women
		Ganouli	Panch	3	Women
		Ganouli	Panch	4	Unreserved
		Ganouli	Panch	5	Backward Class
		Debar	Panch	1	Unreserved
		Debar	Panch	2	Women
		Debar	Panch	3	Unreserved
		Debar	Panch	5	Unreserved
		Debar	Panch	6	Women
		Sultanpur	Panch	2	Women
		Sultanpur	Panch	4	Women
		Sultanpur	Panch	7	Women
		Rehna	Panch	1	Unreserved
		Rehna	Panch	2	Unreserved
		Rehna	Panch	3	Women
		Rehna	Panch	4	Unreserved
		Rehna	Panch	8	Women
		Masoompur	Panch	1	Women
		Masoompur	Panch	2	Scheduled Caste (Women)
		Gobindpur	Panch	1	Unreserved
		Gobindpur	Panch	2	Unreserved
		Rampur Thadion	Panch	3	Women
		Rampur Thadion	Panch	4	Women
		Rampur Thadion	Panch	5	Women
		Meerpur	Panch	4	Unreserved

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Raipur Rani	Mandpa	Panch	1	Women
		Mandpa	Panch	2	Unreserved
		Mandpa	Panch	4	Unreserved
		Mandpa	Panch	5	Unreserved
		Mandpa	Panch	6	Women
		Naryanpur	Panch	1	Women
		Naryanpur	Panch	5	Backward Class
		Badhour	Panch	3	Scheduled Caste
	Barwala	Shahpur	Panch	6	Scheduled Caste (Women)
		Shahpur	Panch	7	Scheduled Caste
		Bharouli	Panch	3	Women
		Kazampur	Panch	2	Backward Class
		Kazampur	Panch	3	Women
		Kazampur	Panch	4	Women
		Kazampur	Panch	7	Unreserved
		Sultanpur	Panch	7	Unreserved
		Sunderpur	Panch	2	Unreserved
		Sunderpur	Panch	3	Scheduled Caste (Women)
		Barwala	Panch	6	Women
Panipat	Samalkha	Chaddia Yusufpur	Panch	3	Women
		Dikadla	Panch	5	Women
		Dikadla	Panch	12	Unreserved
		Dikadla	Panch	15	Unreserved
		Haldana	Panch	5	Scheduled Caste (Women)
		Garhi Chhaju	Panch	3	Women
		Garhi Chhaju	Panch	7	Backward Class
		Garhi Chhaju	Panch	10	Women
		Jaurasi Sarf Khas	Panch	16	Backward Class
		Karhans	Panch	5	Women
		Karhans	Panch	6	Unreserved
		Karhans	Panch	12	Women
		Manana	Panch	8	Backward Class
		Naraina	Panch	3	Unreserved
		Naraina	Panch	11	Scheduled Caste (Women)
		Naraina	Panch	13	Women
		Rakesera	Panch	10	Women
	Bapoli	Uhja	Panch	14	Backward Class
		Nurpur Muglan	Panch	8	Women
		Dadola	Panch	6	Unreserved
		Passina Kalan	Panch	11	Unreserved
		Passina Khurd	Panch	8	Unreserved
		Goeyla Khera	Panch	8	Unreserved
		Behrampur	Panch	8	Scheduled Caste (Women)
	Sanoli Khurd	Rana Majra	Panch	13	Women
		Garhi Besik	Panch	5	Women
	Israna	Bijawa	Panch	6	Unreserved
		Puthar	Panch	4	Unreserved
		Puthar	Panch	11	Backward Class
		Pardhana	Panch	9	Unreserved
	Madlauda		Member Panchayat Samiti	22	Unreserved
		Shodapur	Sarpanch	-	Unreserved
		Attawala	Panch	10	Women
		Attawala	Panch	11	Scheduled Caste
		Alupur	Panch	8	Unreserved
		Dumiyana	Panch	8	Women
		Kalkha	Panch	9	Women
		Kawi	Panch	7	Women
		Kawi	Panch	14	Women
		Khukrana	Panch	2	Unreserved
		Khukrana	Panch	3	Scheduled Caste (Women)
		Khukrana	Panch	4	Unreserved
		Khukrana	Panch	6	Scheduled Caste (Women)
		Khukrana	Panch	8	Scheduled Caste (Women)
		Nara	Panch	2	Scheduled Caste (Women)
		Shodapur	Panch	3	Unreserved
		Shodapur	Panch	6	Unreserved
		Shodapur	Panch	11	Unreserved

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Madlauda	Shodapur	Panch	12	Scheduled Caste (Women)
		Shodapur	Panch	16	Scheduled Caste (Women)
		Urlana Kalan	Panch	6	Scheduled Caste (Women)
		Urlana Khurd	Panch	3	Unreserved
		Urlana Khurd	Panch	6	Scheduled Caste
		Urlana Khurd	Panch	7	Scheduled Caste (Women)
		Urlana Khurd	Panch	8	Unreserved
		Waiser	Panch	8	Scheduled Caste (Women)
		Waiser	Panch	2	Unreserved
	Panipat	Ramnagar	Panch	2	Women
		Ramnagar	Panch	3	Women
		Kutani	Panch	4	Unreserved
		Diwana	Panch	1	Scheduled Caste
		UgraKheri	Panch	8	Unreserved
		UgraKheri	Panch	17	Unreserved
		Jattal	Panch	5	Unreserved
		Jattal	Panch	9	Women
		Barana	Panch	11	Women
		Barana	Panch	19	Scheduled Caste
		Nangal Kheri	Panch	12	Women
Rewari	Rewari	Dhakia	Panch	3	Women
		Dhakia	Panch	4	Backward Class
		Bhatsana	Panch	8	Scheduled Caste
		Bamber	Panch	7	Scheduled Caste (Women)
		Dabri	Panch	2	Scheduled Caste (Women)
		Dhaliawas	Panch	11	Unreserved
		Akera	Panch	9	Backward Class
		Rajpura Alamgirpur	Panch	1	Scheduled Caste
		Rajpura Alamgirpur	Panch	2	Scheduled Caste (Women)
	Khol	Roliawas	Panch	1	Backward Class
		Sundroj	Panch	5	Scheduled Caste (Women)
		Dhamlawas	Panch	5	Scheduled Caste (Women)
		Dhawana	Panch	7	Scheduled Caste (Women)
		Uncha	Panch	9	Backward Class
		Nangal Jamalpur	Panch	5	Scheduled Caste
	Bawal	Saidpur Urf Jaitpur	Panch	3	Scheduled Caste (Women)
		Saidpur Urf Jaitpur	Panch	4	Unreserved
		Sampli	Panch	5	Scheduled Caste
		Rasiawas	Panch	4	Scheduled Caste (Women)
		Berwal	Panch	7	Scheduled Caste (Women)
		Sanjarpur	Panch	7	Scheduled Caste (Women)
		Kamalpur	Panch	1	Women
		Ladhuwas Gujjar	Panch	6	Women
		Garhi	Panch	7	Backward Class
		Kheri Motla	Panch	4	Women
		Kheri Motla	Panch	6	Backward Class
		Harchandpur	Panch	1	Backward Class
		Bakhapur	Panch	7	Women
	Jatusana	Karawara Manakpur	Panch	1	Scheduled Caste (Women)
		Karawara Manakpur	Panch	7	Women
		Kumrodha	Panch	1	Unreserved
		Kanhori	Panch	2	Backward Class
		Kanhori	Panch	4	Scheduled Caste
		Kanhori	Panch	5	Scheduled Caste (Women)
		Murlipur	Panch	1	Scheduled Caste (Women)
		Rampuri	Panch	8	Scheduled Caste (Women)
		Rasuli	Panch	1	Women
		Gadhla	Panch	1	Backward Class
		Gopalpur Gaji	Panch	4	Scheduled Caste (Women)
		Gurawara	Panch	17	Scheduled Caste (Women)
		Gulabpura	Panch	4	Scheduled Caste (Women)
	Nahar	Nangal Bhagwanpur	Panch	2	Scheduled Caste (Women)
		Nangal Bhagwanpur	Panch	7	Backward Class
		Nangal Bhagwanpur	Panch	1	Scheduled Caste
		Nangal Bhagwanpur	Panch	4	Scheduled Caste (Women)
		Bharampur	Panch	2	Scheduled Caste (Women)
		Chawwa	Panch	6	Women

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
Rohtak	Rohtak	Ushmapur	Panch	9	Scheduled Caste (Women)
		Bahuakbarpur	Panch	11	Backward Class
		Bahuakbarpur	Panch	19	Unreserved
		Baland	Panch	9	Women
		Chamariya	Panch	6	Unreserved
		Jassia	Panch	12	Unreserved
		Kaboolpur	Panch	6	Women
		Khidwali	Panch	1	Women
		Khidwali	Panch	7	Unreserved
		Khidwali	Panch	9	Women
		Kiloi Dopana	Panch	4	Women
		Makrouli Kalan	Panch	12	Scheduled Caste
		Mungan	Panch	2	Unreserved
		Mungan	Panch	9	Women
		Polangi	Panch	9	Scheduled Caste (Women)
		Singhpura Kalan	Panch	6	Scheduled Caste (Women)
		Rurkee	Panch	8	Women
		Kaboolpur	Panch	3	Women
		Kaboolpur	Panch	10	Women
		Singhpura Khurad	Panch	2	Women
	Meham	Behlba	Panch	12	Backward Class
		Behlba Khas	Panch	5	Scheduled Caste (Women)
		Bedwa	Panch	4	Backward Class
		Bhaini Chanderpal	Panch	15	Scheduled Caste (Women)
		Bharan Shekpur titri	Panch	8	Women
		Girawar	Panch	1	Unreserved
		Kharkara Bhiklan	Panch	3	Women
		Kharkara Bhiklan	Panch	8	Unreserved
		Kheri Mehama	Panch	4	Unreserved
		Kishan Garh	Panch	13	Unreserved
		Madina Korsan	Panch	18	Women
		Mokhara Khandan Chajjan	Panch	4	Women
		Mokhara Khandan Chajjan	Panch	12	Scheduled Caste (Women)
		Mokhara Khandan Chajjan	Panch	14	Women
		Mokhara Khas	Panch	13	Unreserved
		Mokhara Khas	Panch	17	Women
		Mokhara Kheri	Panch	1	Scheduled Caste (women)
		Mokhara Kheri	Panch	5	Backward Class
	Lakhan Majra	Muradpur Takna	Panch	3	Backward Class
		Seeman	Panch	7	Scheduled Caste
		Khakra Chajjan	Panch	5	Unreserved
		Khakra Chajjan	Panch	11	Women
		Khakra Chajjan	Panch	17	Scheduled Caste (Women)
		Gharouthi	Panch	5	Unreserved
		Titoli	Panch	1	Unreserved
		Titoli	Panch	8	Women
		Kharanti	Panch	18	Scheduled Caste (Women)
		Sisroli	Panch	6	Women
Sirsa	Sampla	Ishmilla-11b	Panch	9	Unreserved
		Ishmilla-9b	Panch	4	Women
		Karor	Panch	7	Backward Class
		Morkheri	Panch	7	Scheduled Caste (Women)
		Morkheri	Panch	12	Unreserved
		Samchana	Panch	12	Unreserved
		Bhali Anandpur	Panch	2	Unreserved
	Baragudha	Katesra	Panch	10	Unreserved
		Sundana	Panch	1	Women
		Taimurpur	Panch	4	Scheduled Caste (Women)
		Alikan	Panch	13	Women
		Baragudha	Panch	4	Scheduled Caste (Women)
		Baragudha	Panch	9	Scheduled Caste (Women)
		Bhangu	Panch	6	Scheduled Caste (Women)
		Bhangu	Panch	12	Women
	Kalanaur	Jhiri	Panch	7	Scheduled Caste (Women)
		Kamal	Panch	2	Backward Class
		Karamgarh	Panch	4	Unreserved
		Khai Shergarh	Panch	3	Scheduled Caste (Women)
		Nejadela Khurd	Panch	1	Unreserved

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Baragudha	Nejadela Khurd	Panch	8	Scheduled Caste (Women)
		Panjuana	Panch	9	Scheduled Caste
		Phaggu	Panch	15	Scheduled Caste (Women)
		Pacca Shahidan	Panch	1	Women
		Pacca Shahidan	Panch	11	Women
		Rori	Panch	5	Scheduled Caste
		Rori	Panch	15	Scheduled Caste (Women)
		Sahuwala-I	Panch	4	Scheduled Caste (Women)
		Sahuwala-I	Panch	8	Scheduled Caste (Women)
		Sukhchian	Panch	1	Scheduled Caste (Women)
		Sukhchian	Panch	2	Scheduled Caste
		Thiraj	Panch	4	Scheduled Caste
	Dabwali	Abubshahar	Panch	20	Unreserved
		Dabwali village	Panch	7	Women
		Dabwali village	Panch	11	Scheduled Caste (Women)
		Dabwali village	Panch	14	Scheduled Caste
		Dabwali village	Panch	18	Scheduled Caste (Women)
		Desujodha	Panch	7	Scheduled Caste
		Desujodhan	Panch	8	Scheduled Caste
		Desujodhan	Panch	18	Women
		Goriwala	Panch	1	Women
		Habuana	Panch	3	Unreserved
		Jandwala Bishnoia	Panch	1	Backward Class
		Jandwala Bishnoian	Panch	6	Scheduled Caste (Women)
		Khuian Malkana	Panch	12	Scheduled Caste
		Mangeana	Panch	8	Scheduled Caste (Women)
		Mangeana	Panch	9	Scheduled Caste
		Mangeana	Panch	10	Scheduled Caste (Women)
		Modi	Panch	2	Women
		Modi	Panch	6	Scheduled Caste
		Pana	Panch	1	Backward Class
		Pana	Panch	5	Women
		Ramgarh	Panch	4	Women
		Ramgarh	Panch	8	Scheduled Caste (Women)
		Sakta Khera	Panch	7	Women
		Sukhera Khera	Panch	9	Scheduled Caste (Women)
	Ellenabad	Patti Kirpal	Sarpanch	----	Scheduled Caste (Women)
		Daya Singh Ther	Panch	1	Women
		Jiwan Nagar	Panch	13	Scheduled Caste (Women)
		Jiwan Nagar	Panch	14	Scheduled Caste (Women)
		Budhimeri	Panch	1	Women
		Berwala Khurd	Panch	10	Scheduled Caste (Women)
		Harni Khurd	Panch	7	Scheduled Caste
		Harni Khurd	Panch	8	Scheduled Caste (Women)
		Keshupura	Panch	2	Scheduled Caste
		Mameran Kalan	Panch	7	Unreserved
		Mameran Kalan	Panch	10	Women
		Mameran Khurd	Panch	1	Women
		Mameran Khurd	Panch	2	Women
		HimayUnreserved Khera	Panch	6	Backward Class
		HimayUnreserved Khera	Panch	7	Scheduled Caste (women)
		Sheku Khera	Panch	1	Scheduled Caste
		Sheku Khera	Panch	2	Backward Class
		Musali	Panch	5	Unreserved
		Amritsar Kalan	Panch	2	Scheduled Caste (Women)
		Partapnagar	Panch	4	Women
	Nathusari Chopta	Arniawali	Panch	7	Unreserved
		Raipur	Panch	3	Women
		Rajpura Sahni	Panch	5	Scheduled Caste (Women)
		Modia Khera	Panch	11	Unreserved
		Rajpura Kairawali	Panch	10	Women
		Mochiwali	Panch	11	Backward Class
		Kagdana	Panch	6	Unreserved
	Odhan	Desu Malkana	Panch	7	Scheduled Caste (Women)
		Dharampiura	Panch	7	Scheduled Caste (Women)
		Gadrana	Panch	6	Women
		Jagmalwali	Panch	1	Scheduled Caste (Women)

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Odhan	Jagmalwali	Panch	4	Unreserved
		Khatrawan	Panch	3	Women
		Lakaranwali	Panch	9	Unreserved
		Rohiranwali	Panch	8	Women
		Salamkhera	Panch	6	Scheduled Caste (Women)
		Singhpura	Panch	8	Unreserved
		Singhpura	Panch	11	Scheduled Caste (Women)
		Taruana	Panch	4	Backward Class
		Taruana	Panch	5	Women
		Taruana	Panch	10	Scheduled Caste (Women)
		Takathmal	Panch	9	Scheduled Caste
	Rania		Member Panchayat Samiti	22	Scheduled Caste (Women)
		Abholi	Panch	3	Scheduled Caste (Women)
		Bahiya	Panch	12	Scheduled Caste
		Balasar	Panch	2	Scheduled Caste (Women)
		Balasar	Panch	5	Women
		Bani	Panch	7	Scheduled Caste
		Bani	Panch	8	Scheduled Caste
		Bani	Panch	10	Women
		Bani	Panch	16	Women
		Bani	Panch	18	Scheduled Caste (Women)
		Chaksahiban	Panch	7	Scheduled Caste (Women)
		Dhamora Theri	Panch	6	Women
		Dhani Bangi	Panch	2	Backward Class
		Dhani Partap Singh	Panch	5	Unreserved
		Dhottar	Panch	1	Backward Class
		Dhottar	Panch	11	Scheduled Caste (Women)
		Gindran	Panch	7	Unreserved
		Gobindpura	Panch	6	Women
		Kharian	Panch	2	Scheduled Caste
		Kotha Sainpal	Panch	2	Scheduled Caste
		Kotha Sainpal	Panch	8	Scheduled Caste (Women)
		Kussar	Panch	6	Scheduled Caste (Women)
		Nagrana	Panch	1	Women
		Nagrana	Panch	3	Scheduled Caste (Women)
		Nakora	Panch	4	Unreserved
		Nathore	Panch	5	Scheduled Caste (Women)
		Nathore	Panch	6	Scheduled Caste
		Sainpal	Panch	4	Women
		Sainpal	Panch	7	Scheduled Caste
		Theri Mohar Singh	Panch	5	Women
		Ther Shahidanwali	Panch	2	Scheduled Caste (Women)
		Ther Shahidanwali	Panch	3	Unreserved
	Sirsa	Alanoor Nanakpur	Panch	8	Unreserved
		Alipur Titukhera	Panch	3	Scheduled Caste
		Alipur Titukhera	Panch	10	Scheduled Caste (Women)
		Bagguwali	Panch	1	Women
		Bagguwali	Panch	2	Unreserved
		Bagguwali	Panch	8	Scheduled Caste
		Bhavdin	Panch	8	Scheduled Caste (Women)
		Bhavdin	Panch	10	Women
		Bhamboor	Panch	1	Backward Class
		Chattergarh Patti	Panch	3	Backward Class
		Chattergarh Patti	Panch	5	Scheduled Caste
		Chattergarh Patti	Panch	9	Scheduled Caste
		Dhani Khoohwali	Panch	4	Women
		Dhani Rampura	Panch	5	Unreserved
		Ding Road	Panch	4	Women
		Khairekan	Panch	3	Scheduled Caste (Women)
		Mo. Salarpur	Panch	3	Unreserved
		Musahibwala	Panch	1	Women
		Musahibwala	Panch	4	Scheduled Caste (Women)
		Nattar	Panch	6	Women
		Patli Dabar	Panch	4	Scheduled Caste (Women)
		Rasulpur	Panch	7	Scheduled Caste (Women)
Sonepat	Murthal	Basaudi	Panch	4	Scheduled Caste (Women)
		Dhaturi	Panch	4	Women

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Murthal	Garh-Mirakpur	Panch	8	Backward Class
		Nandnaur	Panch	8	Scheduled Caste
		Pabnera	Panch	2	Scheduled Caste
		Pabnera	Panch	7	Scheduled Caste (Women)
		Ramnagar	Panch	1	Women
		Sanpera	Panch	8	Unreserved
		Hasanpur	Panch	2	Backward Class
		Pipli-Khera	Panch	3	Unreserved
		Tajpur	Panch	7	Unreserved
		Garhi-Bakhtawarpur	Panch	5	Unreserved
		Palra	Panch	1	Unreserved
	Mundlana	Jagsi sura	Panch	2	Backward Class
		Butana Kundu	Panch	12	Scheduled Caste
		Butana Khetlan	Panch	4	Women
		Butana Khetlan	Panch	16	Women
		Bichpari	Panch	15	Unreserved
		Nuren Khera	Panch	1	Scheduled Caste (Women)
		Nuren Khera	Panch	2	Scheduled Caste
	Kharkhoda	Majam Nagar	Panch	1	Unreserved
		Majam Nagar	Panch	2	Scheduled Caste (Women)
		Majam Nagar	Panch	4	Women
		Ridhau	Panch	5	Women
		Ridhau	Panch	6	Unreserved
		Rohna	Panch	18	Scheduled Caste (Women)
		Rohat	Panch	9	Women
		Sehri	Panch	4	Scheduled Caste (Women)
		Khanda	Panch	14	Women
		Khanda	Panch	17	Women
		Gorar	Panch	2	Unreserved
		Gorar	Panch	5	Scheduled Caste
		Gorar	Panch	10	Unreserved
		Gorar	Panch	12	Women
		Jharothi	Panch	7	Women
		Jharoth	Panch	9	Scheduled Caste
		Farmana	Panch	5	Scheduled Caste (Women)
		Farmana	Panch	12	Women
		Fatehpur	Panch	2	Unreserved
	Ganaur	Atail	Panch	7	Scheduled Caste (Women)
		Bhakharpur	Panch	4	Women
		Bhakharpur	Panch	5	Women
		Bilandpur	Panch	1	Scheduled Caste
		BaliQutubpur	Panch	7	Women
		Chatia Deva	Panch	1	Scheduled Caste (Women)
		Chatia Deva	Panch	5	Unreserved
		Ghasoli	Panch	1	Unreserved
		Gumad	Panch	2	Unreserved
		Gumad	Panch	6	Women
		Khubru	Panch	4	Women
		Purkhash Dhiran	Panch	4	Women
		Mahmudpur Majra	Panch	5	Women
		Zafarpur	Panch	5	Women
		Zafarpur	Panch	7	Women
		Datoli	Panch	17	Women
	Rai	Akbarpur Barota	Panch	10	Scheduled Caste (Women)
		Akbarpur Barota	Panch	14	Women
		Aterna	Panch	9	Unreserved
		Badkhalsa	Panch	5	Backward Class
		Dahisra	Panch	1	Scheduled Caste (Women)
		Toki	Panch	3	Unreserved
		Toki	Panch	4	Backward Class
		Toki	Panch	6	Women
		Toki	Panch	7	Unreserved
	Gohana	Tihar Malik	Panch	7	Unreserved
		Saragthal	Panch	2	Scheduled Caste (Women)
		Bali Barahmnan	Panch	5	Unreserved
	Sonipat	Bhatgoan Malyan	Panch	10	Women
		Baghru	Panch	12	Backward Class

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Sonipat	Bhatana Zafrabad	Panch	3	Backward Class
		Bhatana Zafrabad	Panch	4	Scheduled Caste (Women)
		Badsapur Machhari	Panch	2	Women
		Badsapur Machhari	Panch	7	Scheduled Caste (Women)
		Garhi Hakikat	Panch	4	Women
		Jaji	Panch	6	Scheduled Caste (women)
		Juan-1	Panch	2	Unreserved
		Mehlana	Panch	4	Women
		Mahipur	Panch	4	Unreserved
		Ratangarh	Panch	6	Scheduled Caste (women)
		Sandal Khurd	Panch	8	Scheduled Caste
		Sandal Kalan	Panch	1	Scheduled Caste (women)
		Salimpur Trauli	Panch	1	Scheduled Caste (women)
	Kathura	Ahulana	Panch	10	Women
		Nizampur	Panch	1	Scheduled Caste
		Rindhana	Panch	6	Women
		Rindhana	Panch	7	Unreserved
		Rindhana	Panch	12	Unreserved
		Rindhana- Jisarthan Pana	Panch	9	Scheduled Caste (Women)
Yamuna Nagar	Bilaspur	Bhattuwala 251	Panch	1	Scheduled Caste (Women)
		Bhattuwala 251	Panch	6	Women
		Shergarh 248	Panch	5	Women
		Shergarh 248	Panch	10	Women
		Bhagwanpur 35	Panch	7	Scheduled Caste (Women)
		Nagli 32	Panch	5	Women
		Sahabudinpur Kalan 22	Panch	3	Women
		Sahabudinpur Kalan 22	Panch	4	Backward Class
		Pipliwala 41	Panch	5	Women
		Nathanpur 43	Panch	4	Backward Class
		Nathanpur 43	Panch	6	Women
		Gadwali 247	Panch	1	Scheduled Caste (Women)
		Gadwali 247	Panch	2	Scheduled Caste
		Gadwali 247	Panch	4	Backward Class
		Gadwali 247	Panch	5	Unreserved
		Rampur Kamboyan 243	Panch	2	Scheduled Caste (Women)
		Rampur Kamboyan 243	Panch	6	Women
		Rohla Heri 257	Panch	2	Unreserved
		Pilkhanwala 260	Panch	6	Unreserved
		Manglour 49	Panch	5	Scheduled Caste (Women)
		Sandhye 265	Panch	3	Women
		Sandhye 265	Panch	5	Backward Class
		Prabholi 52	Panch	1	Unreserved
		Nagalpatti Machhrauli 262	Panch	3	Scheduled Caste
		Chaurahi 272	Panch	2	Scheduled Caste (Women)
		Chaurahi 272	Panch	3	Scheduled Caste
		Chaurahi 272	Panch	7	Scheduled Caste
		Bhillchhaper 280	Panch	8	Women
		Fatehagarh Tumbi 59	Panch	3	Backward Class
		Fatehagarh Tumbi 59	Panch	5	Scheduled Caste (Women)
		Kapoori Kalan 294	Panch	3	Women
		Pansal 61	Panch	7	Scheduled Caste (Women)
		Dhalour 287	Panch	4	Unreserved
		Udhamgarh 341	Panch	2	Backward Class
		Udhamgarh 341	Panch	6	Scheduled Caste (Women)
		Nawa Sahar 342	Panch	4	Women
		Rasulpur 296	Panch	3	Backward Class
		Kakrauni 299	Panch	1	Backward Class
		Peeruwala 301	Panch	2	Backward Class
		Judda Sekhan 332	Panch	1	Backward Class
		Judda Sekhan 332	Panch	2	Scheduled Caste (Women)
		Judda Sekhan 332	Panch	3	Scheduled Caste
		Judda Sekhan 332	Panch	6	Women
		Bherthal 326	Panch	5	Unreserved
		Ponti 374	Panch	3	Scheduled Caste (Women)
		Mussimbal-H 371	Panch	10	Scheduled Caste (Women)
		Dhanaura 252	Panch	3	Women
		Dhanaura 252	Panch	6	Scheduled Caste (Women)

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Bilaspur	Taharpur Khurd 261	Panch	4	Unreserved
		Miyapur 51	Panch	4	Backward Class
		Mugalwali	Panch	5	Scheduled Caste (Women)
		Mussimbal-M	Panch	1	Unreserved
	Chhachhrauli	Bada Damupura	Panch	3	Scheduled Caste
		Balachour	Panch	3	Scheduled Caste (Women)
		Balle Majra	Panch	8	Unreserved
		Bhagpat	Panch	4	Women
			Panch	6	Women
			Panch	8	Unreserved
		Bhulkheri	Panch	6	Scheduled Caste
		Bombepur	Panch	2	Women
			Panch	7	Women
		Chauwala	Panch	4	Scheduled Caste (Women)
		Chuharpur Kalan	Panch	2	Unreserved
			Panch	6	Scheduled Caste (Women)
			Panch	8	Backward Class
		Dadupur Cantt	Panch	5	Scheduled Caste (Women)
		Daulatpur	Panch	6	Unreserved
			Panch	7	Backward Class
		Ibrahimpur	Panch	4	Women
			Panch	5	Unreserved
			Panch	6	Women
			Panch	7	Women
		Ismail Pur	Panch	1	Women
			Panch	10	Women
		Jaidhar	Panch	12	Unreserved
		Jait Pur	Panch	1	Women
			Panch	2	Backward Class
			Panch	5	Women
			Panch	7	Women
		Jattanwala	Panch	1	Backward Class
			Panch	2	Unreserved
			Panch	3	Women
			Panch	4	Women
			Panch	7	Unreserved
			Panch	8	Women
		Kalesar	Panch	7	Women
		Kanyawala	Panch	5	Women
		Khilan Wala	Panch	7	Scheduled Caste
		Khizri	Panch	6	Women
		Kotra Kahan Singh	Panch	3	Backward Class
			Panch	4	Women
		Mahiuden Pur	Panch	7	Women
		Manak Pur-I	Panch	1	Women
		Meghuwala	Panch	2	Unreserved
			Panch	3	Scheduled Caste (Women)
		Naggal Patti Milk	Panch	2	Unreserved
			Panch	3	Women
		Rajpur Goharawani	Panch	1	Women
		Ramgarh Urf Arjun Majra	Panch	1	Scheduled Caste (Women)
		Salempur Kohi	Panch	4	Women
		Shajhanpur	Panch	6	Women
	Jagadhri	Bhogpur	Panch	4	Scheduled Caste
		Sabepur	Panch	5	Unreserved
	Mustafabad	Fatehpur	Panch	3	Scheduled Caste
		Stari	Panch	6	Unreserved
		Sahabpura	Panch	6	Scheduled Caste (Women)
	Radaur	Purangarh	Sarpanch	----	Unreserved
		Satgoli	Panch	1	Backward Class
		Mohri	Panch	6	Backward Class
		Khurdban	Panch	7	Unreserved
		Unehri	Panch	11	Backward Class
		Dhanupura	Panch	5	Scheduled Caste (Women)
	Sadhaura	Asgarpur	Panch	3	Women
		Burj Jamnawala	Panch	6	Women
		Ferojpur Raiyan	Panch	2	Backward Class

District	Block	Name of Gram Panchayat/ Panchayat Samiti/Zila Parishad	Name of Post	Ward No.	Category
	Sadhaura	Islam Nagar	Panch	2	Scheduled Caste
		Jaffarpur Jaffri	Panch	3	Backward Class
		Jaffarpur Jaffri	Panch	8	Women
		Jhanda	Panch	4	Women
		Kotla	Panch	8	Women
		Mehmadpur	Panch	2	Scheduled Caste (Women)
		Mehmadpur	Panch	4	Scheduled Caste (Women)
		Kaptan Majri	Panch	1	Unreserved
		Kaptan Majri	Panch	7	Backward Class
		Nanri	Panch	2	Women
		Nanri	Panch	6	Women
		Rajpur	Panch	5	Scheduled Caste (Women)
		Sadhaura Nadipar	Panch	5	Scheduled Caste (Women)
		Sadhaura Napipar	Panch	8	Backward Class
		Sadikpur	Panch	9	Unreserved
		Salempur	Panch	1	Women
		Sangoli	Panch	1	Unreserved
		Shampur	Panch	6	Scheduled Caste
		Shampur	Panch	7	Scheduled Caste women
		Todarpur	Panch	4	Backward Class
		Kalyanpur Antari	Panch	2	Women